

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting Minutes

December 18, 2023 at 7:00 p.m.

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, November 21, 2023 at 7:00 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

Called to Order

The Board Vice President called the meeting to order at 7:01 p.m. at which time the following statement was read:

Roll Call

II. CALL TO ORDER

“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District’s Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.”

Minutes and Executive Minutes

Addenda

Audience Participation I

III. ROLL CALL

Mr. James Davis	P_____	Mr. Earl Ransome	A_____
Mr. Linwood Donelson III	P_____	Ms. Patty Bomba	P_____
Mr. Daryl Halter	P_____	Ms. Margaret Nicolosi	
A_____			
Mrs. Julie Smith	A_____	Ms. Bilge Balci (Student)	
A_____			

Others Present: Mr. John Swain, Superintendent, Mr. Frank Maurer, Assistant Superintendent /B.A./Board Secretary, Dr. Jennifer Bates, Assistant Superintendent/B.A./Board Secretary, Mr. Jason Helder, Principal, Mr. James Helder, Principal, Jean Pilieri and family, Ms. Alicia Smith, Curriculum Director, Dr. Meggin Wentzell, Director of CST, Annaleese Collura and family, Miguel Jimenez Cruz and family, Brandon Smith and family, Keely DiTizio Science Teacher SCVTS, Cordy Taylor Commissioner

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the November 21, 2023, Board of Education Meeting and Minutes of the November 30, 2023.

Vote 1 Item

Action: Approved X Disapproved _____ Held for Study _____

Motion by: Halter

Second by: Ransome

Mr. Davis _____ Mr. Ransome _____

Mr. Donelson _____ Ms. Bomba _____

Mr. Halter _____ Ms. Nicolosi _____

Mrs. Smith _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

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In Favor: 4 Abstain: 0 Opposed:
 0

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS - none

B. Acceptance of Agenda Addenda Items SCSSSD - none

VI. AUDIENCE PARTICIPATION I - none

VII. BOARD OF EDUCATION BUSINESS

A. Old Business

**Board of Education
Business
New Business**

A. Old Business

- 1. It is Recommended that the Board of Education Approve Daryl Halter Replacing Patrica Bomba on the District Negotiations Team with the SCVTSEA, Salem County Vocational Schools Administrators Association, SCSSSDEA and Salem County Special Services Administrators Association.**

Comments

It is recommended that the Board of Education approve the appointment of Board member, Daryl Halter, to the Contract Negotiations Committee in place of Patrica Bomba.

Old Business

Roll Call

Vote 1 item

Approved X Disapproved Held for Study

Motion by: Bomba Second

by: Halter

Mr. Davis Mrs. Bomba

Mr. Donelson Mr. Ransome

Mr. Halter Mrs. Smith

Ms. Nicolosi

Abstain: Davis Opposed:

B. New Business

- 1. Request and Recommendation of the Business Administrator, upon attorney review, for the Board of Education Approval to Award Straga Brothers Inc. for Bid # GA 21-125) for the Salem County Vocational School 2024 Addition and Renovations project based on the bid proposals received December 12, 2023 in the amount of \$2,250,000.**

**Retirement
Resolution for
Susan Costello**

It is recommended that the Board of Education approve to award a Contract to Straga Brother, Inc. for the Salem County Career and Technical High School 2024 Addition and Renovations project (GA#21-125) in the amount of \$2,250,000 which includes the Base Bid and Alternate #1.

Old Business

ROLL CALL: (Item 1)

Presentations

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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Action: Approved X Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Davis

Mr. Davis	Y	_____	Mrs. Bomba	Y	_____
Mr. Donelson	Y	_____	Mr. Ransome		_____
Mr. Halter	Y	_____	Ms. Nicolosi		_____
			Mrs. Smith		_____

In Favor: 4 Abstain: _____ Opposed: _____

C. Correspondence –

1. Amber Furey
2. Commissioners Letter - Cafeteria Expansion

B. Presentations

1. Retirement Resolution for Jean Pilleri

Roll Call - 1 retirement resolution

Approved X Disapproved _____ Held for Study _____
 Motion by: Davis Second by: Bomba

Mr. Davis	Y	_____	Mrs. Bomba	Y	_____
Mr. Donelson	Y	_____	Mr. Ransome		_____
Mr. Halter	Y	_____	Mrs. Smith		_____
Ms. Nicolosi		_____			

 Abstain: _____ Opposed: _____

2. Retirement Resolution for Laurie Taormino

Roll Call - 1 retirement resolution

Approved X Disapproved _____ Held for Study _____
 Motion by: Halter Second by: Bomba

Mr. Davis	Y	_____	Mrs. Bomba	Y	_____
Mr. Donelson	Y	_____	Mr. Ransome		_____
Mr. Halter	Y	_____	Mrs. Smith		_____
Ms. Nicolosi		_____			

 Abstain: _____ Opposed: _____

3. Retirement Resolution for Eva Helen Hoffman

Roll Call - 1 retirement resolution

Approved X Disapproved _____ Held for Study _____
 Motion by: Bomba Second by: Davis

Mr. Davis	Y	_____	Mrs. Bomba	Y	_____
Mr. Donelson	Y	_____	Mr. Ransome		_____
Mr. Halter	Y	_____	Mrs. Smith		_____
Ms. Nicolosi		_____			

 Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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4. Students of the Month for [December 2023](#)
Cumberland - Miguel Jimenez Cruz and Gavin Hemple
RDS - Salem - Brandon Smith
Daretown - Alijah Cruz
Career and Technical High School - Annalesse Collura
5. Rain Garden - Keely DiTizio

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

BSR

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the months of [June 2023 \(Revised\)](#), [July 2023 \(Revised\)](#), [August 2023 \(Revised\)](#), [September 2023](#) and [November 2023](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.



