

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &  
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting  
880 Route 45, Woodstown, NJ 08098  
Tuesday, March 25, 2025 at 7:00 p.m.

**AGENDA**

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and Elmer Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.

**III. ROLL CALL**

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patty Bomba	_____
Mr. Daryl Halter	_____	Mrs. Leslie White-Corsey	_____
Mrs. Julie Smith	_____	Ms Joshlyn Marshall (student)	_____

**IV. MINUTES**

It is recommended that the Board of Education approve the [minutes](#) and [Executive minutes](#) of the February 25, 2025 Board of Education Meeting and the [minutes](#) of the March 6, 2025 Budget Meeting.

Vote	Roll Call	1			
		Yes	No	Abstain	No Vote
Name	Motion & 2nd				
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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**V. ADDENDA**

**A. Acceptance of Agenda Addenda Items SCVTS**

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**B. Acceptance of Agenda Addenda Items SCSSSD**

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**VI. AUDIENCE PARTICIPATION I**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.

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4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.
6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minutes. However, the person transferring time loses their time to comment.
7. Comments from the public will not have a response from the Board of Education.

**VII. BOARD OF EDUCATION BUSINESS**

**A. Old Business**

**Policy:**

**1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations

<a href="#">P 5512</a>	Harassment, Intimidation, or Bullying (M) (Revised)
<a href="#">P 5533</a>	Student Smoking (M) (Revised)
<a href="#">R 5533</a>	Student Smoking (M) (Revised)
<a href="#">P &amp; R 7441</a>	Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
<a href="#">P &amp; R 9320</a>	Cooperation with Law Enforcement Agencies (M) (Revised)
<a href="#">P 5460</a>	High School Graduation (M) (Revised)
<a href="#">P 5516</a>	Use of Electronic Communication Devices (Revised)
<a href="#">R 5516</a>	Use of Electronic Communication Devices (New)
<a href="#">P 5701</a>	Academic Integrity (Revised)
<a href="#">P 5710</a>	Student Grievance (Revised)
<a href="#">P 8500</a>	Food Services (M) (Revised)
<a href="#">P 9163</a>	Spectator Code of Conduct for Interscholastic Events (M) (Revised)
<b>Audit Items</b>	
<a href="#">P 0167</a>	Public Participation in Board Meetings (Update needed)
<a href="#">P 0168</a>	Recording Board Meetings (Update needed)
<a href="#">P 3281</a>	Inappropriate Staff Conduct (Update needed)
<a href="#">R 4281</a>	Inappropriate Staff Conduct (Update needed)
<a href="#">R 8462</a>	Reporting Potentially Missing or Abused Children (M)
<a href="#">P 2363</a>	Student Use of Privately-Owned Technology
<a href="#">P 9242</a>	Use of Electronic Signatures

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<a href="#">P 1642</a>	Earned Sick Leave (M)
<a href="#">P &amp; R 6422</a>	Budget Transfers (M)
<a href="#">P &amp; R 6740</a>	Reserve Accounts

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

- B. New Business**
- C. Correspondence-**
  - 1. [Regional Day Budget Approval Letter](#)
- D. Presentations**
  - 1. Student of the Month
    - 1. Salem Campus - Mason Miletta
    - 2. Cumberland Campus - Barry Stevenson
    - 3. Daretown Campus- Julian Pagan-Afanador
    - 4. Career and Technical High School- Sucel Recinos

Vote	General	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

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**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-  
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**A. Board Secretary Report**

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of [January 2025](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

_____	<u>March 25, 2025</u>
Business Administrator/Board Secretary	Date

**B. Cash Reconciliation Report**

Preliminary Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of [January 2025](#). The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of January 2025.

**C. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**D. Board of Education Certification**

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**E. Transfer of Funds**

There are no transfers to report.

