

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, February 25, 2025 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Mrs. Leslie White-Corsey	_____
Mrs. Julie Smith	_____	Ms Joshlyn Marshall (student)	_____

IV. MINUTES

It is recommended that the Board of Education approve the [Minutes](#) and [Executive Minutes](#) of the January 28, 2025 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Vote	Roll Call	1			
		Yes	No	Abstain	No Vote
Name	Motion & 2nd				
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

B. Acceptance of Agenda Addenda Items SCSSSD

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

- a. Be recognized by the Board President.
- b. State your full name and address before commenting.
- c. Identify the resolution on which you will be commenting.
- d. Wait to be recognized before making your comments.
- e. Limit your comments to the specific resolution.
- f. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
- g. Comments from the public will not have a response from the Board of Education.

VII. BOARD OF EDUCATION BUSINESS

- A. Old Business- AFJROTC Update**
- B. New Business- None**
- C. Correspondence**
- D. Presentations**
 1. EVVRS/HIB [Presentation 24-25](#)
 1. SCVTS
 2. SCSSSD
- E. Students of the Month:**
 1. Salem Campus - [Julia Pichataro](#)
 2. Daretown Campus - [Dorian Bloch-Carter](#)
 3. Cumberland Campus - Tyler Venable
 4. SCVTS - [Mari-Kate Welch](#)

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Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of [December 2024](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

February 27, 2024
Date

B. Cash Reconciliation Report

Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of [November 2024 Revised](#) and [December 2024](#). The Cash Reconciliation Report and Board Secretary’s Report are in agreement for the month of November Revised and December 2024.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

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E. Transfer of Funds
No transfers

F. Warrants

It is recommended that the Board of Education approve the following:

- SCVTS Payroll for January 15, 2025 in the amount of [\\$185,598.46](#)
- SCVTS Payroll for January 30, 2025 in the amount of [\\$270,058.32](#)
- SCVTS Bill List for January 2025 in the amount of [\\$1,110,261.21](#)

Vote	Roll Call	A-F	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education Approval of a Request for Proposal (RFP) for a Third Party Evaluator for the 21st Century Community Learning Center Grant.

It is recommended by the Business Administrator that the Board of Education approve the Business Administrator to obtain Request for Proposal (RFP) for a Third Party Evaluator for the 21st Century Community Learning Center Grant. A [proposal](#) is attached.

2. Request and Recommendation for Board of Education Approval to Accept a Donation for the Welding Program in the amount of \$2,000.

It is recommended by the Business Administrator that the Board of Education approve to accept a [donation of \\$2,000 from the Missouri Welding Institute](#) to be used for welding supplies. Welding senior Chase Perry participated in a skill competition through the Missouri Welding Institute and earned the donation. He asked that the donation be provided to the Welding Program at the Career and Technical High School.

3. Request and Recommendation for Board of Education Approval of a School Portrait/Photography Contract with Memory Keeper Photography.

It is recommended by the Business Administrator that the Board of Education approve a [School Portrait Photography Agreement](#) with Memory Keeper Photography from September 2025 through June 2026. This agreement covers

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Fall Picture Day, Senior Portraits, and the 2026 Commencement Ceremony. The district will receive a 20% commission from sale proceeds of photos for grades 9-11 and a 10% commission from sale proceeds of photos for grade 12. The commission will be received no later than December 31, 2025. There is no cost to the district.

4. Request and Recommendation for Board of Education Approval of an Agreement with The Funplex.

It is recommended by the Business Administrator that the Board of Education approve an [Agreement](#) with The Funplex for the freshmen class trip on May 29, 2025. Students will have access to The Funplex from 10:30 a.m. to 1:30 p.m. with lunch included. The total cost of the trip is \$2,814.00 and will be paid from the Freshmen Class Student Activity Account.

5. Request and Recommendation for Board of Education Approval of a waiver of compliance with respect to the District’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2025-2026 school year.