Bt

d Secretary

December 18, 2023

Date

B. Reconciliation of Cash for School Funds Report

Cash Rec.

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of [June 2023 \(Revised\)](#), [July 2023 \(Revised\)](#), [August 2023 \(Revised\)](#), [September 2023 \(Revised\)](#) and [November 2023](#). The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the months of September 2023 and October 2023.

C. Board Secretary Certification

Board Cert

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

BOE Cert.

It is recommended that the Board of Education, pursuant to [N.J.A.C. 6A:23-2.12\(c\) 4](#), certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of [N.J.A.C. 6A:23-2.12\(a\) 1](#) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

Transfer of funds

It is recommended that the Board of Education approve the [transfer of funds](#) for November 2023. All transfers that occurred during this school year are included in order to present them in their new format.

F. Warrants

Warrants

It is recommended that the Board of Education approve the following:

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

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- SCVTS Payroll for November 15, 2023 in the amount of \$311,545.08
- SCVTS Payroll for November 30, 2023 in the amount of \$337,176.69
- SCVTS Bill List for November 2023 in the amount of \$1,540,011.77

Roll Call Items A-F

Action: Approved X Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Bomba
 Mr. Davis Y Mrs. Bomba Y
 Mr. Donelson Y Mr. Ransome _____
 Mr. Halter Y Ms. Nicolosi _____
 Mrs. Smith _____
 In Favor: 4 Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

Superintenden
t’s Report

1. Request and Recommendation by the Business Administrator for the Board of Education Approval of the Tri County Conference Budget/Ticket Prices

Tri County
Conference
Budget/Ticket
Prices

It is requested by the Business Administrator that the Board of Education approve the Tri County Conference budget and ticket prices for 2024-25.

2. Request and Recommendation for Board of Education Approval of a Refund to an Adult Program Student.

Refund Adult
Program
student

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the amount of \$800 to RosylN Fuller, an Adult Welding student. Ms. Fuller made a payment prior to being fully funded through the NJEDA grant.

3. Request and Recommendation for Board of Education Approval to Cancel Check #41541 to SCVTS-Banquets in the amount of \$570.

Cancel Check
41541

It is requested by the Business Administrator that the Board of Education approve to cancel check #41541 in the amount of \$570. The check was for Banquet services for the Law Enforcement Appreciation Day at SCVTS. A duplicate payment was processed. The check will not be reissued.

4. Request and Recommendation for Board of Education Approval to Cancel Check #41457 to Holiday Inn Express (Poughkeepsie) in the amount of \$300.

Cancel Check
41457

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It is requested by the Business Administrator that the Board of Education approve to cancel check #41457 in the amount of \$300. The check was for hotel costs for Brian Quinn to attend Professional Development at The Culinary Institute of America. The check amount did not match the total charges and was therefore declined by Holiday Inn Express. The check will not be reissued.

5. Request and Recommendation for Board of Education Approval to Create a Student Activity Fund for Girls Soccer and a Student Activity Fund for Girls Volleyball.

S. A fund Girls Soccer

It is recommended by the Superintendent that the Board of Education approve to create a fund for the Girls Soccer and Girls Volleyball. The intended use of these funds is to allow fundraising to aid with the purchase of uniforms, supplies and other equipment. The funds may also be used to cover costs of running tournaments as well as the purchases of trophies and prizes (gift cards). Funds will be raised using several methods set up throughout the year.

6. Request and Recommendation for Board of Education Approval to Change the Name of The Friends of Rachel's Club to The Salem Tech Impact Club.

S.A. Fund The Salem Tech Impact Club

It is recommended by the Superintendent that the Board of Education approve to rename The Friends of Rachel's Club to the Salem Tech Impact Club. The mission statement is to "motivate, educate and bring positive change to many young people through random acts of kindness." The club helps students break down negative barriers amongst each other to start a chain reaction of good deeds. Funds will be raised using several methods and other fundraisers set up throughout the year to support club activities.

7. Request and Recommendation by the Business Administrator for the Board of Education to Approve Renewing the MessageGuard E-Mail Archiving Appliance through K12 USA.com From February 23, 2024 to February 22, 2025 for \$1,050.00

MessageGuard

It is recommended by the Business Administrator for the Board of Education to approve renewing the MessageGuard email archiving appliance through K12USA.com from February 23, 2024 to February 22, 2025 for \$1,050.00. This provides MessageGuard for the email system.

8. Request and Recommendation by the Business Administrator for Board of Education Approval of the Renewal of Corepoint Networks Fortinet Firewall.

Corepoint Networks

It is recommended by the Business Administrator that the Board of Education approve the renewal of Fortinet Firewall through Corepoint Networks. This is a 10-month subscription for the Firewall Service at the cost is \$3,698 from January 1, 2024 through October 4, 2024.

