

**REGULAR BOARD MEETING (Tuesday, February 24, 2026)**

*Generated by Frank Maurer on Wednesday, February 25, 2026*

**Members present**

Earl Ransome, James Davis, Linwood Donelson, Patty Bomba, Grace Voros

Staff Present: John Swain, Jennifer Bates, Frank Maurer, Alicia Smith, James Helder, Jason Helder, Tyrone Preyer

Public Present: CJ Tortella, William Bill and Family, Abigail Beals and Family, Olivia Blais and Family, Diya Dhirar and Family, Michelle Pharo and Family, Kristen Polk and Family, Cordy Taylor

**Meeting called to order at 7:00 PM****A. OPENING OF MEETING**

Procedural: 1. Pledge of Allegiance - 7:00 pm

Procedural: 2. Call to Order

Procedural: 3. Roll Call

Action: 4. Minutes

**B. RESUMPTION OF THE PUBLIC PORTION OF THE MEETING**

Procedural: 1. Audience Participation 1

CJ Tortella spoke about his disappointment that there is only varsity baseball and softball.

**C. BOARD OF EDUCATION BUSINESS - OLD BUSINESS**

Procedural: 1. Discuss the Code of School Ethics for School Board Members - None

Action: 2. Request and Recommendation for Board of Education Approval of the Second and final Reading and Approval of the Policies Listed Below.  
(not specified)

Motion by Earl Ransome, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

**D. BOARD OF EDUCATION BUSINESS - NEW BUSINESS**

Procedural: 1. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences.

Procedural: 2. Request and Recommendation for Board of Education Approval of Facility Use

Procedural: 3. Request and Recommendation for Board of Education to Approve the Revised 2025-2026 School Calendar.

This item was motioned to move to a later date by Mr. Davis and second by Mr. Ransome. All were in favor.

Procedural: 5. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2026-2027 Calendar of Holidays for Twelve Month Employees.

Action: 6. Approval of Board of Education New Business Items D.1. to D.5. as Presented through a roll call vote.

It is recommended that the Board of Education approve all New Business Items D.1. to D.5. as Presented through a roll call vote.

Motion by Earl Ransome, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

#### **E. BOARD OF EDUCATION BUSINESS - CORRESPONDENCE - NONE**

#### **F. BOARD OF EDUCATION BUSINESS - PRESENTATIONS**

Presentation: 1. Student Board Member Report

Presentation: 2. Students of the Month - January & February

Presentation: 3. SCVTS Education Services Professional of the Year

Presentation: 4. SCVTS Teacher of the Year

#### **G. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT**

Procedural: 1. SCVTS Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of November 2025 Revised and December 2025.



February 24, 2026

Business Administrator/Board Secretary

Procedural: 2. SCVTS Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025 REVISED and December 2025.

Procedural: 3. SCVTS Board Secretary Certification

Procedural: 4. SCVTS Board of Education Certification

Procedural: 5. SCVTS Transfer of Funds

Procedural: 6. SCVTS Warrants

Action: 7. Approval of Board Secretary/Business Administrator's Report - Vocational Technical School District Items G.1 to G.6 Through a Roll Call Vote

It is recommended that the Board of Education approve the Board Secretary/Business Administrator's Report - Vocational Technical School District as presented in Items G.1. through G.6. through a roll call vote.

Motion by James Davis, second by Earl Ransome.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## **H. BOARD SECRETARY/BUSINESS ADMINISTRATOR NEW BUSINESS - SCVTS**

Procedural: 1. Request and Recommendation for Board of Education Approval of a Refund to an Adult Program Student.

Procedural: 2. Request and Recommendation for Board of Education Approval to Cancel Check #43701 in the amount of \$11.00.

Procedural: 3. Request and Recommendation for Board of Education Approval of an Agreement for the Provision of Instruction with Brookfield for Instructional Services for SCVTS Student 104611.

Procedural: 4. Request and Recommendation for the Board of Education to Approve the Certified Student Tuition Rates for the 2024-2025 school year.

