

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting Minutes
November 21, 2023 at 7:00 p.m.

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, November 21, 2023 at 7:00 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

The Board Vice President called the meeting to order at 7:01 p.m. at which time the following statement was read:

II. CALL TO ORDER

“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District’s Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.”

Called to Order

III. ROLL CALL

Mr. James Davis	A _____	Mr. Earl Ransome	P _____
Mr. Linwood Donelson III	P _____	Ms. Patty Bomba	P _____
Mr. Daryl Halter	P _____	Ms. Margaret Nicolosi	A _____
Mrs. Julie Smith	A _____	Ms. Bilge Balci (Student)	A _____

Roll Call

Others Present: Mr. John Swain, Superintendent, Mr. Frank Maurer, Assistant Superintendent /B.A./Board Secretary, Dr. Jennifer Bates, Assistant Superintendent/B.A./Board Secretary, Mr. Jason Helder, Principal, Mr. James Helder, Principal, Brian Quinn, SCVTSEA President, Tonya, Ally & Emma Scioli, David Heyel, Devin Parent and Family, Musa Rehman and Family, Kaleb Moore and Family, Lorraine Byard and Family.

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the October 18, 2023 Board of Education Meeting.

Minutes and Executive Minutes

Vote 1 Item

Action: Approved X Disapproved _____ Held for Study _____

Motion by: Halter _____

Second by: Ransome _____

Mr. Davis _____ Mr. Ransome _____

Mr. Donelson _____ Ms. Bomba _____

Mr. Halter _____ Ms. Nicolosi _____

Mrs. Smith _____

In Favor: 4 Abstain: 0 Opposed: 0

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS - none

Addenda

B. Acceptance of Agenda Addenda Items SCSSSD - none

Audience Participation I

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VI. AUDIENCE PARTICIPATION I - none

VII. BOARD OF EDUCATION BUSINESS

A. Old Business

B. New Business

**Board of Education
Business**

- 1. It is Recommended that the Board of Education Approve Three Board Members to Conduct Contract Negotiations with the SCVTSEA and Salem County Vocational Schools Administrators Association.**

New Business

It is recommended that the Board of Education approve the appointment of Board members as the Contract Negotiations Committee.

- A. Linwood Donelson
- B. Patricia Bomba
- C. James Davis

- 2. It is Recommended that the Board of Education Approve Three Board Members to Conduct Contract Negotiations with the SCVTSEA and Salem County Special Services Administrators Association.**

Comments

It is recommended that the Board of Education approve the appointment of Board members as the Contract Negotiations Committee.

- A. Linwood Donelson
- B. Patricia Bomba
- C. James Davis

- 3. It is Recommended that the Board of Education Approve Three Board Members to Conduct Contract Negotiations with the SCVTSEA and Salem County Special Services Educational Association.**

It is recommended that the Board of Education approve the appointment of Board members as the Contract Negotiations Committee.

- A. Linwood Donelson
- B. Patricia Bomba
- C. James Davis

Old Business

- 4. It is Recommended that the Board of Education Approve the Reinstatement of the Adult Literacy Program at the Cumberland County Correctional Facility**

Roll Call

ROLL CALL: (Items 1-4)

Action: Approved X Disapproved Held for Study

Motion by: Halter

Second by: Ransome

Mr. Davis Mrs. Bomba Y

Mr. Donelson Y Mr. Ransome Y

Mr. Halter Y Ms. Nicolosi

Mrs. Smith

In Favor: 4 Abstain: Opposed:

C. Correspondence –

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1. Commissioner Allen-McMillan
2. Mrs. Maria Alleva
3. Dalton Hughes (SCSSSD Maintenance Mechanic) Living Saving Award October 16, 2023. Photo
4. David Heyel

B. Presentations

1. Lorraine Byard Retirement Resolution

Action: Retirement Resolution

Approved X Disapproved _____ Held for Study _____

Motion by: Halter _____

Second by: Ransome _____

Mr. Davis _____ Mrs. Bomba Y _____

Mr. Donelson Y _____ Mr. Ransome Y _____

Mr. Halter Y _____ Mrs. Smith _____

Ms. Nicolosi _____

Abstain: _____ Opposed: _____

2. Student of the Month

Cumberland - Devin Parente & Musa Rehman

Daretown - A'lonni Allen

RDS-Salem - Kaleb Moore

Career and Technical High School - Allyson Scioli

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A.

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2023 (revised), August 2023 (revised), and September 2023. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

BSR



Business Administrator/Board Secretary

November 21, 2023

Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of July 2023 (revised), August 2023 (revised), and September 2023. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the months of July 2023 (revised) August 2023 (revised), and September 2023.

Cash rec.

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C. Board Secretary Certification

Board Sec.

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

BOE cert

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

Transfer of funds

It is recommended that the Board of Education approve the monthly transfer report for October 2023. There are no transfers to report.