9. Request and Recommendation for the Board of Education to Approve the Acceptance of \$6,500 from the GCSSD JIF for 2022-2023.

GCSSD JIF

It is requested by the Business Administrator that the Board of Education approve the acceptance of \$6,500 from the GCSSD JIF for meeting annual benchmarks: Maintaining a 10 year loss ratio below 50% (\$1,500), Maintaining a 5 year loss ratio below 50% (\$1,000), Maintaining a year loss ratio below 50%

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(\$500). Reporting of claims within 1-3 days (\$1,000). Elite II Safety Incentive Award (\$2,500).

10. Request and Recommendation for Board of Education Approval of a Donation for the Automotive Technology and Auto Collision Repair Technology Programs.

Donation Auto Tech and Auto Collusion

It is requested by the Business Administrator that the Board of Education approve the donation of a 1990 Pontiac Sundance to the Automotive Technology and Auto Collision Repair Technology Programs donated by Cindy Stiles. The vehicle is valued at \$500.00. This is a vehicle for the students to practice on. It is not in drivable condition.

Roll Call Items (1-10)

Action: Approved X Disapproved Held for Study
Motion by: Davis
Second by: Halter
Mr. Davis Y Mr. Ransome
Mr. Donelson Y Mrs. Bomba Y
Mr. Halter Y Mrs. Smith
Ms. Nicolosi

In Favor: 4 Abstain: Opposed:

IX. SUPERINTENDENT’S REPORT – VOCATIONAL TECHNICAL SCHOOL DISTRICT

Superintendent's Report

A. New Business:

New Business

Personnel:

Personnel

1. Request and Recommendation Board of Education Approval of the Increase in the Minimum Wage.

Increase Min. Wage

It is requested by the Superintendent that the Board of Education approve the 2024 minimum wage of \$15.37 per hour. The 2023 minimum wage was \$14.13 per hour.

New Hire:

New Hire

2. Request and Recommendation for Board of Education Approval to Employ Melissa Bundy as the Adult Post Secondary and Literacy Programs (NJ Department of Corrections) Career Mentor and Instructional Basic Skills Teacher.

Melissa Bundy

It is recommended by the Superintendent that the Board of Education approve Melissa Bundy as the Adult Post Secondary and Literacy Programs (NJ Department of Corrections) Career Mentor and Instructional Basic Skills Teacher effective January 16, 2024 at the salary of \$56,600 (prorated).

3. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2023-2024 school year.

21st Century Staff

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary are listed below.

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Staff	Funding Source	Hourly Salary
Marcus Dowe, Instructor	21st CCLC	\$38 per hour

4. Request and Recommendation for Board of Education Approval to Employ Mark Farquharson as a Part-Time Production Technician Instructor for Level 1 and Level 2 courses for the Adult Education Programs - Offshore Wind/Advanced Manufacturing Courses.

Mark Farquharson
Offshore Wind/Advanced Manufacturing courses

It is recommended by the Superintendent that the Board of Education approve Mark Farquharson as the part-time evening Production Technician Instructor for Level 1 and Level 2 courses for the Adult Education Program Offshore Wind/Advanced Manufacturing Courses effective January 2, 2024 at the rate of \$30.00 per hour. Timesheets are required.

Mr. Farquharson is required to attend training for this position at no cost. If Mr. Farquharson does not complete two (2) full academic years subsequent to the completion of the required training, Mr. Farquharson shall be responsible for repaying 100% of the training costs paid by the Board of Education. Exceptions to this provision will be proof of a major life change, including but not limited to moving out of state, being Rif'd, military service, disability, or retirement, termination (except for cause) and non-renewals.

5. Request and Recommendation for Board of Education Approval to Employ Emma Duaime

Emma Duaime

It is recommended by the Superintendent that the Board of Education approve Emma Duaime as an On-Call Substitute teacher, effective 01/16/24 at a rate of \$125.00/Day, dependent upon obtaining Substitute certification.

Resignations

RESIGNATIONS:

6. Request and Recommendation for Board of Education Approval the Resignation of Tara Cunningham

Tara Cunningham

It is recommended by the Superintendent that the Board of Education approve resignation of Tara Cunningham, effective December 31, 2023.

FLMA/NJFLA/LOA

FMLA/NJFLA/LOA:

7. Request and Recommendation for Board of Education Approval of FMLA for Lisa Hartsough

Lisa Hartsough

It is requested by the Superintendent that the Board of Education approve the intermittent FMLA for Lisa Hartsough, Allied Health Instructor, beginning on or about November 27, 2023 until on or about May 27, 2023. Intermittent leave will occur a minimum of 2 days a week as needed.

8. Request and Recommendation for Board of Education Approval of FMLA for Brian Quinn

Brian Quinn

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

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It is requested by the Superintendent that the Board of Education approve the FMLA request for Brian Quinn, Culinary Arts Teacher, beginning on or about January 1, 2024 until on or about April 2, 2024.

9. Request and Recommendation of the Superintendent for the payment of Unused Sick and Unused Vacation Days for Eva Helen Hoffman

It is requested by the Superintendent that the Board of Education approve the payment of unused sick days and unused vacation days. Mrs. Hoffman has reached the maximum amount of unused sick days at \$10,000 and unused vacation days at \$10,000.