**F. Warrants**

It is recommended that the Board of Education approve the following:

- SCVTS Payroll for February 14, 2025 in the amount of [\\$206,020.84](#)
- SCVTS Payroll for February 28, 2025 in the amount of [\\$202,047.34](#)
- SCVTS Bill List from February 28, 2025 in the amount of [\\$645,729.12](#)

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Vote	Roll Call	A-F	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**G. Board Secretary/Business Administrator New Business:**

- 1. Request and Recommendation for Board of Education Approval of the Shared Services Agreement for the BRIDGE Program between SCVTS and the Salem County Board of Commissioners and Salem County Inter-Agency Counsel from January 1, 2025 through December 31, 2025.**

It is recommended by the Business Administrator that the Board of Education approve the [Shared Services Agreement for the BRIDGE Program](#) to provide a dual-pronged education program for probation and diverted youth. The district will receive \$68,488.00 to administer the BRIDGE program.

- 2. Request and Recommendation for Board of Education Approval of the Shared Services Agreement for the Probation Enrichment and Transportation (PET) Program between SCVTS and the Salem County Board of Commissioners and Salem County Inter Agency Counsel from January 1, 2025 through December 2025.**

It is recommended by the Business Administrator that the Board of Education approve the [Shared Services Agreement for the PET Program](#) to provide probationers with transportation, enrichment activities and trips, incentives for positive behavior, and family engagement to support and encourage their successful completion of Court ordered conditions of probation. The district will receive \$45,512.00 to administer the PET program

- 3. Request and Recommendation of the Business Administrator for the Board of Education to Approve a New Three Year Contract with Xtel**

It is recommended by the Business Administrator to approve the acceptance of a new [three \(3\) year contract with Xtel](#) for internet connection at a cost of \$2,165.00 per month. The internet service includes internet connection to a 2Gb Cleanpipe circuit with 64 (61 usable) IP Addresses. Additionally, the Cleanpipe Circuits include the stated internet bandwidth, Direct Google Peering and In-line, Always-on, DDOS Visibility, Detection and Mitigation hosted in Xtel's Data Centers.

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**4. Request and Recommendation for Board of Education Approval of SpellJIF Insurance Plan and Student Accident Insurance Plan for 2025-2026 School Year.**

It is recommended by the Business Administrator that the Board of Education approve the SPELLJIF insurance at the annual cost of [\\$189,809](#) for 2025-2026 School Year, including surplus return resolution. Additionally, approve a Student Accident Premium of \$2,856.

**5. Request and Recommendation for Board of Education Approval of the South Jersey Power Cooperative (SJPC) 2024-2026 Electric.**

It is recommended by the Business Administrator to approve SCVTS to participate in the [South Jersey Power Cooperative \(SJPC\) 2026-2028 Electric Generation Supply Service](#) commencing July 1, 2026 through June 30, 2028. Camden County is the lead agency. The Board of Education has been a member of this cooperative and it is recommended for this to continue.

**6. Request and Recommendation for Board of Education Approval to Approve the contract with Deglerwhiting for Bleachers.**

It is recommended by the Business Administrator to approve the contract with [Deglerwhiting](#) for Maintenance and Safety Inspection of the Bleachers and Backstops in the gym at a cost of \$3,030 for the 2024-2025 School Year.

**7. Request and Recommendation for Board of Education Approval to Enter into a Interlocal Service Agreement with Pittsgrove Township Public School District for Custodial Services.**

It is recommended by the Business Administrator that the Board of Education approve enter into a [Interlocal Service Agreement](#) with Pittsgrove Public School District for Custodial Services through ABM.

**8. Request and Recommendation for Board of Education Approval a Contract with Rivell to Conduct an IT Audit and Assessment**

It is recommended by the Business Administrator that the Board of Education approve a contract with Rivell to conduct a Comprehensive IT Audit and Assessment. The cost of the audit is \$5,000.

**Comprehensive IT Audit & Assessment Deliverables:**

**IT Audit Report** – A detailed analysis of findings, risk levels, and supporting data, offering a clear understanding of the district's current IT landscape.

**Executive Summary & Recommendations** – A high-level overview with actionable insights tailored for decision-makers.

**Security & Compliance Gap Analysis** – Identification of security vulnerabilities and compliance gaps to ensure adherence to industry standards.