It is recommended by the Business Administrator that the Board of Education grant approval to request from the Executive County Superintendent a waiver of compliance with respect to the District’s participation in the [Special Education Medicaid Initiative \(SEMI\) Program](#) for the 2025-2026 school year.

Under the Accountability Regulations that are specified in N.J.A.C. 6A:23A-5.3, the district may seek a waiver to participate in SEMI if the district has forty (40) or fewer Special Education – Medicaid eligible students as per the October 15, 2024 Special Education Student Count per the NJSMART snapshot.

The district, based upon information provided by Public Consulting Group (PCG), has documented that there are only twenty-two (22) Special Education students eligible for the SEMI program with total budgeted revenue of \$8,537.76.

6. Request and Recommendation for Board of Education Approval of an Educational Service Agreement with Educere

It is recommended that the Board of Education approve the [Educational Service Agreement](#) with Educere for SCVTS. Educere will provide a Spanish II course at the cost of \$245 per student.

7. Request and Recommendation for Board of Education Approval of an Educational Services Agreement with LearnWell for Instructional Services for SCVTS Student 104073.

It is recommended by the Business Administrator that the Board of Education approve an [Educational Services Agreement](#) between SCVTS and LearnWell for the 2024-2025 school year for student #104073. LearnWell will charge \$49.50 per hour.

Vote	Roll Call	1-7	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					

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Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

New Hires:

1. Request and Recommendation for Board of Education Approval of a Stipend for Jami Munyan and Justin Glenn.

It is recommended by the Superintendent that the Board of Education approve a \$1,500 stipend for Jami Munyan and \$1,500 stipend for Justin Glenn for entering grades and teaching health classes for the 1st semester during a coworker's leave of absence. Additional approval is being requested to approve a \$1,500 stipend for Mrs. Munyan and a \$1,500 stipend for Mr. Glenn for the 2nd semester for entering grades and teaching health classes for the unfilled physical education instructor position. Should the vacant position be filled, the \$1,500 for Mrs. Munyan and Mr. Glenn will be prorated.

FMLA/NJFLA/LOA:

2. Request and Recommendation for Board of Education Approval of the Request for FMLA for Employee 6774

It is recommended by the Superintendent that the Board of Education approve the request for FMLA for employee 6774 from February 1, 2025 to on or about May 1, 2025.

Transfer:

3. Request and Recommendation for Board of Education Approval of the Transfer of Stefano Impellizzeri as a Assistant Maintenance Mechanic to SCSSSD

It is recommended by the Superintendent that the Board of Education approve the transfer of Stafano Impellizzeri as a Assistant Maintenance Mechanic to SCSSSD beginning March 15, 2025.

Resignation:

4. Request and Recommendation of the Superintendent for Board of Education Approval of Resignation of Chase Sieber.

It is requested by the Superintendent that the Board of Education approve the [resignation](#) of Chase Sieber, Adult Program Welding Assistant, effective March 31, 2025.

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Vote	Roll Call	1-4	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

PROFESSIONAL DEVELOPMENT:

- Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.**

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
LGBTQ-Inclusive Pedagogy Zoom, live meeting through Stockton March 5, 2025 9am - 11am	Megan Tobin	No cost for registration or mileage	\$125.00 for substitute
Phonological and Morphological Awareness Workshop Camden County College Blackwood Campus March 7, 2025 8am - 2pm	Cindia Gredesky	\$149 registration \$25.20 mileage	\$174.20 ESEA Title IIA \$125.00 substitute
Colours Inc. Trade Show	Mike Nickerson	\$0 registration \$127.85 mileage	\$459.40 Perkins

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Envirobase high performance recertification at Kalahari Resorts Poconos, PA March 17-18, 2025		\$12.00 parking \$217.55 hotel \$102.00 for meals and incidentals per gsa guidelines	Secondary \$250.00 substitute
Teaching Creative Writing Zoom, live meeting through Stockton March 20, 2025 9am - 11am	Megan Tobin	No cost for registration or mileage	\$125.00 for substitute
AMTNJ One-Day Workshop Fractions to Functions at Rutgers March 27, 2025 9am - 3pm	Susan Carson	\$149 registration \$80.37 mileage	\$229.37 ESEA Title IIA \$125.00 for substitute
Teaching British Literature Zoom, live meeting through Stockton April 3, 2025 9am - 11am	Megan Tobin	No cost for registration or mileage	\$125.00 for substitute