F. Warrants

Warrents

It is recommended that the Board of Education approve the following warrants:

- SCVTS Payroll Period Ending October 13, 2023 in the amount of \$283,157.13
- SCVTS Payroll Period Ending October 30, 2023 in the amount of \$312,331.76
- Payments for the month of October 2023 in the amount of \$1,766,909.88

Roll Call Items A-F

Action:	Approved	<u> X </u>	Disapproved	<u> </u>	Held for Study	<u> </u>
Motion by:	<u> </u>	Halter	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Second by:	<u> </u>	Ransome	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Mr. Davis	<u> </u>	<u> </u>	Mrs. Bomba	<u> </u>	<u> </u>	<u> Y </u>
Mr. Donelson	<u> </u>	<u> Y </u>	Mr. Ransome	<u> </u>	<u> </u>	<u> Y </u>
Mr. Halter	<u> </u>	<u> Y </u>	Ms. Nicolosi	<u> </u>	<u> </u>	<u> </u>
			Mrs. Smith	<u> </u>	<u> </u>	<u> </u>

In Favor: 4 **Abstain:** **Opposed:**

G. Board Secretary/Business Administrator New Business:

**IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

Superintendents
report

1. Request and Recommendation for Board of Education Approval to Purchase Amatrol Mechatronics (Siemens) Equipment from Alleghany Educational Systems, Inc.

It is recommended by the Business Administrator to purchase Amatrol Mechatronics Level 1 Training Equipment (Siemens) in accordance with the

Amatrol
Mechatronics
Equip. Alleghany
Ed. Systems

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Memorandum of Understanding between SCVTS and Mid-Atlantic States Career and Education Center in the amount of \$359,394.60. The MOU was board approved at the September 26, 2023 board meeting.

2. Request and Recommendation for Board of Education Approval to Cancel Check #41426 to Holiday Inn Express (Poughkeepsie) in the amount of \$300.

Cancel check
41426

Holiday Inn

It is requested by the Business Administrator that the Board of Education approve to cancel check #41426 in the amount of \$300. The check was for hotel costs for Brian Quinn to attend the Seafood Boot Camp Professional Development at The Culinary Institute of America funded through the Perkins Secondary Grant. The check amount did not match the total charges and was therefore declined by Holiday Inn Express. The check will not be reissued.

3. Request and Recommendation for Board of Education Approval to Cancel Check #41212 to KDI Office Technology in the amount of \$154.04.

Cancel
Check
41212

KDI Tech

It is requested by the Business Administrator that the Board of Education approve to cancel check #41212 in the amount of \$154.04. The check was not cashed and KDI Office Technology has requested a new check. A check will be reissued in the same amount.

4. Request and Recommendation for Board of Education Approval of a Refund to Deboarh Schmid for a Thanksgiving Sale Duplicate Order.

Refund
Thanksgiving
sale
duplicate
order

It is recommended by the Business Administration for Board of Education approval to refund \$197 to Deboarh Schmid. Ms. Schmid placed a duplicate online order for the Thanksgiving Sales.

5. Request and Recommendation for Board of Education Approval of a Refund to an Adult Program Student.

Refund Adult
program
student

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the amount of \$599 to Erika Rodolico, an Adult Medical Assistant student. Ms. Rodolico made a partial payment prior to being fully funded through the CCOG-CVT grant.

6. Request and Recommendation for Board of Education Approval of the Donation of Outdoor Power Equipment

Donation of
outdoor
equipment

It is recommended by the Business Administrator that the Board of Education approve the donation of outdoor power equipment from James Boakes.

7. Request and Recommendation for Board of Education Approval of a Donation of Wood and Gluing Bench for the Construction Program.

Donation of
Wood and
gluing bench

It is recommended by the Business Administrator that the Board of Education approve a donation of wood to the Construction Program from Eleanor Peterson of Mullica Hill, NJ. The wood is valued at \$4,000.00. The gluing workbench is valued at \$500.00.

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8. Request and Recommendation for Board of Education Approval of a Speaking Engagement Services Agreement between SCVTS and Ruby & Theodore, LLC, F/S/O Brandon Novak

Ruby Theodore, LLC,
F/F/O Brandon
Novak

It is recommended by the Business Administrator that the Board of Education approve the Speaking Engagement Services Agreement with Ruby & Theodore, LLC, F/S/O Brandon Novak in the amount of \$3,500. Mr. Novack is a best selling author and addiction recovery speaker who will speak to CTHS students on March 20, 2024. Mr. Novack will be paid utilizing ESEA Title I funds.

9. Request and Recommendation for Board of Education Approval of a Trailer Lease Agreement with US Foods

Trailer Lease

It is recommended by the Business Administrator that the Board of Education approve the Special Event Trailer Lease Agreement between US Foods and SCVTS. The Culinary Club at SCVTS is requesting the use of a 28 foot refrigerated Trailer from November 16, 2023 through November 22, 2023 in the amount of \$140 daily/\$800 weekly. Additional diesel fuel charges will be incurred in order to operate the vehicle while stationed on campus. The use of the trailer is needed due to the Culinary Club's Thanksgiving Fundraiser. Culinary Club funds will be used to pay for the refrigerated trailer.