**Network & Infrastructure Diagrams** – Visual representations of the district's IT environment, highlighting areas for optimization.

**IT Improvement Plan** – A structured roadmap to enhance security, efficiency, and scalability.

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**Technology & Resource Assessment** – An evaluation of existing IT resources, including staff capabilities, to align expertise with organizational needs.

Vote	Roll Call	1 - 8	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT**

**A. New Business:**

**PERSONNEL:**

**New Hire**

- Request and Recommendation for Board of Education Approval to Employ Judy Harris as a GED Instructor for the Adult Literacy WIOA Title II, ABE/HSE Grant.**

It is recommended by the Superintendent that the Board of Education approve Judy Harries as a GED Instructor at a rate of \$32.00/hour with an effective date of March 31, 2025, pending required documentation. Ms. Harris will be paid using WIOA Title II, ABE/HSE grant funds.

**Resignation.**

- Request and Recommendation of the Superintendent for Board of Education Approval of Resignation of Rachael Lester-Battiata.**

It is requested by the Superintendent that the Board of Education approve the [resignation](#) of Rachael Lester-Battiata, Business Instructor, effective May 13, 2025.



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Vote	Roll Call	2	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**PROFESSIONAL DEVELOPMENT:**

**1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
<b>NSTA</b> PA Convention Center Arch Street, Philadelphia, PA March 25-26, 2025	Nicole Cerqueira Keely DiTizio	\$450 registration (x1) \$152.40 mileage (x2) \$12 tolls (x2) \$30 train/parking (x2) \$108 MEI (x2)	\$1,054.80 ESEA Title IIA
Siemens Instructor Training Virtual Training  March 17 - 28, 2025* (Instructor Level 2)  *Original approved training for October 2024 was rescheduled	Mark Farquharson Joseph Alexander	\$6172 each	\$12,344 Windport Grant
BLS Instructor Card Update Class Team Life Colts Neck, NJ	Wandra Wells	\$0 registration \$91.18 mileage \$20 tolls	\$111.18

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April 3, 2025			
NJSACC Annual Conference Princeton, NJ April 4 & 5, 2025	Jeanette Jackson Cameron Baynes Amber Pierce	\$334 registration(x1) \$209 registration(x2) \$67.58 mileage(x3) \$174 hotel(x1)	\$1,128.74 21st CCLC

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**PROGRAMS:**

**1. Request and Recommendation for Board of Education Approval of an Updated Memorandum of Agreement to Operate an Air Force Junior ROTC at the Career and Technical High School.**

It is recommended by the Superintendent that the Board of Education approve a [Memorandum of Agreement](#) with the Department of the Air Force to operate an Air Force Junior ROTC program SCVTS. The new agreement will begin on July 1, 2025.

**2. Request and Recommendation for Board of Education Approval to Apply for the Opportunity Partnership Grant.**

It is recommended by the Superintendent that the Board of Education approve to apply for the Opportunity Partnership Grant grant funds in the amount up to \$200,000. The purpose of the Opportunity Partnership Grant (OPG) is to provide grant funding to training providers who have the ability and capacity to provide occupational training to assist eligible and qualified displaced/dislocated workers secure employment in industry sectors recognized and driven by employers' needs. The goal of the OPG training program is to re-connect training participants with gainful employment that offers them a full-time, year-round wage of at least \$18.00 per hour. If awarded, the grant will operate from June 2025 through June 2026.

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- 3. Request and Recommendation for Board of Education Approval of the Adult Literacy Partner Agreements for the FY26 Workforce Innovation and Opportunity Act of 2014, (Public Law 113-128) Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Five Year Grant.**

It is recommended by the Superintendent for Board of Education approval of the Adult Literacy Partner Agreements for the FY 26 WIOA Title II Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civic Education Grant.