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

PROGRAMS:

- Request and Recommendation for Board of Education to Approve the Revised 2024-2025 School Calendar.**

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It is recommended by the Superintendent that the Board of Education approve the revised [2024-2025 school calendar](#). On February 12, 2025, the district was closed due to snow. The make-up snow day has been added to the end of the school year.

2. Request and Recommendation for Board of Education Approval of the 2025-2026 SCVTS/SCSSSD School Calendar.

It is recommended by the Superintendent that the Board of Education approve the [2025-2026 school calendar](#).

3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2025-2026 Calendar of Holidays for Twelve Month Employees.

It is recommended by the Superintendent that the Board of Education approve the [SCVTS/SCSSSD 2025-2026 calendar of holidays](#) for twelve month employees.

4. Request and Recommendation for Board of Education Approval of 2024-2025 Nita M. Lowey 21st Century Community Learning Centers Program Summer Program.

It is recommended by the Superintendent that the Board of Education approve the Nita M. Lowey 21st Century Community Learning Centers Program summer program dates of July 7, 2025 through July 31, 2024. The program will operate for a maximum of five hours per day (8:00 a.m. to 1:00 p.m.) for in-person programming at the Career and Technical High School. The summer program will operate for a maximum of four days per week (Monday through Thursday) for a maximum of four weeks.

5. Request and Recommendation for Board Of Education approval to pay for Career Counseling/Intake and Outreach Services from Revive South Jersey for the period of January 1, 2025-June 30, 2025.

It is recommended by the Superintendent for Board Of Education approval to pay for Career Counseling/Intake and Outreach Services from Revive South Jersey for the period of January 1, 2025-June 30, 2025 as part of the Adult Literacy Services program in Salem County. Invoices will be received monthly with a maximum cost of \$30,000.

6. Request and Recommendation for Board of Education Approval of a Program partnership Agreement with the Appel Farms and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2028 hosted at Penns Grove Carneys Point Regional School District.

It is recommended by the Superintendent that the Board of Education approve the [program partnership agreement](#) with the Appel Farms and the SCVTS 21st CCLC Salem County Achievers program hosted at P W Carleton and Penns Grove High School. Appel Farms has received a grant through the Salem County Youth Services Commission to provide various arts enrichment and visual arts programming for the spring and summer programs. Penns Grove Middle School students will participate in visual and performing arts at the Appel Farms location on the following dates: 3/5, 3/12, 3/19, 4/2, 4/9, 4/16, 4/23, & 5/7/25. Dates may

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vary due to certain circumstances agreed upon. Appel Farms will reimburse \$100 per trip, \$800 total, to help offset the cost of transportation as per their grant requirements.

7. Request and Recommendation for Board of Education Approval of a NJGPA Preparation Class from March 3, 2005 through March 6, 2025.

It is recommended by the Superintendent that the Board of Education approve the Career and Technical High School to provide NJGPA Preparation classes to juniors on March 3, 2025 through March 6, 2025. The preparation classes will occur after school from 2:30-4:30 p.m. and will provide help and support in math and language arts. The classes are being provided at no costs to students.

8. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2024-2025 school year.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action [field trips](#) for the Career and Technical High School. Experiences for approval are listed in the chart attached.

9. Request and Recommendation for Board of Education Approval of a Field Trip for the Adult Production Tech Program.

It is recommended by the Superintendent that the Board of Education approve a field trip for the Adult Production Tech Program to Chelton House Products located in Swedesboro, NJ on February 26, 2025 from 10:00 am to 1:00 pm. Mid Atlantic Educational Programs will provide a mini van bus for transportation to Chelton House. Joseph Alexander will attend this trip. The cost to the district will be \$125 for substitute coverage for the day.

10. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Vocational Technical Schools.

11. Request and Recommendation for Board of Education Approval of Charger Madness.

It is recommended by the Superintendent that the Board of Education approve the month of March as Charger Madness. Charger Madness is a month-long, school-wide competition sponsored by Student Government and is designed to increase school spirit and make the month of March more fun! The student body is divided into 2 teams based on last name. Blue Team (last names A-K) and White Team (last names L-Z) will have the opportunity to compete throughout the month in various trivia competitions, games, sporting events, and other skills competitions. All of these events will occur during lunch periods and Charger Blocks.

12. Request and Recommendation for Board of Education Approval of Spring fundraising activities for the Career and Technical High School Student Clubs. In accordance with Board of Education Policy 6660, the individual

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responsible for conducting the fundraiser must submit a final report to the business office and superintendent after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	FFA	FFA Hoodie Sale The students will be selling FFA Hoodies to members, staff members, and the community through Custom Ink. The funds raised will support student opportunities, such as field trips, leadership events, and contests.	March 1, 2025 - March 15, 2025
B.	Class of 2027	Candy Fundraiser The class of 2027 is selling candy bars for \$1.50 each. The funds raised will support future activities for the class of 2027.	March 1, 2025 - June 12, 2025
C.	Boys Volleyball	Snapraise Fundraiser Funds are generated through an app where all of the players enter 20 emails or phone numbers of family members or friends. Messages are sent out asking for donations. There is a 28 day window for raising money. Funds raised will support the Boys Volleyball team. No cost to the district.	March 3, 2025 - March 30, 2025
D.	Boys Volleyball	Team Apparel with JD Enterprises Athletes will sell SCVTS Volleyball themed apparel from JD Enterprises. Funds raised will support the Boys Volleyball team. No cost to the district.	March 10 - 18, 2025

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E.	Student Government	<p>Charger Madness Month Activity Students will have the opportunity to purchase additional beads for \$1.00 per strand. Students can compete in the Rock Paper Scissor fundraiser/tournament, the student with the most beads will win total points for their team. Cost for supplies will be purchased through the Student Government student activities account.</p>	March 24, 2025 - March 28, 2025
F.	Student Government	<p>Charger Madness Month Activity Students may donate \$1.00 to SGA to wear pajamas on the final Friday of Charger Madness Month. Funds raised will support the NJ Association of Student Council 2025 State Charity. No cost to the district.</p>	March 28, 2025
G.	FCA	<p>Volleyball Tournament Students will pay \$2 to play, \$2 to spectate and sell snacks to raise money for the FCA club. Funds raised will be used for activities for the FCA members. No cost to the district.</p>	March 28, 2025 2:30 - 4:30

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**13. Request and Recommendation for Board of Education Approval of Student
Community Service Projects for the 2024-2025 school year.**

Community Service Project	Date	Cost
Student Government hosting Charger Madness Month activity. Students will collect non-perishable food items and donate them to a local shelter.	March 10 - 26, 2025	N/A

Vote	Roll Call	1-13	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

POLICY: -

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- [P 5512](#) Harassment, Intimidation, or Bullying (M) (Revised)
- [P 5533](#) Student Smoking (M) (Revised)
- [R 5533](#) Student Smoking (M) (Revised)
- [P & R 7441](#) Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
- [P & R 9320](#) Cooperation with Law Enforcement Agencies (M) (Revised)
- [P 5460](#) High School Graduation (M) (Revised)
- [P 5516](#) Use of Electronic Communication Devices (Revised)
- [R 5516](#) Use of Electronic Communication Devices (New)
- [P 5701](#) Academic Integrity (Revised)
- [P 5710](#) Student Grievance (Revised)

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- P 8500 Food Services (M) (Revised)**
- P 9163 Spectator Code of Conduct for Interscholastic Events (M) (Revised)**

Audit Items

- P 0167 Public Participation in Board Meetings (Update needed)**
- P 0168 Recording Board Meetings (Update needed)**
- P 3281 Inappropriate Staff Conduct (Update needed)**
- R 4281 Inappropriate Staff Conduct Update needed)**
- R 8462 Reporting Potentially Missing or Abused Children (M) (Update needed)**
- P 2363 Student Use of Privately-Owned Technology**
- P 9242 Use of Electronic Signatures**
- P 1642 Earned Sick Leave (M)**
- P & R 6422 Budget Transfers (M)**
- P & R 6740 Reserve Accounts**

Vote	Roll Call	1		Item(s)	
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

Old Business:

1.