10. Request and Recommendation for the Board of Education Approval of an Annual Contract with Fitness Machine Technicians

Annual contract
fitness Machine
Technicians

It is recommended by the Superintendent that the Board of Education approve the acceptance of the contract from Fitness Machine Technicians for preventative maintenance on the fitness equipment at the Career and Technical High School for a rate of \$1252 beginning December 1, 2023.

11. Request and Recommendation by the School Business Administrator that the Board of Education Approve a Contract with GPRS

GPRS Contract

It is recommended by the School Business Administrator that the Board of Education approve a contract with GPRS to determine the location of the fiber line between the vocational school and the Regional Day School at the cost of \$3075. Cost to be shared with SCSSSD.

Roll Call Items 1-11

Action: Approved Disapproved _____ Held for Study _____
Motion by: Halter
Second by: Bomba
Mr. Davis _____ Mr. Ransome Y _____
Mr. Donelson Y _____ Ms. Bomba Y _____
Mr. Halter Y _____ Ms. Nicolosi _____
Mrs. Smith _____
In Favor: 4 Abstain: _____ Opposed: 0

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IX. SUPERINTENDENT’S REPORT – VOCATIONAL TECHNICAL SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

1. Request and Recommendation of the Superintendent for Approval of the Revised 2023-2024 Salary Increases for the Unaffiliated Staff

It is requested by the Superintendent that the Board of Education approve the revised salary increases for the unaffiliated 12 month staff.

Salary Increase
Unaffiliated Staff

2. Request and Recommendation for Board of Education Approval of a Rate Increase for Part-Time Adult Program Evaluators/Instructors.

It is requested by the Superintendent that the Board of Education approve an increase in the hourly rate for the following Adult Program part-time staff.

Rate increase Part
time Adult Program

- increase the RN State Evaluators part-time hourly rate for the Certified Nurse Aide exam from \$31.00 per hour to \$38.00 per hour.
- increase the RN Instructor part-time hourly rate from \$31.00 to \$38.00 per hour.

New Hire:

3. Request and Recommendation for Board of Education Approval of Tazreen Uddin as a Substitute Teacher.

It is requested by the Superintendent that the Board of Education approve Tazreen Uddin as a substitute teacher at CTHS at an on-call rate of \$125/day, effective October 25, 2023.

New Hire

Tazreen Uddin

4. Request and Recommendation for Board of Education Approval of Joseph Alexander as the Adult Program Mechatronic Instructor.

It is requested by the Superintendent that the Board of Education approve Joseph Alexander as the part-time Adult Program Mechatronics Instructor effective December 1, 2023. Mr. Alexander will be paid in accordance with the 2022-2025 Adjunct Staff Salary Guide. Timesheets are required for payment.

Joseph Alexander

Mr. Alexander is required to attend training for this position at no cost. If Mr. Alexander does not complete two (2) full academic years subsequent to the completion of the required training, Mr. Alexander shall be responsible for repaying 100% of the training costs paid by the Board of Education. Exceptions to this provision will be proof of a major life change, including but not limited to moving out of state, being Rif'd from full time to part time, military service, disability, or retirement, termination (except for cause) and non-renewals.

5. Request and Recommendation for Board of Education Approval of Morgan Woods as the Work Based Learning Coordinator Effective January 1, 2023.

It is requested by the Superintendent that the Board of Education approve Morgan Woods as the WBL Coordinator to oversee all cooperative education and work based learning program students. Mrs. Woods has completed all required training and certifications to assume these responsibilities.

Morgan Woods

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6. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of the following stipend position for the 2023-2024 school year.

Stipend Position

It is requested by the Superintendent that the Board of Education approve the employment of the following stipend position at the negotiated rates listed for the 2023-2024 school year.

First name	Last name	Position
Matt	DiTizio	Bowling Head Coach
Mark	Kasubinski	Bowling Assistant Coach
Bryan	Riley	Boys Basketball Head Coach
Matt	Dickens	Boys Basketball Assistant Coach
Bridgit	Cerone	Girls BasketBall Head Coach
Mark	Kasubinski	Scoreboard Operator
Kimberly	Kraky	Scoreboard Operator (backup)

7. Request and Recommendation for Board of Education Approval of Grant Funded Staff Members for 2023-2024 School year.

Grant funded staff member

Grant Staff	Position	Portion of Salary Paid with Grant Funds
Maria Alleva	ABE/ESL/Civics Intake Specialist/Career Counselor	Not to exceed \$88,317
Angel Brown	ABE/ESL/Civics Instructor - Full Time Salem Correctional Facility	Not to exceed \$77,499
Roger Call	ABE/ESL/Civics Instructor - Part Time	\$38.00 per hour, not to exceed 28 hours per week, no benefits
Alicia Smith	ESEA Title I-Full Time Chief Academic Instructional Coach	Not to exceed \$110,000

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Brittany Blue	ABE/ESL/Civics Instructor - Part Time	\$30.00 per hour, not to exceed 28 hours per week, no benefits
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8. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2023-2024 school year.