Procedural: 5. Request and Recommendation for Board of Education Approval of the Projected Enrollment and Tuition Adjustment Contracts for the 2026-2027 School Year.

Procedural: 6. Request and Recommendation for Board of Education Approval of the Shared Services Agreement for the BRIDGE Program between SCVTS and the Salem County Board of Chosen Commissioners with the Salem County Inter-Agency Counsel from January 1, 2026 through December 31, 2026.  
Mr. Donelson abstained.

Procedural: 7. Request and Recommendation for Board of Education Approval of the Shared Services Agreement for the Probation Enrichment and Transportation (PET) Program between SCVTS and the Salem County Board of Commissioners with the Salem County Inter Agency Counsel from January 1, 2026 through December 2026.  
Mr. Donelson abstained.

Procedural: 8. Request and Recommendation for Board of Education Approval of a Child Study Team Shared Services Agreement.

Action: 9. Approval of all Board Secretary/Business Administrator - New Business - SCVTS as presented H.1. Through H.8. Through a Roll Call Vote.  
Mr. Donelson abstained from 6 and 7.

It is recommended that the Board of Education approve the Superintendent's Report - Vocational Technical School District - New Business - Personnel as presented items H.1 through H.8. through a roll call vote.

Motion by Earl Ransome, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## **I. SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT - NEW BUSINESS - PERSONNEL**

Procedural: 1. Request and Recommendation for Board of Education Approval of the Cell Phone Allowance for District Staff for the 2025-2026 School Year

Procedural: 2. Request and Recommendation for Board of Education Approval of Coaching Positions.

Procedural: 3. Request and Recommendation for Board of Education Approval of Jason Helder as the Program Coordinator for the BRIDGE Program from January 1, 2026 through December 31, 2026.

Procedural: 4. Request and Recommendation for Board of Education Approval of Jason Helder as the Program Coordinator for the PET Program from January 1, 2026 through December 31, 2026.

Procedural: 5. Request and Recommendation for Board of Education Approval for the Employment of BRIDGE and PET Program Staff.

Procedural: 6. Request and Recommendation for Board of Education Approval of Instructors to Offer NJGPA Remediation

Procedural: 7. Request and Recommendation of the Board of Education Approval of the Employment of Robert DiDonato, Jr.

Procedural: 8. Request and Recommendation for Board of Education Approval to Employ 21st CCLC Staff for the 2025-2026 School Year.

Procedural: 9. Request and Recommendation for Board of Education Approval to Terminate Employment of Staff #7711

Action: 10. Approval of all Superintendent's Report - Vocational Technical School District - New Business - Personnel Items I.1. through I.9. as presented Through a Roll Call Vote.

It is recommended that the Board of Education approve the Superintendent's Report - Vocational Technical School District - New Business - Programs Items I.1. through I.9. as presented Through a Roll Call Vote.

Motion by James Davis, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## **J. SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT - NEW BUSINESS - PROFESSIONAL DEVELOPMENT**

Procedural: 1. Request and Recommendation for Board of Education Approval of the Professional Development Activities for SCVTS.

Action: 2. Approval of all Superintendent's Report - Vocational Technical School District - New Business - Professional Development Item J.1. as presented Through a Roll Call Vote.

It is recommended that the Board of Education approve the Superintendent's Report - Vocational Technical School District - New Business - Professional Development Item J.1. as presented Through a Roll Call Vote.

Motion by Earl Ransome, second by James Davis.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## **K. SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT - NEW BUSINESS - PROGRAMS**

Procedural: 1. Request and Recommendation for Board of Education Approval of the WIOA, Title II, FY27 Budget Modifications.

Procedural: 2. Request and Recommendation for the Board of Education Approval of Partner Contracts for the FY 27 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program.

Procedural: 3. Request and Recommendation for the Board of Education to Apply for the Matching Gift Program Grant from the Salem County Health and Wellness Foundation.

Procedural: 4. Request and Recommendation for Board of Education Approval of NJGPA Remediation Opportunities for the Career and Technical High School.