Eva Helen Hoffman

10. Request and Recommendation of the Superintendent for the payment of Unused Sick and Unused Vacation Days for Laurie Taormino

It is requested by the Superintendent that the Board of Education approve the payment of unused sick days and unused vacation days. Mrs. Taormino is eligible to be paid for unused sick days at \$1,722.67 and unused vacation days at \$6,918.47.

Laurie Taormino

Roll Call Items (1-10)

Action: Approved X Disapproved Held for Study
 Motion by: Halter
 Second by: Bomba
 Mr. Davis Y Mr. Ransome
 Mr. Donelson Y Ms. Bomba Y
 Mr. Halter Y Ms. Nicolosi
 Mrs. Smith

In Favor 4 Abstain: 0 Opposed: 0

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Professional Development

Description of Professional Development for School	Participant(s)	Cost Per Participant	Total cost
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Improvement Activity or Workshop			
High School Data Science Rowan University Glassboro, NJ January 9, 2024	Eric Lockwood	\$199 registration \$21.81 mileage	\$220.81 ESEA Title IIA \$125 substitute
Building Thinking Classrooms Rowan University Glassboro, NJ January 8, 2024	Eric Walter	\$199 registration \$15.04 mileage	\$214.04 ESEA Title IIA \$125 substitute
Spring 2024 NJ District Test and Technology Coordinator Training Sheraton Atlantic City Convention Center Hotel Atlantic City, NJ January 26, 2024	Alicia Smith	\$0 registration \$56.40 mileage \$10.00 tolls \$25.00 parking	\$91.40
NJEA Equity Alliance Conference in Long Branch NJ at Ocean Place Resort January 12th & 13th, 2024	Nicole Cerqueira Sheldon Lewis Kate Polillo	Hotel: \$117.00 (½ the hotel cost) Registration and the other ½ of hotel cost is being paid for by NJEA. Mileage \$98.70	\$647.10 Acct: 11-000-218- 580 11-140-100-580- 002-51 11-140-100-580- 002-53 \$125 each for the cost of a substitute for 1/12/23
COABE 2024 Nashville, TN March 17, 2024 to March 20, 2024 *Registration only	Angel Brown Sonya Saul* Veronica Dixon* Hugh Dixon* Danielle Bryant* Maria Alleva - Virtual*	\$650 registration (member) \$725 registration (non member) \$385 registration (mini grant) \$1,020 hotel \$173 air fare \$276.50 meals & incidentals per gsa	\$5,329.50 WIOA Title II Adult Literacy

Roll Call Item (1)

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Approved X Disapproved _____ Held for Study _____

Motion by: Halter _____

Second by: Davis _____

Mr. Davis Y _____ Mr. Ransome _____

Mr. Donelson Y _____ Mrs. Bomba Y _____

Mr. Halter Y _____ Mrs. Smith _____

Mrs. Nicolosi _____

For: 4 Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval to Accept the Award of Additional WIOA, Title II, FY 24 State Match Funds.

It is recommended by the Superintendent that the Board of Education approve to accept the award of additional FY24 State Match Workforce Innovation and Opportunity Act of 2014 (WIOA) Public Law (PL 113-128), Title II, Adult Education and Family Literacy, Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs in the amount of \$49,238

Accept WIOA,
Title II, State
match funds

2. Request and Recommendation for Board of Education Approval of a Consortium Partner Agreement with the Cumberland County Correctional Facility FY 24 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program.

It is recommended by the Superintendent that the Board of Education approve a Consortium Partner Agreement with the Cumberland County Correctional Facility from January 1, 2024 through June 30, 2024.

Cumberland
County
Correctional
Facility
agreement

3. Request and Recommendation for Board of Education Approval of Additional Perkins Secondary Funding.

It is recommended by the Superintendent that the Board of Education approve additional FY 24 Perkins Secondary funding in the amount of \$15,639.

Perkins Sec.
Funding

4. Request and Recommendation for Board of Education Approval of a Memorandum of Agreement for Professional Services with the New Jersey Department of Education.

It is recommended by the Superintendent that the Board of Education approve the Memorandum of Agreement for Professional Services between The New Jersey Department of Education and SCVTS to administer the Adult Education GED tests for the calendar years 2024 through 2027. This agreement will be in effect until December 31, 2027.

MOA
Professional
Services with NJ
DOE

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5. Request and Recommendation for Board of Education Approval of an Authorized Test Center Agreement with Pearson VUE.

Pearson VUE

It is recommended by the Superintendent that the Board of Education approve an Authorized Test Center Agreement with Pearson VUE to provide GED testing services. SCVTS is an authorized test center with the State of New Jersey at our satellite site of Salem Community College. The Test Center Agreement and Exhibit A- Payment Schedule are attached.

6. Request and Recommendation for Board of Education Approval of an High School Plus Agreement with Camden County College.

Agreement
Camden County
College

It is recommended by the Superintendent that the Board of Education approve a High School Plus Program agreement between Camden County College and SCVTS for the Child Care and Early Childhood Education program. This agreement allows eligible high school students to take degree credit courses at a reduced tuition rate. The agreement renews annually each academic year, unless terminated by either party in writing.

