

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting Minutes

March 6, 2024 at 12:00 p.m.

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, March 6, 2024 at 12:00 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

The Board President called the meeting to order at 12:03 p.m. at which time the following statement was read:

II. CALL TO ORDER

Called to Order

“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District’s Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.”

III. ROLL CALL

Mr. James Davis	P _____	Mr. Earl Ransome	P _____
Mr. Linwood Donelson III	P _____	Ms. Patty Bomba	P _____
Mr. Daryl Halter	P _____	Exec. County Superintendent	A _____
Mrs. Julie Smith	P _____	Ms. Balci	A _____

Roll Call

Others Present: Mr. Frank Maurer, Assistant Superintendent /B.A./Board Secretary, Dr. Jennifer Bates, Assistant Superintendent/B.A./Board Secretary, Mr. John Swain, Superintendent

Minutes and Executive Minutes

IV. AUDIENCE PARTICIPATION I - none

V. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-VOCATIONAL TECHNICAL SCHOOL DISTRICT

SCVTS New Business

A. Board Secretary/Business Administrator New Business:

2023-2024 Budget

- Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2024-2025 Preliminary Budget for Salem County Vocational Technical School subject to Revision and Approval of the County Office or NJ Department of Education.**

It is recommended by the Business Administrator that the Board of Education approve the **2024-25 preliminary budget** for Salem County Vocational Technical School subject to revision and approval of the County Office or NJ Department of Education. **Board presentation is attached.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
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	Budget	Local Tax Levy
General Fund	\$16,262,152	\$1,828,758
Special Revenue Fund	\$1,731,404	
Total Base Budget	\$17,993,556	

2. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the Maximum Travel Budget for Salem County Vocational Technical School

It is recommended by the Business Administrator that the Board of Education approve the Maximum Travel Budget for Salem County Vocational Technical School as follows: The Board of Education, pursuant to the provisions of N.J.A.C. 6A:23A-7.3(b), authorizes an annual maximum amount per employee not to exceed \$1,500.00 for the 2024-2025 school year for regular business travel only for which prior Board approval is not required. This is the same rate applied to fiscal year 2024-2025.

- i. The annual maximum shall not exceed \$1,500 and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.
- ii. Regular school district business travel as defined in N.J.A.C. 6A:23A-1.2 includes attendance at regularly scheduled in-State county meetings and Department of Education sponsored or association sponsored events free of charge. It also includes regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or Board member.
- iii. Regular school district business travel as authorized in this Policy requires approval of the Superintendent prior to obligating the district to pay related expenses and prior to attendance at the travel event.
 1. The Superintendent shall designate an alternate approval authority to approve travel requests in his/her absence when necessary to obtain timely Board approval.
 2. Regulation 6471 provides the procedures for the internal levels of approval required prior to Superintendent or designee approval of the travel event, as applicable.

ROLL CALL

Action: Approved X Disapproved Held for Study
 Motion by: Halter
 Second by: Smith

Mr. James Davis	<u> Y </u>	Mr. Earl Ransome	<u> Y </u>
Mr. Linwood Donelson III	<u> Y </u>	Mrs. Patty Bomba	<u> Y </u>
Mr. Daryl Halter	<u> Y </u>	Exec. County Superintendent	<u> </u>
Mrs. Julie Smith	<u> Y </u>		

In Favor: 6 Abstain: Opposed:

VI. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education Approval to Apply for the Maximizing Post School Outcomes for Students with Disabilities grant in the amount up to \$1,428,560.

It is recommended by the Superintendent that the Board of Education grant approval for the district to apply for the Maximizing Post School Outcomes for Students with Disabilities grant in the amount up to \$1,428,560 beginning June 1, 2024 through May 31, 2026. This grant will provide county special services school districts the opportunity to create or improve a successful program for students with disabilities aged 18 to 21 by partnering with local school districts and other entities and implementing transition-focused services within the student’s local community, based on each student’s Individualized Education Program (IEP).

ROLL CALL

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Davis
Mr. James Davis Y Mr. Earl Ransome Y
Mr. Linwood Donelson III Y Mrs. Patty Bomba Y
Mr. Daryl Halter Y Exec. County Superintendent
Mrs. Julie Smith Y

In Favor: 6 Abstain: Opposed:

VI. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION / BOARD COMMENT - None

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion or general comments on non-agenda items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Limit your comments to the specific resolution.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

VII. RECESS INTO EXECUTIVE SESSION - None

**Executive Session-
None**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically: _____
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