Cumberland County Correctional Facility  
Salem County Correctional Facility  
Millville Public Library  
Vineland Public Library  
Revive South Jersey  
RCSJ - Cumberland  
Salem Community College

- 4. Request and Recommendation for Board of Education Approval of a 5K Run Fundraiser to be held at SCVTS Sponsored by the SCVTS Educational Foundation on Sunday, May 4, 2025.**

It is recommended by the Superintendent that the Board of Education grant approval for the use of school grounds to host the annual Ian Bradley memorial 5K Run fundraiser on Sunday, May 4, 2025. The event will start right beside Special Services Salem Campus. We will be using a racing company, Second Capital Running, to provide the timing clock, etc. All participants will sign a release form prior to participation. All funds raised will support the Ian Bradley Memorial Scholarship housed by the SCVTS Educational Foundation. Ian Bradley was a 2015 graduate of the Career and Technical High School from the CADD and Air Force Junior ROTC program. After graduation, Ian served the United States Air Force

- 5. Request and Recommendation for Board of Education Approval to Change the Name of The Ally Club to Gay Straight Alliance (GSA).**

It is recommended by the Superintendent that The Ally Club name change from Ally Club to [Gay Straight Alliance \(GSA\)](#). The Ally Club applied for GSA registration in order to be part of a nation wide organization. Before Ally Club functioned as a school wide organization, by joining GSA we are now included with hundreds of other chapters across the country and have the ability to participate in GSA sponsored and organized events.

- 6. Request and Recommendation for Board of Education Approval to Participate in the Day of Change with Garden State Equality for the GSA Club.**

It is recommended by the Superintendent that the GSA Club participate in the Day of Change with Garden State Equality. This is an opportunity for GSA students to participate in workshops and collaborative activities facilitated by Garden State Equality. Days of Change is an in school program for middle and high school age youth that is centered around diversity, equity, and inclusion. Our

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student driven workshops will bring a diverse group of the student body together into one room where we can develop a strong appreciation of our differences, and through student centered activities, discuss how we can work toward bettering our communities through acceptance and relationship building.

**7. Request and Recommendation for Board of Education Approval of the SCVTS Junior/Senior Prom.**

It is recommended by the Superintendent that the Board of Education approve the SCVTS Junior/Senior Prom at The Grove at Centerton 1022 Almond Road on Thursday, May 8, 2025 from 6pm to 10pm. The students will purchase tickets that will cover the cost of the event. Ticket cost will be \$85.

Cost to District: *(estimated costs based on historical data. Actual costs will be kept in the budget of the \$85 per person ticket price)*

DJ Services/Photo Booth	\$1,545.00 (Class of 2025 Student Activity Account)
Venue	\$7,500.00 (Class of 2025 Student Activity Account)
Decorations/Favors	\$1,000.00 (Class of 2025 Student Activity Account)
Chaperone Fee (10)	\$500.00

**8. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2024-2025 school year.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action [field trips](#) for the Career and Technical High School. Experiences for approval are listed in the chart attached.

**9. Facilities for the Salem County Vocational Technical and Special Services School Districts. - None Entered**

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical and Special Services Schools Districts. Experiences for approval are listed in the chart attached.

**10. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2024-2025 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

	<b>ORGANIZATION</b>	<b>ACTIVITY</b>	<b>DATE OR WEEK OF THE ACTIVITY</b>
A.	FFA	Selling hoagies in collaboration with Bud's Market. Students will sell hoagie tickets to members of the community. They can be redeemed at Bud's Market in Quinton or	The month of April 2025

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		Alloway. Funds raised will support students in events such as State FFA Convention.	
B.	Impact Club	Easter Bake Sale Funds raised will go toward purchasing club shirts.	April 16, 2025
C.	Allied Health	Spring Blood Drive Room B-6 8:00 am to 2:00 pm Donation provided to SCVTS based on amount of blood donations received	May 21, 2025
D.	Class of 2025	Promenade SCVTS Gymnasium 4:00 pm to 5:30 pm \$2.00 per adult, students and children are free. Money raised will go toward the Senior Picnic.	May 8, 2025
E.	Culinary Club	Selling snacks, flavored lemonades and iced tea's on Fridays during 4th block. This will raise money to support trips, senior dinner, and uniforms for students in need.	April 4, 2025 - June 13, 2025

Vote	Roll Call	1 - 10	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**INFORMATIONAL ITEMS**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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[CTHS Principal’s and Program Enrollment Report](#)  
[CTHS Discipline Report](#)

**1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**

It is recommended that the Board of Education accept and approve the HIB report as presented.