7. Request and Recommendation for Board of Education Approval of a Dual Credit Agreement between Salem Community College and Salem County Vocational Technical Schools.

Dual Credit
agreement

It is recommended by the Superintendent that the Board of Education approve the dual credit agreement between Salem Community College and the Salem County Vocational Technical School for the 2023-2024 academic year. The agreement allows students to earn college credits while attending SCVTS.

8. Request and Recommendation for Board of Education Approval of Participation of AFJROTC in Wreaths Across America Event at Fort Mott.

AFJROTC
Wreaths across
America

It is recommended by the Superintendent that the Board of Education approve AFJROTC Cadets to attend the Wreaths Across America event at Fort Mott on December 16, 2023 from 12:00 pm - 2:00 pm. Four Cadets will be in attendance. Cadets will be chaperoned by Colonel Rojas and Chief Zulkowski. There is no cost to the district.

9. Request and Recommendation for Board of Education Approval of the 21st CCLC Achievers Program Curriculum in Action Trip on January 10, 17, 24, & 31 to Career and Technical High School.

CCLC Achievers
Program Trip

It is recommended by the Superintendent that the Board of Education approve the 21st CCLC Achievers Program Curriculum in Action Trip on January 10, 17, 24, & 31, 2024 to the Salem County Career and Technical High School. Students will participate in career exploration activities in the field of culinary arts, pastry arts, and character education/SEL activities. Transportation costs will be paid using 21st CCLC funds.

Cost:

Bus: \$240 each

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10. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2023-2024 school year.

Field Trips

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Career and Technical High School. Experiences for approval are listed in the chart attached.

11. Request and Recommendation for Board of Education Approval of the AFJROTC 23rd Annual Military Ball.

AFJROTC Military Ball

It is recommended by the Superintendent that the Board of Education approve the AFJROTC 23rd Annual Military Ball at the Holiday Inn (Swedesboro) on January 26, 2024 from 6pm -10pm. There is no cost to the district. The event costs are listed below and will be paid from the AFJROTC Student Activity Account.

Costs (AFJROTC Student Activity Account):

120 Attendees at \$45.00 per person: \$5,400

DJ cost: \$600.00

6 Chaperones at \$45.00 per person: \$270

12. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

Use of Facilities

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical Schools.

13. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2023-2024 school year.

Fundraising

In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	FFA	<p align="center">Clothing Drive</p> <p>A company named A&E Clothing Corp assists in this fundraiser. They will weigh the bags. There is a 100 bag minimum for clothing pick up. Based on the weight collected a portion of money will be donated to FFA.</p>	January 1 - 31, 2024
B.	FFA	<p align="center">Hens and Honey Coffee Sale.</p> <p>A portion of the sales for specific hot coffees and teas on specified days will be donated to FFA. The coffee and tea shop is located in Swedesboro.</p>	January 1 - 31, 2024

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Roll Call Items (1-13)

Comment:

Davis- Can we please get advance notice of events (#8). They had ample time to have it on last month's agenda.

Swain - Yes

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Davis
Mr. Davis Y Mr. Ransome
Mr. Donelson Y Ms. Bomba Y
Mr. Halter Y Ms. Nicolosi
Mrs. Smith

In Favor 4 Abstain: Opposed: 0

POLICY

None at this time

B. Old Business:

INFORMATIONAL ITEMS

Principal's Report

- CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report

1.Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

HIB

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action:Items 1

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Davis
Mr. Davis Y Mr. Ransome
Mr. Donelson Y Ms. Bomba Y
Mr. Halter Y Ms. Nicolosi
Mrs. Smith

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In Favor 4 Abstain: 0 Opposed: 0

Board Secretary/ Business Administrator - SCSSSD

Board Secretary Report

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2023. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

[Handwritten signature]

December 18, 2023

Business Administrator/Board Secretary

Date

Reconciliation of Cash

Board Secretary Certification

Board of Education Certification

Transfer of Funds

Warrants

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2023. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of November 2023.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Approval of Refund to AWS Foundation

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for November 2023. All transfers that occurred during this school year are included in order to present them in their new format.

Approval of Bond Renewal for Dr. Bates

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for November 15, 2023 in the amount of \$421,081.69
• SCSSSD Payroll for November 30, 2023 in the amount of \$414,586.39
• SCSSSD Bill List for November 2023 for \$737,730.82

Approval of Agreement with Empire Events

Roll Call Items A-F

Action: Approved X Disapproved Held for Study

Approval of Hybrid Mobile Entertainment for Audio Services for Graduation

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

Minutes – December 18, 2023

Motion by: Halter
Second by: Bomba
Mr. Davis Y____ Mr. Ransome _____
Mr. Donelson Y____ Ms. Bomba Y____
Mr. Halter Y____ Ms. Nicolosi _____
Mrs. Smith _____

In Favor: 4. Abstain: 0 Opposed: 0

G. Board Secretary/Business Administrator New Business:

- 1. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Acceptance of \$4,500 from the GCSSD JIF for 2022-23.**

GCSSSD JIF

It is requested by the Business Administrator that the Board of Education approve the acceptance of \$4,500 from the GCSSD JIF for meeting annual benchmarks: Average Days to Report Claims Within 24 hours (\$1,000), Maintaining a Loss Ratio of Below 50% (\$1,000), Elite II Safety Incentive Award (\$2,500).