21st Century
Staff funding

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary percentages are listed below.

Staff	Funding Source	Salary
Amira Dunn - Substitute	21st CCLC	\$38 per hour
Kenneth Rafter - Instructor	21st CCLC	\$38 per hour
Kenneth Rafter - Substitute Site Coordinator	21st CCLC	\$43 per hour

FMLA/NJFLA/LOA:

Roll Call Items 1-8

Action: Approved Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Ransome
 Mr. Davis _____ Mr. Ransome Y _____
 Mr. Donelson Y _____ Ms. Bomba Y _____
 Mr. Halter Y _____ Ms. Nicolosi _____
 Mrs. Smith _____

In Favor 4 Abstain: 0 Opposed: 0

Comment:
 Halter: Currently no assistant basketball coach
 Swain: Correct

PROFESSIONAL DEVELOPMENT:

Professional
Development

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

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It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel. All approvals are subject to CDC guidelines.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Siemens Mechatronic Systems Certification Program: Systems Approach Paradigm Week Spartanburg, SC December 3, 2023 to December 9, 2023	Joseph Alexander	\$3,950 registration \$700 air fare \$1300 hotel \$420 meals \$600 rental car	\$6,970 NJEDA Grant
Lindsey Doran Mental Health First Aid For Youth (Virtual) December 6, 2023	Lindsey Doran	\$0 registration	\$125 Substitute
High School Data Science at Rowan University, Glassboro, NJ January 9, 2024	Tara Cunningham	Reg.: \$199.00	\$199 Title II A \$125 Substitute
Siemens Mechatronic Systems Certification Program: Instructor Certification: Level I Atlanta, GA January 28, 2024 to February 3, 2024	Joseph Alexander	\$3,950 registration Travel costs to be approved at the December BOE meeting	\$3,950 NJEDA Grant
Beyond School Hours National Conference New Orleans, LA February 14-17, 2024	Jeanette Jackson	\$625 registration \$1,215.84 hotel \$700 air fare \$407 meals and incidentals per gsa	\$2,947.84 21st CCLC
The Witches of Salem 1692 The College of New Jersey in Ewing NJ February 29, 2024	Cindia Gredesky	Reg \$275.00 Mileage: \$48.22	\$275 Title IIA \$125 Substitute

ROLL CALL Action: Item 1

Approved X Disapproved Held for Study

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Motion by: Halter
Second by: Ransome
Mr. Davis _____ Mr. Ransome Y
Mr. Donelson Y Mrs. Bomba Y
Mr. Halter Y Mrs. Smith _____
Mrs. Nicolosi _____

For: 4 Abstain: _____ Opposed: _____

PROGRAMS:
PROGRAMS:

Programs

1. Request and Recommendation for Board of Education Approval to Continue with the One Year Subscription for OnCourse Lesson Planner for the 2023-2024 School Year.

OnCourse

It is recommended by the Superintendent that the Board of Education approve the continuation of the one year subscription for OnCourse Lesson Planner for the 2023-2024 school year in the amount of \$1,911.71. OnCourse is the online lesson plan subscription used by the Career and Technical High School teaching staff.

2. Request and Recommendation for Board of Education Approval to accept the following FY2024 Grants:

- FY2024 21st Century Community Learning Centers Grant in the amount of \$500,000 (year 1 of 5) beginning September 1, 2023

FY2024 Grants

3. Request and Recommendation for Board of Education Approval to Approve the Submission of the NJQSAC District Performance Report for the Salem County Vocational Technical School District.

NJQAC

It is recommended by the Superintendent that the Board of Education approve the submission of the NJQSAC District Performance Review, Declaration Sheet and board resolution for the Salem County Vocational Technical School District. This is a requirement of the New Jersey Quality Single Accountability Continuum (NJQSAC).

4. Request and Recommendation for Board of Education Approval of a Program Agreement with the Food Bank of South New Jersey, Inc. and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2028 hosted at Penns Grove Carneys Point Regional School District.

Food bank of South Jersey

It is recommended by the Superintendent that the Board of Education approve program agreements with the Food Bank of South New Jersey, Inc. and the SCVTS 21st CCLC Salem County Achievers program hosted at P W Carleton, Penns Grove Middle School, and Penns Grove High School. The program will provide weekend, shelf stable meals consisting of two breakfast items and three dinner items. Students will receive the meals at the end of each week of the program to take home. There is no cost to the district for this program.

