

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, March 26, 2024 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patty Bomba	_____
Mr. Daryl Halter	_____	Exec. County Superintendent	_____
Mrs. Julie Smith	_____	Ms. Balci	_____

IV. MINUTES

It is recommended that the Board of Education approve the minutes and Executive minutes of the February 27, 2024 Board of Education Meeting and the minutes of the March 6, 2024 Budget Meeting.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.
6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minutes. However, the person transferring time loses their time to comment.
7. Comments from the public will not have a response from the Board of Education.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business

B. New Business

C. Correspondence

1. Jacob Kittinger-SCSSSD success story
2. Joint Legislative Commendation for SCVTS 50th Anniversary

D. Presentations

1. Student of the Month
 - a. Salem Campus - Jaylen Clark
 - b. Cumberland Campus- Lyanna McFadden & Octavio Richmond
 - c. Daretown Campus- Kyler Cattlett
 - d. Career and Technical High School- Abigail Fredo

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ROLL CALL (Items A -F)

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education Approval of Disposal of the Following Item that is of No Further Use or Value.

It is requested by the Business Administrator that the Board of Education approve the technology disposal of items that are no longer operational and of no use or value to the district programs.

2. Request and Recommendation for Board of Education Approval to Cancel Check #41884 to IBS New York 2024/Questex, LLC in the amount of \$836.

It is requested by the Business Administrator that the Board of Education approve to cancel check #41884 in the amount of \$836. The check was for the IBS New York Cosmetology Show. The trip was canceled and the check was returned. The check will not be reissued.

3. Request and Recommendation by the Business Administrator for the Board of Education to Approve 2024-2025 Host Site Partnership Agreements.

It is recommended by the Business Administrator for the Board of Education to approve the 2024-2025 Host Site Partnership Agreements with the following:

Pittsgrove (Academy of Creative and Performing Arts and Academy of Exercise Science)

Woodstown-Pilesgrove (Academy of Communications and Academy of Finance and Business)

Pennsville (Academy of GMT and Creative and Performing Arts)

Penns Grove-Carney’s Point (Academy of Engineering)

4. Request and Recommendation for Board of Education Approval of SpellJIF Insurance Plan and Student Accident Insurance Plan for 2024-2025 School Year.

It is recommended by the Business Administrator that the Board of Education approve the SPELLJIF insurance at the annual cost of \$189,243 for 2024-2025 School Year, including surplus return resolution. Additionally, approve a Student Accident Premium of \$2,856.

5. Request and Recommendation for the Board of Education to Approve Record Management Services to Provide Annual Maintenance of Records Storage in the Amount of \$2,000 for both districts for 2024-2025.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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It is requested and recommended that the Board of Education approve Record Management Services, of Vineland, NJ, to provide annual maintenance and archiving of record storage in the amount of \$2,000 for both districts. They will organize the boxes in storage, label them, do an inventory database of boxes stored, do destructions once a year, and present a final report and access database containing updated inventory.

6. Request and Recommendation for Board of Education Approval of the Donation from Pierce Phelps, Inc.

It is requested and recommended that the Board of Education approve the donation of 4 pieces of HVAC equipment for the HVAC program from Pierce Phelps, Inc. on March 8, 2024.

7. Request and Recommendation by the Business Administrator for the Board of Education to Approve 2024-2025 Revised Projected Enrollment and Tuition Adjustment Contracts

It is requested by the Business Administrator for the Board of Education to approve the revised 2024-2025 Projected Enrollment and Tuition Adjustment Contracts for the following school districts:

- Elsinboro
- Oldmans Township
- Woodstown-Pilesgrove Regional School District

8. Request and Recommendation for Board of Education Approval of a Child Study Team Shared Services Agreement.

It is recommended by the Business Administrator that the Board of Education approve the Shared Services Agreement with Salem County Special Services School District for Child Study Team Services for the 2024-2025 school year.