- 2. Request and Recommendation by the Business Administrator that the Board of Education Approve GCSSSD Transportation Contracts.**

GCSSSD
Transportation
Contract

It is recommended by the Business Administrator that the Board of Education approve the attached GCSSSD Transportation contracts [one](#), [two](#), and [three](#).

- 3. Request and Recommendation by the School Business Administrator for Approval of the Concrete Pad at Cumberland**

Concrete Pad
Cumberland

It is recommended by the Business Administrator that the Board of Education approve the removal of a flower bed and installation of a concrete pad by W.J. Gross in the amount of \$11,100, which is a state contracted vendor.

- 4. Request and Recommendation by the School Business Administrator for Approval of the Contract with Soliant Health, LLC.**

Soliant
Health LLC

It is recommended by the Business Administrator that the Board of Education approve the [contract](#) for physical therapy services with Soliant Health, LLC. Due to loss of staff a third party contracted vendor is needed while the district seeks out qualified employees. The contract employs [Stacy Fox](#) at a rate of \$88/hour from December 18, 2023 until June 7, 2024.

- 5. Request and Recommendation by the School Business Administrator for Approval of the Contract Oak Security, LLC.**

Oak Security,
LLC

It is recommended by the Business Administrator that the Board of Education approve a contract with Oak Security to replace all door locks at the Cumberland Campus for a cost of \$26,233.01.

- 6. Request and Recommendation by the School Business Administrator for Approval of a Contract with Xtel**

Xtel

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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It is recommended by the Business Administrator that the Board of Education approve a contract with Xtel. The contract is to replace a Windstream expired contract for POTS lines.

7. Request and Recommendation by the School Business Administrator for Approval of a Bergholz's Tree Experts

Bergholz's Trees

It is recommended by the Business Administrator that the Board of Education approve a contract with Bergholz's Tree Experts to remove and trim trees at Daretown for the cost of \$7,500.

8. Request and Recommendation by the School Business Administrator for Approval of Terminating a Contract with Amazing Grace

Amazing Grace Contract

It is recommended by the Business Administrator that the Board of Education approve terminating a contract with Amazing Grace. Amazing Grace has submitted to terminate the contract for Speech Services effective 12/31/2023.

9. Request and Recommendation for Board of Education Approval of the Cancellation of the Following Checks

Cancel Checks

It is recommended by the Business Administrator that the Board of Education approve the cancellation of the following checks:

- i. Johnson Controls Security, Check # 1012, Date: 8/3/23, Amount \$7208.10, Reason: Signed Vouchers requested multiple times; vendor never complied, check dates went stale.
- ii. Johnson Controls Security, Check # 1106, Date: 9/15/23, Amount: \$1627.21, Reason: Signed Voucher requested multiple times; vendor never complied, check date went stale.
- iii. Johnson Controls Security, Replacement Check printed and includes invoices for both of the above Check # 1351, Date: 12/13/23, Amount: \$4310.60, Note: withholding the check again until signed vouchers are received as promised, by 12/15/23. (Recently, the Vendor issued a credit for a billing error on their part, which is the reason for the reduced total payment.)
- iv. Scholastic Inc., Check # 1299, Date 11/29/23, Amount \$68.98, Reason: Vendor Invoice was less than the P.O.
- v. Scholastic Inc., Replacement Check printed and mailed 12/13/23, Check #1362, Date 12/13/23, Amount: \$65.38, Vendor Invoice was for less than initial PO.

Roll Call Items (1-9)

Action: Approved X Disapproved _____ Held for Study _____

Motion by: Halter

Second by: Bomba

Mr. Davis Y _____ Mr. Ransome _____

Mr. Donelson Y _____ Ms. Bomba Y _____

Mr. Halter Y _____ Ms. Nicolosi _____

Mrs. Smith _____

In Favor: 4. Abstain: 0 Opposed: 0

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

Minutes – December 18, 2023

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

A. New Business:

Personnel

PERSONNEL:

1. Request and Recommendation that the Board of Education Approve the Increase in the Minimum Wage.

Increase Min. Wage

It is requested by the Superintendent that the Board of Education approve the 2024 minimum wage of \$15.37 per hour. The 2023 minimum wage was \$14.13 per hour.

NEW HIRES:

New Hires

2. Request and Recommendation for Board of Education Approval for the Employment of Gianna Rodriguez as a Speech Therapist for Early Intervention.

Gianna Rodriguez

It is requested by the Superintendent that the Board of Education approve the employment of Gianna Rodriguez as a Speech Therapist for Early Intervention at the rate of \$77 per hour beginning December 5, 2023.

3. Request and Recommendation for the Board of Education for Approval of the Employment of Gloria Collier as Paraprofessional for Cumberland.

Gloria Collier

It is requested by the Superintendent that the Board of Education approve the employment of Gloria Collier as an Paraprofessional for Cumberland with an effective start date of December 5, 2023 at a rate of \$24,433 (Step 10). Vacation dates were set up prior to our employment: December 20, 2023 through January 3, 2024, which will be uncompensated.

4. Request and Recommendation for the Board of Education for Approval of the Employment of Rebecca Martin as Paraprofessional for Cumberland.