Procedural: 5. Request and Recommendation for Board of Education Approval of a field trip for the 21st Century After School Program to the Salem Community College on Friday, February 27, 2026.

Procedural: 6. Request and Recommendation for Board of Education Approval to Approve the 2026-2027 Adult Vocational Program Class Schedule and Tuition.

Action: 7. Approval of all Superintendent's Report - Vocational Technical School District - New Business - Programs Items K.1. to K.6. as presented Through a Roll Call Vote.

It is recommended that the Board of Education approve the Superintendent's Report - Vocational Technical School District - New Business - Programs Items K.1 to K.6 as presented Through a Roll Call Vote.

Motion by Earl Ransome, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## **L. SUPERINTENDENT'S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT - OLD BUSINESS -**

### **M. INFORMATIONAL ITEMS**

Information: 1. CTHS Principal's Report and Program Enrollment -January 2026

Information: 2. CTHS Discipline Report - January 2026

Procedural: 3. Acceptance and Approval of the Monthly HIB Report SCVTS

Action: 4. It is recommended that the Board of Education Approve the Informational Items - Special Services School District M.1. to M.3. as presented Through a General Vote.

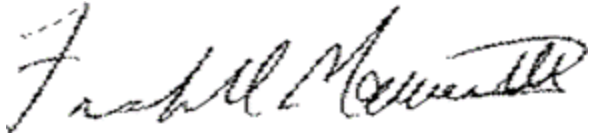
It is recommended that the Board of Education Approve the Informational Items - Special Services School District M.1. to M.3. as presented Through a General Vote.

Motion by James Davis, second by Earl Ransome.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

**N. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT**

Procedural: 1. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2025.



February 24, 2026

Business Administrator/Board Secretary

Procedural: 2. Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2025.

Procedural: 3. Board Secretary Certification

Procedural: 4. Board of Education Certification

Procedural: 5. Transfer of Funds

Procedural: 6. SCSSSD Warrants

**Action: 7. Approval of Board Secretary/Business Administrator's Report - Special Services School District Items N.1. To N.6. Through A Roll Call Vote.**

It is recommended that the Board of Education approve the Board Secretary/Business Administrator's Report - Special Services School District as presented in Items N.1. To N.6. Through A Roll Call Vote.

Motion by Patty Bomba, second by Earl Ransome.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

**O. BOARD SECRETARY/BUSINESS ADMINISTRATOR - NEW BUSINESS - SCSSSD**

Procedural: 1. Request and Recommendation for Board of Education Approval of the Transportation Contracts

Procedural: 2. Request and Recommendation for Board of Education Approval of the Itinerant Services and Child Study Team Contracts for 2026-27

Procedural: 3. Request and Recommendation for Board of Education Approval of the Purchase of Maintenance Equipment.

Procedural: 4. Request and Recommendation for Board of Education Approval of the Disposal of Maintenance Equipment.

Procedural: 5. Request and Recommendation for Board of Education Approval of a Contract with Harris Education Solutions (Realtime)

Procedural: 6. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2026-2027 Preliminary Budget for Salem County Special Services School District subject to Revision and Approval of the County Office or NJ Department of Education.

Procedural: 7. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2026-2027 Preliminary Budget for Salem County Special Services School District's New Jersey Regional Day School at Mannington subject to Revision and Approval of the NJ Department of Education.

Procedural: 8. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2026-2027 Preliminary Budget for Salem County Special Services School District's Enterprise Funds.

Action: 9. Approval of the Board Secretary/Business Administrator New Business Item O.1. through O.8. as Presented Through a Roll Call Vote

It is recommended that the Board of Education Approve the Board Secretary/Business Administrator New Business Item O1 through O.8. as Presented Through a Roll Call Vote

Motion by James Davis, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## **P. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT - NEW BUSINESS - PERSONNEL**

Procedural: 1. Request and Recommendation of the Board of Education Approval of the Employment of Patricia Paulsen.