ROLL CALL

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis _____ Mr. Ransome _____

Mr. Donelson _____ Mrs. Bomba _____

Mr. Halter _____ Exec. Superintendent _____

Mrs. Smith _____

Abstain: _____ Opposed: _____

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INFORMATIONAL ITEMS

[CTHS Principal's Report and Program Enrollment](#)

[CTHS Discipline Report](#)

2025-2026 Preliminary Budget Information

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

Vote	Vote	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of [January 2025](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.



Business Administrator/Board Secretary

February 25, 2025
Date

B. Cash Reconciliation Report

Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of [January 2025](#). The Cash Reconciliation Report and Board Secretary's Report are in agreement for the month of January 2025.

C. Board Secretary Certification

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Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds through January 2025.

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for January 15, 2025 in the amount of [\\$297,483.62](#)
- SCSSSD Payroll for January 31, 2025 in the amount of [\\$298,208.52](#)
- SCSSSD Bill List for the time of January 2025 in the amount of [\\$462,324.44](#).

Vote	Roll Call	A-F	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator for the Board of Education to Renew the Agreement with Realtime Information Technology, Inc. from January 1, 2025 to December 31, 2026 in the Amount of \$30,533.11.

It is recommended that the Board of Education approve the renewal agreement with [Realtime Information Technology, Inc.](#) from January 1, 2025 to December 31, 2026 in the amount of \$30,533.11. Realtime provides a secure, internet browser-based, fully integrated, comprehensive student management system. It includes a suite of data management reporting tools/features for attendance, enrollment, grade

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reporting, medical services and discipline. The system complies with all state and federal requirements and regulations.

- 2. Request and Recommendation by the Business Administrator for the Board of Education to Approve GCSSSD Transportation Contracts.** It is recommended by the Business Administrator that the Board of Education approve the attached Transportation [Contracts](#) for Gloucester County Special Services.

- 3. Request and Recommendation by the School Business Administrator for Approval of the Attached [Itinerant Services Agreements](#) for the 25-26 school year.**

It is recommended by the School Administrator for the Board of Education to approve the Itinerant Services Itinerant Services Agreement with the following districts at the previously approved rates:

Alloway School District Board of Education
Bridgeton Public Charter School District Board of Education
Bridgeton Public Charter School District Board of Education,
Clayton Public School District Board of Education
Commercial Township School District Board of Education
Compass Academy Charter School Board of Education
Creativity Co Laboratory Charter School Board of Education
Cumberland County Board of Vocational Education
Cumberland Regional High School Board of Education
Deerfield Township School District Board of Education
Delsea Regional School District Board of Education
Dennis Township School District Board of Education
Downe Township School District Board of Education
Elsinboro Township School District Board of Education
Estell Manor City School District Board of Education
Fairfield Township School Board of Education
Glassboro Public School District Board of Education
Greenwich Township School District Board of Education
Lawrence Township School District Board of Education
Lower Alloways Creek School District Board of Education
Mannington Township School District Board of Education
Maurice River Township School District Board of Education
Millville Public Charter School District Board of Education
New Jersey Department of Children and Families
Oldmans Township School District Board of Education
Paulsboro Public School District Board of Education
Penns Grove-Carney's Point Regional School District Board of Education
Pennsville Township School District Board of Education
Pittsgrove Township School District Board of Education
Quinton Township School District Board of Education
Salem City School District Board of Education
Salem County Vocational Technical School District Board of Education
Stow Creek School District Board of Education
Ranch Hope/Strang School District Board of Education
Upper Deerfield Township School District Board of Education