Vote	General Vote	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-  
SPECIAL SERVICES SCHOOL DISTRICT**

**A. Board Secretary Report**

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of [February 2025](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_ March 25, 2025  
Business Administrator/Board Secretary Date

**B. Reconciliation of Cash for School Funds Report**

Preliminary Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of [January 2025 Revised Agency](#) and [February 2025](#). The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of January 2025 Revised Agency and February 2025.

**C. Board Secretary Certification**

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

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**D. Board of Education Certification**

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**E. Transfer of Funds**

It is recommended that the Board of Education approve the transfer of funds through [February 28, 2025](#).

**F. Warrants**

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for February 14, 2025 in the amount of [\\$299,185.96](#)
- SCSSSD Payroll for February 28, 2025 in the amount of [\\$293,935.88](#)
- SCSSSD Bill List from February 28, 2025 in the amount of [447,711.18](#)

Vote	Roll Call	A - F	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**G. Board Secretary/Business Administrator New Business**

**1. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2025-2026 Preliminary Budget for Salem County Special Services School District subject to Revision and Approval of the County Office or NJ Department of Education.**

It is recommended by the Business Administrator that the Board of Education approve the 2025-2026 preliminary budget appropriations, revenue, and enrollment for Salem County Special Services School District subject to revision and approval of the County Office or NJ Department of Education. Board [presentation](#) is attached.

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**Salem County Special Services School District**

	<b>Budget</b>	<b>Local Tax Levy</b>
<a href="#">General Fund</a>	\$10,373,869	<a href="#">\$36,000</a>
Special Revenue Fund	\$1,456,730	
Debt Service Fund	\$0	
Total Base Budget	\$11,794,599	

**2. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Transportation Contracts for the 2024/2025 School Year.**

It is recommended by the Business Administrator that the Board of Education approve the attached Transportation [Contracts](#).

**3. Request and Recommendation for the Board of Education to Approve Visitor Management System**

It is requested and recommended that the Board of Education approve a visitor management system at Salem, Daretown, and Cumberland. The system utilizes an i-pad and printer which come with a 10 year warranty. The system is linked to the network. The system enables and requests security screens for specific guests, screens visitors instantly against US sex offender registries and criminal databases. The system can also flag visitors against future attempts at entering. These systems will be placed in the man trap areas of the three sites so the potential visitor is not inside the building. Cost for the system for all three sites is \$25,815.92 for initial start up and a three year license.

**4. Request and Recommendation for Board of Education Approval of an Agreement with MaintainX**

It is requested by the Business Administrator that the Board of Education approve an agreement for MaintainX, Inc. for a maintenance software package at the cost of \$4,116.00 annually.

**5. Request and Recommendation for Board of Education Approval of an Agreement with Metropolitan Contract Carpets, Inc**

It is requested by the Business Administrator that the Board of Education approve an agreement for [Metropolitan Contract Carpets](#), Inc. to replace the gym floor at the Daretown Campus at a cost of \$13,450, front entry at the Daretown Campus at a cost of \$4,150, and rear entry at the Daretown Campus at a cost of \$5,480.



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**6. Request and Recommendation for Board of Education Approval of SpellJIF Insurance Plan and Student Accident Insurance Plan for 2025-2026 School Year.**

It is recommended by the Business Administrator that the Board of Education approve the SPELLJIF insurance at the annual cost of [\\$221,604](#) for 2025-2026 School Year, including surplus return resolution.

**7. Request and Recommendation for Board of Education Approval of Lawncare Equipment from Laurel Lawnmower**

It is recommended by the Business Administrator that the Board of Education approve the purchase of a Exmark 60” rear discharge mower through state contract. [Laurel](#) Lawnmower quoted \$13,358.84 for the in stock unit.