9. Request and Recommendation for Board of Education Approval of an Anonymous Donation to SCVTS

It is recommended by the Business Administrator that the Board of Education approve an anonymous donation to SCVTS in the amount of \$125 to be used towards a student lunch balance.

ROLL CALL (Items 1 -9)

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT
A. New Business:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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PERSONNEL:

- 1. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2023-2024 school year.**

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary are listed below.

Staff	Funding Source	Hourly Salary
Nilda Cotes - Instructional Aide	21st CCLC	\$18 per hour
Anthony Martin - Instructional Aide	21st CCLC	\$18 per hour

- 2. Request and Recommendation for Board of Education Approval of the SCVTS Adult Education Program to Assist with CNA Testing.**

It is recommended by the Superintendent that the Board of Education approve Wandra Wells to assist with Adult CNA Skills Exams, as needed. Exams will be conducted during the evenings from 4:00 to 9:00 p.m. on an as needed basis. Mrs. Wells will be paid the rate of \$38.00 per hour for hours worked outside of her normal workday. Timesheets required. The hourly rate increase from \$31.00 per hour to \$38.00 per hour was approved at the November 21, 2023 Board of Education meeting. Ms. Wells will be compensated appropriately for previously submitted timesheets for past testing events.

- 3. Request and Recommendation for Board of Education Approval of a COVID Reporting Stipend for Kimberly Connell-Miller.**

It is recommended by the Superintendent that the Board of Education approve a stipend in the amount of \$1,500 to Kimberly Connell-Miller. Mrs. Connell-Miller has continued to complete the weekly COVID reporting to the State of New Jersey from September 1, 2023.

- 4. Request and Recommendation by the Superintendent for Board of Education Approval of Tuition Reimbursement for Tara Wiland in the amount of \$2,460.**

It is recommended by the Superintendent that the Board of Education approve the tuition reimbursement for Tara Wiland, Confidential Secretary in the Business Office in the amount of \$2,460. Confidential Secretaries are not included within the scattergrams of the SCVTS Employees Association and funds not included in the SCVTS Employees Association Agreement will be used as a non-precedent setting approval.

- 5. Request and Recommendation by the Superintendent for Board of Education Approve the Novice Instructors and Mentors for the 2023-2024 School Year.**

It is recommended by the Superintendent that the Board of Education approve the following novice instructors and their mentors for the 2023-24 school year. It

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is requested that the Board of Education approve payment for the mentoring. The district has opted to pay the mentor upon completion of the program and the submission of completed mentor/mentee logs per the District Mentoring Plan. It is recommended that the Board of Education approve the district paying the fees, provided that the novice instructor remains with the school district two years after obtaining the standard certification. If the novice instructor vacates the position prior, they must reimburse the district the fee paid, prior to their last day.

Novice Instructor	Mentor	Fee /Program
Nicholas Roman	Matt DiTizio (Interim)	\$1000 (CE)

ROLL CALL (Items 1 - 5)

Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Exec. Superintendent _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Siemens Mechatronic Systems Certification Program: Instructor Certification: Level I Atlanta, GA January 28, 2024 to February 3, 2024	Joseph Alexander	\$810.52 Hotel \$595.80 AirFare \$806.63 Rental Car \$383.50 M&I gsa.gov	\$2,596.45 Wind Port Grant Substitute: \$125
NJSACC Annual Conference	Jeanette Jackson Cameron Banes	\$518 Registration \$67.58/pp mileage \$149 Hotel	\$864.16

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Marriott Princeton Hotel & Conference Center Princeton, NJ April 26-27, 2024		\$31/pp gsa rate (dinner only) other meals included in conference	
Pediatric and Adolescent Gynecology - Virtual March 21, 2024	Kim Connell-Miller	\$0 Registration	\$240 sub nurse
Pediatric and Emergency Medicine - Virtual April 3, 2024	Kim Connell-Miller	\$0 Registration	\$240 sub nurse
ATSG's Atlantic City Seminar Atlantic City Convention Center, Atlantic City, NJ April 13, 2024	Matt DiTizio	\$225 Registration \$75.28 Mileage \$5.00 Tolls	\$305.28 ESEA Title IIA Substitute \$15
Work Based Learning Conference Milwaukee, WI May 1 - 3, 2024	Morgan Woods	\$575 Registration \$382.11 Airfare \$351.34 Hotel \$288 M&I gsa.gov	\$1,596.45 Perkins