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- 5. Request and Recommendation for Board of Education Approval of FamCare and Acenda Integrated Health Systems (Riverview Family Success Centers in Penns Grove, Pennsville & Salem) to provide services to the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2028 students.**

FamCare & Acenda
Intergrated Health
Systems

It is recommended by the Superintendent that the Board of Education approve FamCare and Acenda Integrated Health Systems (Riverview Family Success Centers) to provide services to the SCVTS 21st CCLC Salem County Achievers program hosted at Penns Grove Carneys Point Regional School District - Paul W. Carleton School, Penns Grove Middle School, Penns Grove High School. The program provided through FamCare will help students to establish trusted adult relationships. The Riverview Family Success Center will provide various support services for our students and families. There is no cost to the district for these programs.

- 6. Request and Recommendation for Board of Education Approval of the Gear Up Program for the 21st CCLC Salem County Achievers 2028 Program.**

Gear Up

It is recommended by the Superintendent that the Board of Education approve the GEARUP/College Bound program to the SCVTS 21st CCLC Salem County Achievers program hosted at Penns Grove Middle School and Penns Grove High School. GEARUP/College Bound program, in partnership with Salem Community College, is a free program that will provide workshops on various topics (college and career planning, executive functioning skills, SEL, or other topics/skills) that may be helpful/relevant to the students and families.

- 7. Request and Recommendation for Board of Education Approval of Services Provided by the Community Food Bank of New Jersey, Inc. and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2028 hosted at Penns Grove Carneys Point Regional School District.**

Food Bank of NJ

It is recommended by the Superintendent that the Board of Education approve services provided by the Community Food Bank of New Jersey, Inc. and the SCVTS 21st CCLC Salem County Achievers program hosted at P W Carleton, Penns Grove Middle School and Penns Grove High School. The services will provide NJ SNAP-Ed nutrition and fitness education programming and is at no cost to the district.

- 8. Request and Recommendation for Board of Education Approval of a Program Agreement with the Gateway Wellness Center (Gateway Community Action Partnership) and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2028 hosted at Penns Grove Carneys Point Regional School District.**

Gateway Wellness
center

It is recommended by the Superintendent that the Board of Education approve services with the Gateway Wellness Center (Gateway Community Action Partnership) and the SCVTS 21st CCLC Salem County Achievers program hosted at Paul W. Carleton School, Penns Grove Middle School, and Penns Grove High School. The program will provide SEL and mental health prevention services to our students and families.

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9. Request and Recommendation for Board of Education Approval of GED Testing Dates.

GED testing dates

It is recommended by the Superintendent that the Board of Education approve GED testing dates for November 2023 through June 2024. Annually, the Bureau of Adult Education and Family Literacy requests the Salem County Vocational Technical School’s Board of Education to serve as the approved test center for Salem County. All Testing is scheduled to take place at Salem Community College in Till Hall, Room 106. A list of those dates follow:

<u>Date</u>	<u>Time</u>
November 29th,30th	5:30pm
December 7th,8th,14th,15th	5:30pm
January 4th,5th,18th,19th	5:30pm
February 1st,2nd,15th,16th	5:30pm
March 7th,8th,25th,26th	5:30pm
April 25th,26th,11th,12th	5:30pm
May 6th,7th,9th,10th	4:30pm
June 13th,14th,24th,25th	4:30pm

10. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

Use of facilities

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical Schools.

11. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

Curriculum in action

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools.

12. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2023-2024 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

Fundraising activities

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY	COST
A.	NTHS	Selling seasonal treats. The treats will cost		N/A

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		\$1.00 - \$3.00. Proceeds will go to a charity chosen by NTHS students officers.	Throughout the 2023/2024 school year.	
B.	Chess Club	Selling Chess Club t-shirts and sweatshirts. JD Enterprises will design the shirts. The t-shirts will cost \$20.00. The sweatshirts will cost \$30.00. Chess Club will profit \$2-\$4 off each sale. The funds will be used towards future Chess Club expenses	November 27, 2023 - December 8, 2023	N/A
C.	Culinary Club	Christmas Cookies	November 27, 2023 to December 8, 2023	
D.	FFA	Breakfast with Santa at Elmer Grange Hall 535 Daretown Rd. Elmer, NJ 08318 Members of the community can purchase tickets for a breakfast prepared by the FFA members. A professional Santa will meet with the children. Tickets are \$10 for kids and \$15 for adults.	December 16, 2023	\$15 per hour for Advisor with a \$75 maximum

13. Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2023-2024 school year.

Student
communi-
ty service
projects

Community Service Project	Date	District Cost
The Class of 2027 will sponsor a can food collection drive for the upcoming holiday season. The Class will work to collect over 2027 pounds of canned goods and donated items to address food insecurity and donate the items to food pantries throughout Salem County.	11/21/23 to 12/8/23	N/A

Roll Call Item 1-13

Action: Approved X Disapproved Held for Study

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Motion by: Halter
Second by: Ransome
Mr. Davis _____ Mr. Ransome Y _____
Mr. Donelson Y _____ Ms. Bomba Y _____
Mr. Halter Y _____ Ms. Nicolosi _____
Mrs. Smith _____

Comment:

Ransome: Many dates on the facility report are after the fact.