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA — FEBRUARY 25, 2025**

Upper Pittsgrove School District Board of Education
 Vineland Public Charter School Board of Education
 Vineland Public School District Board of Education
 Washington Township Public School District Board of Education
 Weymouth Township School District Board of Education
 Winslow Township School District Board of Education
 Woodbine School District Board of Education
 Woodstown-Pilesgrove Regional School District Board of Education

4. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2025-2026 Preliminary Budget for Salem County Special Services School District subject to Revision and Approval of the County Office or NJ Department of Education.

It is recommended by the Business Administrator that the Board of Education approve the 2025-2026 preliminary budget appropriations, revenue, and enrollment for Salem County Special Services School District subject to revision and approval of the County Office or NJ Department of Education. Board [presentation](#) is attached.

Salem County Special Services School District

	Budget	Local Tax Levy
General Fund	\$11,202,734	\$0
Special Revenue Fund	\$0	
Debt Service Fund	\$0	
Total Base Budget	\$11,202,734	

5. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2025-2026 Preliminary Budget for Salem County Special Services School District’s New Jersey Regional Day School at Mannington subject to Revision and Approval of the NJ Department of Education.

It is recommended by the Business Administrator that the Board of Education approve the 2025-2026 preliminary budget appropriations, revenue, maintenance, and enrollment for Salem County Special Services School District subject to revision and approval of the County Office or NJ Department of Education.

New Jersey Regional Day School at Mannington

	Budget	Local Tax Levy
General Fund	\$4,057,326	\$0
Special Revenue Fund	\$0	
Debt Service Fund	\$0	

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Fund Balance	\$0	
Total Base Budget	\$4,057,326	

6. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2025-2026 Preliminary Budget for Salem County Special Services School District’s Enterprise Funds.

It is recommended by the Business Administrator that the Board of Education approve the 2025-2026 preliminary budget appropriations for Salem County Special Services School District.

Enterprise Funds

Program	Budget
1-1 Aides	\$4,388,733
Early Intervention	\$1,770,803
Child Study Team	\$1,125,386
Food Service	\$281,024
Related Services	\$2,488,335

Vote	Roll Call	1-6	Item(s)		
	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

Personnel

New Hires:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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1. Request and Recommendation for Board of Education Approval of Hannah Rodriguez as an Instructional Aide.

It is recommended by the Superintendent that the Board of Education approve the employment of Hannah Rodriguez as an Instructional Aide at the Daretown Campus beginning 2/3/2025 at IA-HS-1 (prorated).

2. Request and Recommendation for Board of Education Approval of Nichole Conto as a Teacher at Daretown.

It is recommended by the Superintendent that the Board of Education approve the employment of Nichole Conto as a teacher at Daretown effective 3/1/25 at BA13 (prorated).

3. Request and Recommendation for Board of Education Approval of Stefano Impellizzeri as a Maintenance Mechanic

It is recommended by the Superintendent that the Board of Education approve the employment of Stefano Impellizzeri as a Maintenance Mechanic, beginning 3/15/2025 at the prorated rate of \$52,000.

4. Request and Recommendation for Board of Education Approval of Jocelyn Conrow as an Instructional Aide.

It is recommended by the Superintendent that the Board of Education approve the employment of Jocelyn Conrow as an Instructional Aide at the Cumberland Campus beginning 2/24/2025 at \$23,400 (prorated).

5. Request and Recommendation for Board of Education Approval of Shekirha Holland as an Instructional Aide.

It is recommended by the Superintendent that the Board of Education approve the employment of Shekirha Holland as an Instructional Aide at the Cumberland Campus beginning 2/10/2025 at \$23,500.00 (prorated).