**8. Request and Recommendation for Board of Education Approval of the Following Child Study Team Agreements**

It is requested by the Business Administrator that the Board of Education approve Child Study Team agreements for 2025-2026:

- A. CST Compass Charter 30% \$46,125.00
- B. Oldmans Township 60% \$92,250.00
- C. Salem County Vocational 100% + \$7,600 (August) \$161,350.00
- D. Greenwich - Stow Creek 40% \$61,500
- F. Woodbine 100% \$153,750.00

**9. Request and Recommendation for Board of Education Approval of the South Jersey Power Cooperative (SJPC) 2026-2028 Electric.**

It is recommended by the Business Administrator to approve the [South Jersey Power Cooperative \(SJPC\)](#) 2026-2028 Electric Generation Supply Service commencing July 1, 2026 through June 30, 2028. Camden County is the lead agency. The Board of Education has been a member of this cooperative and it is recommended for this to continue.

**10. Request and Recommendation for Board of Education Approval of a Contract with KDI for 3 Copiers.**

It is recommended by the Business Administrator to approve a three year contract with [KDI](#) for three copiers, Salem Campus, Cumberland Campus, and Child Study Team. It is a state contract for \$1099.35 per month for 36 month. This is a change from the current vendor. The cost savings over the current vendor is \$80.65 per month.

**11. Request and Recommendation for Board of Education Approval to Enter into a Interlocal Service Agreement with Pittsgrove Township Public School District for Custodial Services.**

It is recommended by the Business Administrator that the Board of Education approve enter into a [Interlocal Service Agreement](#) with Pittsgrove Public School District for Custodial Services through ABM.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 25, 2025**

**12. Request and Recommendation for Board of Education Approval to Apply for and Utilize a ShopRite “Wakefem Food Corp” card for the Cumberland Campus.**

It is recommended by the Business Administrator that the Board of Education approve the application of and use of a Shop Rite “Wakefem Food Corp” Card for the Cumberland Campus.

**13. Request and Recommendation for Board of Education Approval a Contract with Rivell to Conduct an IT Audit and Assessment**

It is recommended by the Business Administrator that the Board of Education approve a contract with Rivell to conduct a Comprehensive IT Audit and Assessment. The cost of the audit is \$5,000.

**Comprehensive IT Audit & Assessment Deliverables:**

**IT Audit Report** – A detailed analysis of findings, risk levels, and supporting data, offering a clear understanding of the district’s current IT landscape.

**Executive Summary & Recommendations** – A high-level overview with actionable insights tailored for decision-makers.

**Security & Compliance Gap Analysis** – Identification of security vulnerabilities and compliance gaps to ensure adherence to industry standards.

**Network & Infrastructure Diagrams** – Visual representations of the district’s IT environment, highlighting areas for optimization.

**IT Improvement Plan** – A structured roadmap to enhance security, efficiency, and scalability.

**Technology & Resource Assessment** – An evaluation of existing IT resources, including staff capabilities, to align expertise with organizational needs.

<b>Vote</b>	<b>Roll Call</b>	<b>1 - 13</b>	<b>Item(s)</b>		
<b>Name</b>	<b>Motion &amp; 2nd</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>No Vote</b>
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 25, 2025**

**XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT**

**A. New Business:**

**PERSONNEL:**

**NEW HIRE:**

**1. Request and Recommendation for Board of Education Approval to Amy Loper as a Paraprofessional Aide at the Cumberland Campus.**

It is recommended by the Superintendent that the Board of Education approve Amy Loper as a Paraprofessional Aide at the Cumberland Campus at the prorated salary of \$23,105.00 (Step 3), with an effective date of March 17, 2025.

**2. Request and Recommendation for Board of Education Approval to Jeanette Gallagher as a Substitute Teacher at the Cumberland Campus.**

It is recommended by the Superintendent that the Board of Education approve Jeanette Gallagher as a Substitute Teacher at the Cumberland Campus at the rate of \$125/day with an effective date of March 17, 2025. Upon certification approval on prorated MA-Step 1.