Swain: Those are for internal events.

In Favor 4 Abstain: Opposed: 0

Policy

POLICY

1. Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.

2nd final
reading

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations:

- ~~P 1524~~ ~~School Leadership Councils (Abolished)~~
- P & R 1642.01 Sick Leave (New)
- P 2270 Religion in the Schools (Revised)
- P & R 2419 School Threat Assessment Teams (M)(New) P
- 3161 Examination for Cause (Revised)
- P & R 3212 Attendance (M) (Revised)
- P 3324 Right of Privacy (Revised)
- ~~P & R 3432~~ ~~Sick Leave (Abolished)~~
- P 4161 Examination for Cause (Revised)
- P & R 4212 Attendance (M) (Revised)
- P 4324 Right of Privacy (Revised)
- ~~P & R 4432~~ ~~Sick Leave (Abolished)~~
- P & R 5111 Eligibility of Resident/Nonresident
Students (M) (Revised)
- P & R 5116 Education of Homeless Children and Youths
(Revised)
- ~~P & R 5460.02~~ ~~Bridge Year Pilot Program (M) (Abolished)~~
- ~~P 6361~~ ~~Relations With Vendors for Abbott
Districts~~
~~Abolished)~~
- P 8500 Food Services (M) (Revised)
- ~~P 8540~~ ~~School Nutrition Programs (M) (Abolished)~~
- ~~P 8550~~ ~~Meal Charges/Outstanding Food Service
Bill (M) (Abolished)~~

ROLL CALL: 1 Item

Action: Approved X Disapproved Held for Study
Motion by: Halter

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

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Second by: Bomba
Mr. Davis _____ Mr. Ransome y _____
Mr. Donelson y _____ Ms. Bomba y _____
Mr. Halter y _____ Ms. Nicolosi _____
Mrs. Smith _____

In Favor 4 Abstain: _____ Opposed: _____

B. Old Business:

INFORMATIONAL ITEMS

CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report
21st CCLC Program Reports
Paul W. Carlton
Penns Grove Middle
Penns Grove High School

Principals report

1. Information regarding CTHS students (ID# 102911, 102919 and 103967) who have requested to independently manage their diabetes in school on a daily basis. (Information available upon request).

2. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**

HIB report

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Items 1-2

Action: Approved X Disapproved _____ Held for Study _____
Motion by: Ransome
Second by: Halter
Mr. Davis _____ Mr. Ransome X _____
Mr. Donelson X _____ Mrs. Bomba X _____
Mr. Halter X _____ Ms. Nicolosi _____
Mrs. Smith _____

In Favor 4 Abstain: 0 Opposed: 0

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

BSR

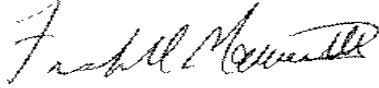
**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

Minutes – November 21, 2023

A. Board Secretary Report

BSR

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2023. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.



Business Administrator/Board Secretary

November 21, 2023

Date

B. Reconciliation of Cash for School Funds Report

Cash rec

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2023. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the month of October 2023.

C. Board Secretary Certification

Board Cert.

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

BOE Cert

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds report.

Transfer of funds

F. Warrants

It is recommended that the Board of Education approve the following warrants:

Warrants

- SCSSSD Payroll Period Ending October 13, 2023 in the amount of \$414,558.20.
- SCSSSD Payroll Period Ending October 30, 2023 in the amount of \$417,294.40.
- Payments for the period of month of October 2023 in the amount of \$1,703.042.37.

Roll Call Items A-F

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Bomba

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

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Mr. Davis	___	Mr. Ransome	Y ___
Mr. Donelson	Y ___	Ms. Bomba	Y ___
Mr. Halter	Y ___	Ms. Nicolosi	___
		Mrs. Smith	___

In Favor: 4. Abstain: 0 Opposed: 0

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education Approve the Holly City Family Center

Holly City Family Center

It is requested by the Business Administrator that the Board of Education approve the Holly Family City Center contract for weekly swimming for Salem County Special Services Cumberland Campus at the cost of \$1,040 for 16 dates at one hour each.

2. Request and Recommendation by the School Business Administrator that the Board of Education Approve GCSSD Transportation Contracts

GCSSD Transportation Center

It is recommended by the school business administrator that the Board of Education approve the attached GCSSD Transportation contracts Part 1, Part 2, Part 3, Part 4

3. Request and Recommendation by the School Business Administrator for Board of Education Approval of a \$50 Gift Card Donation from ACME

Acme gift card donation

It is recommended by the School Business Administrator that the Board of Education approve of a donation of a \$50 gift card from ACME Markets to the Regional Day School at Mannington.

4. Request and Recommendation by the School Business Administrator that the Board of Education Approve the Agreement with Kaseya

Kaseya

It is recommended by the School Business Administrator that the Board of Education approve the agreement with Kaseya for automated google backup three times a day for staff google files. This will also include Backupify Module that will help with initial activation and self-guided enablement implementation. The cost for three years of service is \$13,079.