ROLL CALL (Items 1)

Action: Approved___ Disapproved ___ Held for Study_____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Exec. Superintendent _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval of Modifications to the ARP-ESSER Grant.

It is requested by the Superintendent that the Board of Education approve modifications to the ARP-ESSER Grant. The grant is being modified due to the expansion of allowable uses and the evolving needs of students.

2. Request and Recommendation for Board of Education Approval of a 5K Run Fundraiser to be held at SCVTS Sponsored by the SCVTS Educational Foundation on Saturday, May 4, 2024.

It is recommended by the Superintendent that the Board of Education grant approval for the use of school grounds to host the annual Ian Bradley memorial

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5K Run fundraiser on Saturday, May 4, 2024. We will be using a racing company, Second Capital Running, to provide the timing clock, etc. All participants will sign a release form prior to participation. All funds raised will support the Ian Bradley Memorial Scholarship housed by the SCVTS Educational Foundation. Ian Bradley was a 2015 graduate of the Career and Technical High School from the CADD and Air Force Junior ROTC program. After graduation, Ian served the United States Air Force

3. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2023-2024 school year.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Career and Technical High School. Experiences for approval are listed in the chart attached.

4. Facilities for the Salem County Vocational Technical and Special Services School Districts.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical and Special Services Schools Districts. Experiences for approval are listed in the chart attached.

5. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2023-2024 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	FEA	Candy Gram Sale for Autism Awareness. All funds raised will go to an organization for Autism.	April 15, 2024 - April 19, 2024
B.	FEA	Bake Sale All funds raised will benefit FEA.	May 2, 2024
C.	FEA	Bake Sale All funds raised will benefit FEA.	Exact date TBD

ROLL CALL (Items 1 - 5)

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____

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Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Exec. Superintendent _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

POLICY

B. POLICY

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

“Managing for Equity in Education” Policy and Regulation Guides

- P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)**
- P 1523 Comprehensive Equity Plan (M) (Revised)**
- P 1530 Equal Employment Opportunities (M) (Revised)**
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)**
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)**
- R 2200 Curriculum Content (M) (Revised)**
- P 2260 Equity in School and Classroom Practices (M) (Revised)**
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)**
- P 2411 Guidance Counseling (M) (Revised)**
- P 3211 Code of Ethics (Revised)**
- R 5440 Honoring Student Achievement (Revised)**
- P 5570 Sportsmanship (Revised)**
- P 5750 Equitable Educational Opportunity (M) (Revised)**
- ~~**P 5755 Equity in Educational Programs and Services (M) (Abolished)**~~
- P 5841 Secret Societies (Revised)**
- P 5842 Equal Access of Student Organizations (Revised)**
- P & R 7610 Vandalism (Revised)**
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)**

General Policy and Regulation Guide Updates

- P & R 2423 Bilingual Education (M) (Revised)**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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**P & R 2431.4 Prevention and Treatment of Sports-Related Concussions
and Head Injuries (M) (Revised)**

ROLL CALL (Items 1)

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Exec. Superintendent _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal's Report
 CTHS Discipline Report
 SCVTS Program Enrollment Report

**1. Request and Recommendation for Board of Education Approval to
Accept and Approve the Monthly HIB Report SCVTS (May Be
Appropriate for Closed Session) (Handout)**

It is recommended that the Board of Education accept and approve the HIB report as presented.

APPROVAL (Items 1)

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Exec. Superintendent _____
 Mrs. Smith _____

Abstain: _____ Opposed: _____

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2024. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

March 26, 2024
Date

B. Reconciliation of Cash for School Funds Report

Preliminary Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2023. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the month of February 2024.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds through February 29, 2024.