Rebecca Martin

It is requested by the Superintendent that the Board of Education approve the employment of Rebecca Martin as a Paraprofessional for Cumberland with an effective start date of December 18, 2023 at a rate of \$24,443 (Step 10).

5. Request and Recommendation for the Board of Education for Approval of the Employment of Jacqueline Fitzula as a Speech Therapist for Related Services.

Jacqueline Fitzula

It is recommended by the Superintendent that the Board of Education approve the employment of Jacqueline Fitzula as a Speech Therapist for Related Services with an effective start date of January 2, 2024 at a rate of \$63,579.00 (Step 1, MA-30).

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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6. Request and Recommendation for the Board of Education for Approval of the Employment of Jessica Anderson as a Teacher for EIP.

Jessica
Anderson

It is recommended by the Superintendent that the Board of Education approve the employment of Jessica Anderson as a Teacher, effective December 18, 2023, at a rate of \$52.00/hour.

7. Request and Recommendation for the Board of Education for Approval of the Employment of Julie Hicke as an Instructional Aide at Cumberland.

Julie Hicke

It is recommended by the Superintendent that the Board of Education approve the employment of Julie Hicke as an Instructional Aide at Cumberland effective December 18, 2023, at a rate of \$21,278.00 (Step 7).

8. Request and Recommendation for the Board of Education for Approval of the Employment of Patricia Ramirez as an Instructional Aide at Cumberland.

Patricia
Ramirez

It is recommended by the Superintendent that the Board of Education approve the employment of Patricia Ramirez as an Instructional Aide at Cumberland effective January 16, 2024 at a rate of \$19,478.00 (Step 1).

9. Request and Recommendation for the Board of Education for Approval of the Continued Employment of Eileen Flax as an Certified Occupational Therapy Assistant at Related Services.

Eileen Flax

It is recommended by the Superintendent that the Board of Education approve the continued employment of Eileen Flax as an Certified Occupational Therapy Assistant at Related Services effective January 16, 2024 until June 30, 2024.

10. Request and Recommendation for the Board of Education for Approval of Janeth Coll as the Transportation Coordinator.

Janeth Coll

It is recommended by the Superintendent that the Board of Education approve Janeth Coll as the Transportation Coordinator at \$15/hour on an as needed basis.

FMLA/NJFLA/LOA:

11. Request and Recommendation for the Board of Education for Approval to Rescind the Previously Approved Leave of Absence for Shanna Scott

FMLA/NJFL
A/LOA

Shanna Scott

It is requested by the Superintendent that the Board of Education approve to rescind the November 21, 2023 approval of an unpaid leave of absence beginning January 1, 2024 to June 30, 2024.

12. Request and Recommendation for the Board of Education for Approval of the FMLA of Shanna Scott

Shanna
Scott

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
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Minutes – December 18, 2023

It is requested by the Superintendent that the Board of Education approve the FMLA of Shanna Scott from December 4, 2023 until on or about March 1, 2024.

13. Request and Recommendation for the Board of Education for Approval of the Intermittent NJFLA of Christine Scott

Christine Scott

It is requested by the Superintendent that the Board of Education approve the intermittent NJFLA of Christine Scott from December 18, 2023 until on or about March 1, 2024.

14. Request and Recommendation for the Board of Education for Approval of the NJFLA of Martin Altersitz

Martin Altersitz

It is requested by the Superintendent that the Board of Education approve the NJFLA of Martin Altersitz from February 5, 2024 until April 26, 2024.

Transfer:

Transfers

15. Request and Recommendation of the Superintendent for the Transfer of Hailey Woody from a Full Time Paraprofessional to Part Time.

Hailey Woody

It is requested by the Superintendent that the Board of Education approve the Transfer of Hailey Woody from a full-time paraprofessional position to a 20% position at her current Step 4, beginning December 1, 2023.

16. Request and Recommendation of the Superintendent for the Transfer of Kelly Larson from Paraprofessional IA-Step 4 to IA-Step 5.

Kelly Larson

It is requested by the Superintendent that the Board of Education approve the transfer of Kelly Larson from a Paraprofessional IA Step 4 to IA Step 5, beginning December 1, 2023.

17. Request and Recommendation for Board of Education Approval for the Transfer of Charnyse Rodriguez from a Paraprofessional to Teacher at the Cumberland Campus

Charnyse Rodriguez

It is requested by the Superintendent that the Board of Education approve the transfer of Charnyse Rodriguez as a Paraprofessional to Teacher at the Cumberland Campus beginning December 1, 2023 at BA Step 1, prorated \$58,749. Ms. Rodriguez will not begin without proper certification being issued.

18. Request and Recommendation for Board of Education Approval for the Transfer of Jesenia Rodriguez from a Paraprofessional 60% to Paraprofessional 100%

Jesenia Rodriguez

It is requested by the Superintendent that the Board of Education approve the transfer of Jesenia Rodriguez as a Paraprofessional 60% to Paraprofessional 100% at the Salem Campus beginning January 1, 2024.

Resignation:

Resignation

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

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Retirement

Retirement:

19. Request and Recommendation of the Superintendent for the payment of Unused Sick and Unused Vacation Days for Jean Pilieri

Jean Pilieri

It is requested by the Superintendent that the Board of Education approve the payment of unused sick days and unused vacation days. Mrs. Pilieri is eligible to be paid for unused sick days at \$2,832.75 and unused vacation days at \$1,974.40.