5. Request and Recommendation by the School Business Administrator that the Board of Education Approve the Affiliation Agreement with University of Virginia

Affiliation agreement with University of Virginia

It is recommended by the School Business Administrator that the Board of Education approve the affiliation agreement with the University of Virginia for Speech Language Specialist.

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT

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6. Request and Recommendation by the School Business Administrator that the Board of Education Approve the Food Service Management/POS Contract with Realtime

Realtime Contract

It is recommended by the School Business Administrator that the Board of Education approve the Food Service Management/POS contract with Realtime at a cost of \$925 from January 1, 2023 until June 30, 2023 and \$1825 from July 1, 2024 until June 30, 2025.

7. Request and Recommendation by the School Business Administrator that the Board of Education Approve the Voiding of Check 1098

Check 1098 void

It is recommended by the School Business Administrator that the Board of Education approve the voiding of check 1098 in the amount of \$384.62 to Scholastic Magazine. The company never received the check, it will be reissued.

8. Request and Recommendation by the School Business Administrator that the Board of Education Approve a Contract with GPRS

GPRS Contract

It is recommended by the School Business Administrator that the Board of Education approve a contract with GPRS to determine the location of the fiber line between the vocational school and the Regional Day School at the cost of \$3075. Cost to be shared with SCVTS.

Roll Call Items (1-8)

Action: Approved X Disapproved _____ Held for Study _____

Motion by: Halter

Second by: Ransome

Mr. Davis _____ Mr. Ransome Y

Mr. Donelson Y Ms. Bomba Y

Mr. Halter Y Ms. Nicolosi _____

Mrs. Smith _____

In Favor: **4**. Abstain: 0 Opposed: 0

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

Superintendent's Report -SCSSSD

A. New Business:

PERSONNEL:

New Hire:

1. Request and Recommendation of the Superintendent for Approval of the 2023-2024 Revised Salary Increases for the Unaffiliated Staff

Personnel

It is requested by the Superintendent that the Board of Education approve the revised salary increases for the unaffiliated 12 month staff.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

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2. Request and Recommendation of the Superintendent for Board of Education Approval of the Increase in Service Rates for Early Intervention Staff.

Service rates
Early intervention

It is requested by the Superintendent that the Board of Education approve a \$2/hour increase in the rates for all hourly Early Intervention Staff.

3. Request and Recommendation for Board of Education Approval of MaryAnn Liber as a 12 month Secretary for Related Services.

MaryAnn Liber

It is requested by the Superintendent that the Board of Education approve MaryAnn Liber as a 12 month Secretary for Related Services effective November 27, 2023 at the rate of \$41,711 (12 month, Step 8), prorated.

4. Request and Recommendation for Board of Education Approval of Secoya Robinson as a 10-month Instructional Assistant at Daretown.

Secoya Robinson

It is requested by the Superintendent that the Board of Education approve Secoya Robinson as a 10-month Instructional Assistant at Daretown, effective November 01, 2023 at a rate of \$20,078.00 (Step 4).

5. Request and Recommendation for Board of Education Approval of Carol Powers as a 10-month Instructional Assistant for RDS.

Carol Powers

It is requested by the Superintendent that the Board of Education approve Carol Powers as a 10-month Instructional Assistant at RDS, effective November 06, 2023, at a rate of \$24,433.00 (Step 10).

6. Request and Recommendation for Board of Education Approval of Kasondra Moore as a 10-month Instructional Aide at Cumberland. It is requested by the Superintendent that the Board of Education approve Kasondra Moore as a 10-month Instructional Assistant at Cumberland, effective November 20, 2023, at \$24,433.00 (Step 10).

Kasondra Moore

Transfers

Transfer:

7. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff

It is requested by the Superintendent that the Board of Education approve the transfer of classroom assignments for the following staff:

Name	From	To
Shay Fourman	ASD Room 109	MD Room 105
Jessica Wolfe	MD Room 105	ASD Room 109

FMLA/NJFLA/LOA:

FMLA/NJFLA>LO
A

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

Minutes – November 21, 2023

PROGRAMS:

Use Facilities

1. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Special Services.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Special Services.

2. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services.

Curriculum in action

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services (none).

Roll Call Items 1-2

Action: Approved X Disapproved _____ Held for Study _____

Motion by: Halter

Second by: Bomba

Mr. Davis _____ Mr. Ransome Y

Mr. Donelson Y Ms. Bomba Y

Mr. Halter Y Ms. Nicolosi _____

Mrs. Smith _____

In Favor: 4 Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

Professional Development

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services Schools Personnel.