Procedural: 2. Request and Recommendation of the Board of Education Approval of the Employment of Courtney Adams.

Procedural: 3. Request and Recommendation of the Board of Education Approval of the Employment of Lauren Winkelspecht.

Procedural: 4. Request and Recommendation of the Board of Education Approval of the Employment of Kristin Fasolino.

Procedural: 5. Request and Recommendation for Board of Education Approval of the Intermittent FMLA for Employee 566

Procedural: 6. Request and Recommendation for Board of Education Approval of the Intermittent FMLA for Employee 595

Procedural: 7. Request and Recommendation for Board of Education Approval of the Intermittent FMLA for Employee 583

Procedural: 8. Request and Recommendation for Board of Education Approval of the Intermittent FMLA for Employee 1063

Procedural: 9. Request and Recommendation for Board of Education Approval of the Intermittent FMLA for Employee 1051

Procedural: 10. Request and Recommendation for Board of Education Approval of the Termination of Employee 1230

Mr. Ransome asked what the concern was with this staff member. Mr. Maurer replied attendance.

Procedural: 11. Request and Recommendation for Board of Education Approval of the Resignation of Jazmine Rachel

Procedural: 12. Request and Recommendation for Board of Education Approval of the Termination of the Following Inactive Staff

Procedural: 13. Request and Recommendation for Board of Education Approval of the Retirement Resignation of Frank Maurer

All board members voted no.

Action: 14. It is recommended that the Board of Education approve the Superintendent's Report - Special Services School District - New Business - Programs Items P.1 to P.13. through a Roll Call Vote.  
All board members voted no to 13.

It is recommended that the Board of Education approve the Superintendent's Report - Special Services School District - New Business - Personnel Items P.1 to P.13 as presented Through a Roll Call Vote

Motion by James Davis, second by Patty Bomba.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

#### **Q. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT - NEW BUSINESS - PROGRAMS**

Procedural: 1. Approval of all Superintendent's Report - Special Services School District - New Business - Programs Items Q.1 as presented Through a Roll Call Vote. - NONE

#### **R. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT - NEW BUSINESS - PROFESSIONAL DEVELOPMENT**

Procedural: 1. Approval of all Superintendent's Report - Special Services School District - Professional Development Item R.1 as presented Through a Roll Call Vote. - NONE

#### **S. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT - OLD BUSINESS**

#### **T. INFORMATIONAL ITEMS**

Information: 1. Accept the SCSSSD Student Placement, Student Enrollment Comparison Report, and Student Financial Report for December 2025.

Procedural: 2. Accept and Approve the Monthly HIB Report SCSSSD

Action: 3. It is recommended that the Board of Education Approve the Informational Items - Special Services School District T.1. to T.2. as presented Through a General Vote.

#### **U. AUDIENCE PARTICIPATION 2/COMMISSIONER LIAISON RECOGNITION**

Information: 1. Audience Participation 2

Information: 2. Commissioner Liaison Recognition

#### **V. EXECUTIVE SESSION**

Action: 1. Recess into Executive Session - #4 Advisor positions. 7:55 pm

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

AND BE IT FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

AND BE IT FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

Motion by Patty Bomba, second by Earl Ransome.

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

## W. RESUMPTION OF THE PUBIC PORTION OF THE MEETING

Procedural: 1. Resumption of the Public Portion of the Meeting - NONE

Information: 2. Public Report on any actions taken in Executive Session

## X. ADJOURNMENT

Action: 1. Adjourn the Meeting

It is recommended that the Board of Education adjourn the meeting. 8:23 pm

Motion by James Davis, second by Patty Bomba.

Final Resolution: Motion Carries

Yea: Earl Ransome, James Davis, Linwood Donelson, Patty Bomba

Respectfully Submitted,



---

Jennifer Bates



---

Frank H. Maurer, III

Assistant Superintendent  
Business Administrator/Board Secretary  
SCVTS

Assistant Superintendent  
Business Administrator/Board Secretary  
SCSSSD