6. Request and Recommendation for Board of Education Approval of Joseph Rivera as a Food Service Student Worker.

It is recommended by the Superintendent that the Board of Education approve the employment of Joseph Rodriguez as a Food Service Student Worker at the Career and Technical School Campus beginning 2/3/2025 at \$15.49 per hour.

7. Request and Recommendation for Board of Education Approval of Diara McGriff as an Instructional Aide.

It is recommended by the Superintendent that the Board of Education approve the employment of Diara McGriff as an Instructional Aide at the Cumberland Campus beginning 2/18/2025 at \$22,650.00 (prorated).

TRANSFERS:

8. Request and Recommendation for Board of Education Approval of the Transfer of Mariah Moore as a School Nurse to School Nurse - Cumberland Campus

It is recommended by the Superintendent that the Board of Education approve the transfer of Mariah Moore as a School Nurse to School Nurse Cumberland Campus effective March 1, 2025.

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FMLA/NJFLA/LOA:

9. Request and Recommendation for Board of Education Approval of the Request for Intermittent FMLA for Employee 1067

It is recommended by the Superintendent that the Board of Education approve the request for Intermittent FMLA for employee 1067 from January 29, 2025 to on or about March 31, 2025.

Terminations:

10. Request and Recommendation for Board of Education Approval of the Resignation of Julie Hicke

It is recommended by the Superintendent that the Board of Education approve the resignation of Julie Hicke, Cumberland Aide, effective February 14, 2025.

11. Request and Recommendation for Board of Education Approval of the Resignation of Dalton Hughes

It is recommended by the Superintendent that the Board of Education approve the resignation of Dalton Hughes, Maintenance Mechanic, effective March 17, 2025.

12. Request and Recommendation for Board of Education Approval of the Resignation of Alberto Turner

It is recommended by the Superintendent that the Board of Education approve the resignation of Alberto Turner, Cumberland Aide, effective February 28, 2025.

13. Request and Recommendation for Board of Education Approval of the Resignation of Jessica Anderson

It is recommended by the Superintendent that the Board of Education approve the resignation of Jessica Anderson, EIP, effective February 4, 2025.

14. Request and Recommendation for Board of Education Approval of the Resignation of Brianna DeFazio

It is recommended by the Superintendent that the Board of Education approve the resignation of Brianna DiFazio, EIP, effective February 4, 2025.

15. Request and Recommendation for Board of Education Approval of the Resignation of Samaria Juanandres

It is recommended by the Superintendent that the Board of Education approve the resignation of Samaria Juanandres, EIP, effective February 4, 2025.

16. Request and Recommendation for Board of Education Approval of the Resignation of Nina Minardi

It is recommended by the Superintendent that the Board of Education approve the resignation of Nina Minardi, EIP, effective February 4, 2025.

Retirement

17. Request and Recommendation for Board of Education Approval of the Retirement of Jane Smith

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It is recommended by the Superintendent that the Board of Education approve the retirement of Jane Smith, Salem Nurse, effective June 30, 2025.

18. Request and Recommendation for Board of Education Approval of the Retirement of Sandra Graham

It is recommended by the Superintendent that the Board of Education approve the retirement of Sandra Graham, Cumberland Aide, effective June 30, 2025.

Vote	Roll Call	1-18	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

PROGRAMS:

1. Request and Recommendation for Board of Education to Approve the Revised 2024-2025 School Calendar.

It is recommended by the Superintendent that the Board of Education approve the revised [2024-2025 school calendar Daretown and Salem Campus](#) and [2024-2025 school calendar - Cumberland](#). On February 12, 2025, the district was closed due to snow. The make-up snow day has been added to the end of the school year.

2. Request and Recommendation for Board of Education Approval of the 2025-2026 SCVTS/SCSSSD School Calendar.

It is recommended by the Superintendent that the Board of Education approve the [2025-2026 school calendar](#).

3. Request and Recommendation for Board of Education Approval of the SCVTS/SCSSSD 2025-2026 Calendar of Holidays for Twelve Month Employees.

It is recommended by the Superintendent that the Board of Education approve the [SCVTS/SCSSSD 2025-2026 calendar of holidays](#) for twelve month employees.