Termination

Termination:

20. Request and Recommendation of the Superintendent for the Termination of An'Yah Kent

An'Yah Kent

It is requested by the Superintendent that the Board of Education approve the termination of An'Yah Kent for job abandonment effective November 30, 2023.

Roll Call Items (1-20)

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Bomba
Mr. Davis Y Mr. Ransome
Mr. Donelson Y Ms. Bomba Y
Mr. Halter Y Ms. Nicolosi
Mrs. Smith

In Favor: 4 Abstain: Opposed:

Programs

PROGRAMS:

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2023-2024 school year.

Field Trip Request

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools. Experiences for approval are listed in the chart attached.

2. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Special Services Schools.

Use of Facilities

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Special Services Schools.

3. Request and Recommendation for Board of Education Approval of 2024 Extended School Year Dates and Times.

ESY dates

It is recommended by the Superintendent that the Board of Education approve the dates and times for the 2024 Extended School Year (ESY) program:

Monday, July 8, 2024 through Thursday, August 15, 2024 (Friday no class)

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

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Staff: 8:30 a.m. – 3:00 p.m. (with an ½ hour unpaid lunch)

Students: 8:45 a.m. – 2:45 p.m.

Cumberland Campus, Daretown Campus, and Salem Campus (at SCVTS)

Roll Call Items (1-3)

Action: Approved X Disapproved Held for Study
 Motion by: Davis
 Second by: Halter
 Mr. Davis Y Mr. Ransome
 Mr. Donelson Y Ms. Bomba Y
 Mr. Halter Y Ms. Nicolosi
 Mrs. Smith

In Favor: 4 Abstain: Opposed:

PROFESSIONAL DEVELOPMENT:

Professional Development

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development for School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total Costs
Techspo 2023 Harrah's Atlantic City January 24-26, 2024	Harry Rodriguez	\$540 event \$234.44 Hotel (est) \$147.50 Meals \$50.48 Mileage \$25 Parking Est	Total: \$997.42 (est) each
School Social Work Assoc. of America 2024 National Conference in Baltimore, MD	Tammy Smith-Halter	Registration \$545 Mileage \$80.65 Tolls \$21	Total: \$646.65
ATIA 2024 Conference in Orlando, FL January 25-January 27, 2024 (only requesting permission to attend)	Stephanie Weiser Danielle Torres	\$147.50 Meals ea.	Total: \$295.00

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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- 2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)** It is recommended that the Board of Education accept and approve the HIB report as presented.

Vote Items (1-2)

Action: Approved X Disapproved Held for Study
 Motion by: Halter
 Second by: Bomba
 Mr. Davis Mr. Ransome
 Mr. Donelson Mrs. Bomba
 Mr. Halter Mrs. Smith
 Mrs. Nicolosi

Abstain: Opposed:

3. Principal’s/Administrator’s Reports

Cumberland Campus
 Daretown
 Salem Campus

XI. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION / BOARD COMMENT

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion or general comments on non-agenda items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Limit your comments to the specific resolution.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

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Alicia Smith – Students of the month. NJSLA wrapping up.

Jason Helder – NTHS induction ceremony of 43 students. Rain Garden project. Breakfast with Santa, staff 12 days of Christmas

James Helder – All is going well. Highest enrollment in years. Now getting Gloucester referrals. Holiday workshop for students. Santa Thursday. Sports going well. Girls bowling won its' first game. Local boat club adopted a family and gave 6 gift cards of \$100.

Meggin Wentzell – All is going well with related services. 2 resignations. Keep new applications of students moving. Getting applications for 24-25 school year.

Cordy Taylor – Merry Christmas

XIII. RECESS INTO EXECUTIVE SESSION NONE

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

____ Livingstone _____

4. Matters concerning negotiations, and specifically:

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
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-
-
7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
-
8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: **Administrator contract and technology**
9. Matters involving quasi-judicial deliberations, and specifically:
-
-

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will NOT return to open session to conduct business at the conclusion of the executive session. 8:05 pm

Action: Approved X Disapproved Held for Study
Motion by: Davis
Second by: Halter
Mr. Davis Mr. Ransome
Mr. Donelson Ms. Bomba
Mr. Halter Ms. Nicolosi
Mrs. Smith

IN FAVOR. Abstain: Opposed:

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING - None

XV. ADJOURNMENT 8:17 PM

Action: Approved X Disapproved Held for Study
Motion by: Davis
Second by: Halter
Mr. Davis Mr. Ransome
Mr. Donelson Ms. Bomba
Mr. Halter Ms. Nicolosi

**ADJOURNMENT
7:52 PM**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

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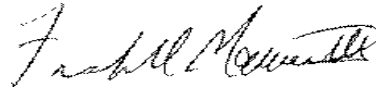
Mrs. Smith _____

In Favor 5 Abstain: 0 Opposed: 0

Respectfully Submitted,



Jennifer Bates
Assistant Superintendent
Business Administrator/Board Secretary
SCVTS



Frank H. Maurer, III
Assistant Superintendent
Business Administrator/Board Secretary
SCSSSD