**3. Request and Recommendation for Board of Education Approval to Kaleigh Nolan as a Physical Therapist for Related Services.**

It is recommended by the Superintendent that the Board of Education approve Kaleigh Nolan as a Physical Therapist for Related Services with a prorated salary of \$66,504.00 (DR-1) with an effective date of March 17, 2025.

**4. Request and Recommendation for Board of Education Approval to Nichole Conto as a Teacher for Daretown.**

It is recommended by the Superintendent that the Board of Education approve Nichole Conto as a Teacher for Daretown with a prorated salary of \$73,467.00 (BA-13) with an effective date of March 3, 2025.

**5. Request and Recommendation for Board of Education Approval to Veronica Santana as a Paraprofessional for Cumberland.**

It is recommended by the Superintendent that the Board of Education approve Veronica Santana as a paraprofessional for Cumberland with a prorated salary of \$22,650.00 (HS-1) with an effective date of March 3, 2025.

**6. Request and Recommendation for Board of Education Approval to Monica Gregg as a Paraprofessional for Cumberland.**

It is recommended by the Superintendent that the Board of Education approve Monica Gregg as a paraprofessional for Cumberland with a prorated salary of \$23,500.00 (HS-5) with an effective date of January 1, 2024. Additional prorated Food Service Stipend prorated \$3,500.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 25, 2025**

**7. Request and Recommendation for Board of Education Approval to Danielle Puentes as a Speech Pathologist for EIP.**

It is recommended by the Superintendent that the Board of Education approve Danielle Puentes as a Speech Pathologist for EIP with an hourly rate of \$77.00, with an effective date of February 3, 2025.

**8. Request and Recommendation for Board of Education Approval to Exzaysah Bunton as a Paraprofessional for Cumberland.**

It is recommended by the Superintendent that the Board of Education approve Exzaysah Bunton as a paraprofessional for Cumberland with a prorated salary of \$22,650.00 (HS-1) with an effective date of November 1, 2024.

**9. Request and Recommendation for Board of Education Approval to Illiana Caraballo as a Paraprofessional for Cumberland.**

It is recommended by the Superintendent that the Board of Education approve Illiana Caraballo as a paraprofessional for Cumberland with a prorated salary of \$22,650.00 (HS-1) with an effective date of November 25, 2024.

**10. Request and Recommendation for Board of Education Approval to Ebony Cross as a Paraprofessional for Cumberland.**

It is recommended by the Superintendent that the Board of Education approve Ebony Cross as a paraprofessional for Cumberland with a prorated salary of \$22,650.00 (HS-1) with an effective date of December 9, 2024.

**INTERNSHIP:**

**11. Request and Recommendation for Board of Education Approval to Accept a Student Intern from Widener University**

It is requested by the Superintendent that the Board of Education approve [Ava Delaney](#) (Widener University Speech graduate student) will be completing her Clinical Externship I (7 weeks, 50 contact hours) starting July 1st until August 15, 2025 under the direction of Shannon Perkins.

**FMLA/NJFLA/LOA:**

**12. Request and Recommendation of the Superintendent for Board of Education Approval of FMLA for Employee 327.**

It is requested by the Superintendent that the Board of Education approve FMLA for employee 327. The leave is requested beginning January 26, 2025 and ending on or about March 3, 2025.

**13. Request and Recommendation of the Superintendent for Board of Education Approval of Intermittent NJFLA for Employee 003.**

It is requested by the Superintendent that the Board of Education approve Intermittent NJFLA for employee 003. The leave is requested beginning March 19, 2025 and ending on or about June 18, 2025.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 25, 2025**

**RESIGNATION:**

**14. Request and Recommendation for Board of Education Approval of the Resignation of Dayna Donelson.**

It is recommended by the Superintendent that the Board of Education approve the resignation of Dayna Donelson RDS Aide, effective March 5, 2025.

**15. Request and Recommendation for Board of Education Approval of the Resignation of Carrie Bermudez.**

It is recommended by the Superintendent that the Board of Education approve the resignation of Carrie Bermudez, Daretown Aide, effective March 27, 2025.