Professional Development workshop

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Myofascial Fascial-Pelvis & Women's Health Seminar (Wilmington, DE) -- \$0 registration (12/4, 12/5, 16/6, 12/8)	Lucia Ingraldi	\$0 \$4 Toll \$20 est parking \$15 est mileage	\$39 est

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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<p>Infant Positioning Strategies & Reflex Integration Evaluation and Treatment (Cherry Hill, NJ) (12/4. 12/5)</p>	<p>Elizabeth Amorosi</p>	<p>\$0 \$20 est parking \$15 est mileage</p>	<p>\$35 est</p>
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Roll Call 1 Item

Action: Approved X Disapproved Held for Study
 Motion by: Ransome
 Second by: Bomba
 Mr. Davis _____ Mrs. Bomba Y _____
 Mr. Donelson Y _____ Mr. Ransome Y _____
 Mr. Halter Y _____ Ms. Nicolosi _____
 Mrs. Smith _____
 In Favor: . Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

INFORMATIONAL
ITEMS

POLICY

Policy

- Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations:

- ~~P 1524 School Leadership Councils (Abolished)~~
- P & R 1642.01 Sick Leave (New)
- P 2270 Religion in the Schools (Revised)
- P & R 2419 School Threat Assessment Teams (M)(New)
- P 3161 Examination for Cause (Revised)
- P & R 3212 Attendance (M) (Revised)
- P 3324 Right of Privacy (Revised)
- ~~P & R 3432 Sick Leave (Abolished)~~
- P 4161 Examination for Cause (Revised)
- P & R 4212 Attendance (M) (Revised)
- P 4324 Right of Privacy (Revised)
- ~~P & R 4432 Sick Leave (Abolished)~~
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5116 Education of Homeless Children and Youths (Revised)
- ~~P & R 5460.02 Bridge Year Pilot Program (M) (Abolished)~~
- ~~P 6361 Relations With Vendors for Abbott Districts~~

VOTE

AUDIENCE
PARTICIPATION

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT

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- ~~_____ Abolished)~~
- P 8500 Food Services (M) (Revised)**
- ~~P 8540 School Nutrition Programs (M) (Abolished)~~
- ~~P 8550 Meal Charges/Outstanding Food Service~~
- ~~_____ Bill (M) (Abolished)~~

Roll call 1 Item

Action: Approved X Disapproved Held for Study
 Motion by: Bomba
 Second by: Ransome
 Mr. Davis Mr. Ransome Y
 Mr. Donelson Y Mrs. Bomba Y
 Mr. Halter Y Mrs. Smith
 Mrs. Nicolosi

IN FAVOR: 4 Abstain: Opposed:

INFORMATIONAL ITEMS

Informational items

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of October 2023.

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of October 2023 This report has been modified after the last meeting to give more accurate and greater detail to the Board of Education.

Student Financial report

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

HIB

3. Principal's/Administrator's Reports

Cumberland Campus
Daretown
Salem Campus

Principal's report

Vote Items 1-3

Action: Approved X Disapproved Held for Study
 Motion by: Halter
 Second by: Ransome
 Mr. Davis Mr. Ransome
 Mr. Donelson Mrs. Bomba
 Mr. Halter Mrs. Smith

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

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Mrs. Nicolosi _____

Abstain: _____ Opposed: _____

**XI. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION /
BOARD COMMENT**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion or general comments on non-agenda items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Limit your comments to the specific resolution.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

Alicia Smith – Students of the month.

Jason Helder – SCC college night. Financial aide night. Freshman class lead can drive.

James Helder – Thanksgiving feast went well. Sports going well. Students attended a career fair.

Shanna Scott – Will be on leave for 5-6 months in another country.

Brian Quinn – The trailer lease could have been donated since the provider is a sole source and we spend so much with them. Poor taste with that vendor now.

Ed Ramsey – Happy Thanksgiving and this has been very heartwarming.

Patty Bomba – Attended the award ceremony and it was wonderful.

Earl Ransome – Thanks for getting athletics off the ground it was a huge lift.

XIII. RECESS INTO EXECUTIVE SESSION NONE

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

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BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- 2. Matters in which the release of information would impair the right to receive government funds, and specifically:

- 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

- 4. Matters concerning negotiations, and specifically:

- 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

- 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

- 7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: **Administrator contract and technology**
- 9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will NOT return to open session to conduct business at the conclusion of the executive session. 8:13 pm

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Bomba
Mr. Davis _____ Mr. Ransome _____

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT

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Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
Mrs. Smith	_____		

IN FAVOR. Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING - None

XV. ADJOURNMENT 8:54 PM

ADJOURNMENT
7:52 PM

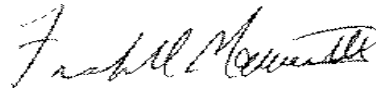
Action: Approved X Disapproved _____ Held for Study _____
Motion by: Ransome _____
Second by: Halter _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Ms. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____

In Favor 5 Abstain: 0 Opposed: 0

Respectfully Submitted,



Jennifer Bates
Assistant Superintendent
Business Administrator/Board Secretary
SCVTS



Frank H. Maurer, III
Assistant Superintendent
Business Administrator/Board Secretary
SCSSSD