4. Request and Recommendation of the Superintendent for Board of Education Approval of the Completion Ceremony Dates for the 2024-2025 School Year.

It is recommended by the Superintendent that the Board of Education approve the completion ceremony dates for the 2024-2025 school year:

- Cumberland Campus Wednesday, June 4, 2025 at 10:00 am
- RDS Salem Campus Thursday, June 12, 2025 at 10:00 am

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Daretown Campus Monday, June 16, 2025 at 10:00 am

5. Request and Recommendation for Board of Education Approval of Revised SCSSSD Educational Curriculum for the 2024-2025 School Year.

It is recommended by the Superintendent that the Board of Education approve the revised SCSSSD educational curriculum listed below for the 2024-2025 school year.

- [Health & PE](#)
- [Social Studies](#)
- [World Language](#)
- [VPA \(Visual & Performing Arts\)](#)

6. Field Trip Requests for the 2024-2025 school year.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action [field trips](#) for the Special Services School District. Experiences for approval are listed in the chart attached.

7. Request and Recommendation of the Superintendent for the Board of Education to Approve Facilities for the Salem County Special Services School District.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Special Services Schools District.

Vote	Roll Call	1-7	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
TCSNJ Spring Event Transition Coordinators Network Yale School, Cherry Hill NJ March 28, 2025	Michelle Brown	\$0 registration \$18.80 mileage	\$18.80
PCAST Training Mays Landing February 26-27, 2025	Michelle Brown	\$0 registration \$51.70 mileage	\$51.70
Strauss Esmay Annual Educational Policy and School Law Seminar June 6, 2025 Brookdale Community College	Frank Maurer Sarah Jackson	\$0	\$0

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

POLICY: -

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)**
- P 5533 Student Smoking (M) (Revised)**

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- [R 5533](#) **Student Smoking (M) (Revised)**
- [P & R 7441](#) **Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)**
- [P & R 9320](#) **Cooperation with Law Enforcement Agencies (M) (Revised)**
- [P 5460](#) **High School Graduation (M) (Revised)**
- [P 5516](#) **Use of Electronic Communication Devices (Revised)**
- [R 5516](#) **Use of Electronic Communication Devices (New)**
- [P 5701](#) **Academic Integrity (Revised)**
- [P 5710](#) **Student Grievance (Revised)**
- [P 8500](#) **Food Services (M) (Revised)**
- [P 9163](#) **Spectator Code of Conduct for Interscholastic Events (M) (Revised)**

Audit Items

- [P 0167](#) **Public Participation in Board Meetings (Update needed)**
- [P 0168](#) **Recording Board Meetings (Update needed)**
- [P 3281](#) **Inappropriate Staff Conduct (Update needed)**
- [R 4281](#) **Inappropriate Staff Conduct Update needed)**
- [R 8462](#) **Reporting Potentially Missing or Abused Children (M) (Update needed)**
- [P 2363](#) **Student Use of Privately-Owned Technology**
- [P 9242](#) **Use of Electronic Signatures**
- [P 1642](#) **Earned Sick Leave (M)**
- [P & R 6422](#) **Budget Transfers (M)**
- [P & R 6740](#) **Reserve Accounts**

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

B. Old Business:

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

INFORMATIONAL ITEMS

- 1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of January.**
It is recommended that the Board of Education to accept the Student Enrollment Report and [Student Financial Report](#) for the month of January.

- 2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)**It is recommended that the Board of Education accept and approve the HIB report as presented.

Vote	Vote	1-2	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

- 3. Principal's/Administrator's Reports**
Cumberland Campus
Daretown
Salem Campus

XII. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

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Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Limit your comments to the specific resolution.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

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6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
Safety and Security

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Vote	Roll Call	1			
		Item(s)			
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Vote	Roll Call	1			
		Item(s)			
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					

XV. ADJOURNMENT

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba					
Davis					
Donelson					
Halter					
Ransome					
Smith					
White Corsey					
Total					