**16. Request and Recommendation for Board of Education Approval of the Resignation of Uriah King.**

It is recommended by the Superintendent that the Board of Education approve the resignation of Uriah King, Cumberland Aide, effective March 21, 2025.

**17. Request and Recommendation for Board of Education Approval of the Resignation of Robert Williamson.**

It is recommended by the Superintendent that the Board of Education approve the resignation of Robert Williamson, Cumberland Aide, effective March 24, 2025.

Vote	Roll Call	1 - 17	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

**PROFESSIONAL DEVELOPMENT:**

**1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Teaching Civics with "We the People" For Middle School and High School Workshop April 2, 2025 9:00-3:00 Rutgers University Piscataway, NJ	Howard Fishman	\$61.57 Mileage \$15.00 Tolls \$75 Substitute No Cost for Workshop	<b>\$151.57</b>
NJ Self-Insurers Spring Workshop for Workers Compensation May 15-16, 2025	Hilary Salyards Frank Maurer	Covered by SPELL-JIF	Covered by SPELL-JIF
Strauss Esmay Educational Policy and School Law Seminar June 6, 2025 Brookdale Community College	Sarah Jackson Frank Maurer	\$0	\$0

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 25, 2025**

**PROGRAMS:**

- 1. Request and Recommendation of the Superintendent for Board of Education Approval of the Curriculum In Action Experiences for the Salem County Special Services Schools.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action [field trips](#) for the Salem County Special Services Schools.

- 2. Request and Recommendation of the Superintendent for Board of Education Approval of the Facilities for the Salem County Special Services School District.**

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Special Services Schools District.

- 3. Request and Recommendation for Board of Education Approval of fundraising activities for the Salem County Special Services School District for the 2024-2025 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

	<b>ORGANIZATION</b>	<b>ACTIVITY</b>	<b>DATE OR WEEK OF THE ACTIVITY</b>
A.	Cumberland Campus	Spring Flower Sale	March 24, 2025 to April 28, 2025

- 4. Request and Recommendation for Board of Education Approval of Community Based Instruction Location for the Salem Campus**

It is recommended by the Superintendent that the Board of Education approve the Community Based Instruction (CBI) location of Delaware Museum of Nature and History to the approved list of CBI locations.

- 5. Request and Recommendation for Board of Education Approval of Revised SCSSSD Educational Curriculum for the 2024-2025 School Year.**

It is recommended by the Superintendent that the Board of Education approve the revised SCSSSD educational curriculum listed below for the 2024-2025 school year.

[Science](#)

[ELA](#)

[Mathematics](#)

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
AGENDA – MARCH 25, 2025**

Vote	Roll Call	1 - 5	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**INFORMATIONAL ITEMS**

- 1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of February.**  
It is recommended that the Board of Education to accept the [Student Placement Report](#) and [Student Financial Report](#) for the month of February.
- 2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)**  
It is recommended that the Board of Education accept and approve the HIB report as presented.

Vote	General Vote	2	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

- 3. Principal's/Administrator's Reports**  
[Cumberland Campus](#)  
[Daretown](#)  
[Salem Campus](#)



**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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**XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minutes. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

**XIII. RECESS INTO EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

\_\_\_\_\_

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

\_\_\_\_\_

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

\_\_\_\_\_

4. Matters concerning negotiations, and specifically:

\_\_\_\_\_

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:  
\_\_\_\_\_
6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:  
\_\_\_\_\_
7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:  
\_\_\_\_\_
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: \_\_\_\_\_
9. Matters involving quasi-judicial deliberations, and specifically:  
\_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Vote	Roll Call	1			
		Yes	No	Abstain	No Vote
Name	Motion & 2nd				
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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<b>Vote</b>	<b>Roll Call</b>	<b>1</b>	<b>Item(s)</b>		
<b>Name</b>	<b>Motion &amp; 2nd</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>No Vote</b>
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					

**XV. ADJOURNMENT**

<b>Vote</b>	<b>General Vote</b>	<b>1</b>	<b>Item(s)</b>		
<b>Name</b>	<b>Motion &amp; 2nd</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>No Vote</b>
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
<b>Total</b>					