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for February 15, 2024 in the amount of \$450,767.15
- SCSSSD Payroll for February 29, 2024 in the amount of \$418,155.81
- SCSSSD Bill List from February 29, 2024 in the amount of \$743,122.78.

ROLL CALL (Items A -F)

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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1. Request and Recommendation by the School Business Administrator for the Board of Education to Approve Transportation Contracts for the 2023/2024 School Year.

It is recommended by the Business Administrator that the Board of Education approve the attached Transportation Contracts one and two.

2. Request and Recommendation for the Board of Education to Approve Record Management Services to Provide Annual Maintenance of Records Storage in the Amount of \$2,000 for both districts for 2024-2025.

It is requested and recommended that the Board of Education approve Record Management Services, of Vineland, NJ, to provide annual maintenance and archiving of record storage in the amount of \$2,000 for both districts. They will organize the boxes in storage, label them, do an inventory database of boxes stored, do destructions once a year, and present a final report and access database containing updated inventory.

3. Request and Recommendation for Board of Education Approval of an Agreement with MaintainX

It is requested by the Business Administrator that the Board of Education approve an agreement for MaintainX, Inc. for a maintenance software package at the cost of \$4,116.00 annually.

4. Request and Recommendation for Board of Education Approval of the Following Itinerant Services Agreement

It is requested by the Business Administrator that the Board of Education approve Child Study Team agreements for 2023-2024:

- A. Hamilton Township

5. Request and Recommendation for Board of Education Approval of the Following Child Study Team Agreements

It is requested by the Business Administrator that the Board of Education approve Child Study Team agreements for 2024-2025:

- A. CST Compass Charter 20% \$29,285.80
- B. Morris Goodwin 20% \$29,285.80
- C. Oldmans Township 60% \$87,857.40
- D. Salem County Vocational 100% + \$7,600 (August) \$154,029
- E. Stow Creek 20% \$29,285.80
- F. Woodbine 100% \$146,429

ROLL CALL (Items 1-5)

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____

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AGENDA – MARCH 26, 2024**

Mr. Halter _____ Exec. Superintendent _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

A. New Business:

B. PERSONNEL:

NEW HIRE:

- 1. Request and Recommendation for Board of Education Approval to Employ Dayna Donelson as a Paraprofessional at RDS-Salem Campus.**

It is recommended by the Superintendent that the Board of Education approve Dayna Donelson as a Paraprofessional at RDS-Salem Campus at the salary of \$19,478.00, prorated (Step 1) with an effective date of March 18, 2024.

- 2. Request and Recommendation for Board of Education Approval to Employ Kiara Zoeckler as a Paraprofessional 1:1 Aide at Cumberland Campus.**

It is recommended by the Superintendent that the Board of Education approve Kiara Zoeckler as a Paraprofessional 1:1 Aide at Cumberland Campus at the salary of \$19,678.00, prorated (Step 2) with an effective date of March 18, 2024.

- 3. Request and Recommendation for Board of Education Approval to Employ Grace Vit as a Substitute Paraprofessional at Salem Campus.**

It is recommended by the Superintendent that the Board of Education approve Grace Vit as a Paraprofessional at Salem Campus at the salary of \$97.50 per day with an effective date of March 27, 2024.

TRANSFER:

- 4. Request and Recommendation of the Superintendent for Board of Education Approval of the Transfer of Employee 630.**

It is requested by the Superintendent that the Board of Education approve the transfer of employee 630 from Teacher BA-1 to Instructional Assistant Step-10 effective March 15, 2024.

FMLA/NJFLA/LOA:

- 5. Request and Recommendation of the Superintendent for Board of Education Approval of a Leave of Absence for Shanna Scott.**

It is requested by the Superintendent that the Board of Education approve a leave of absence for Shanna Scott. The leave is requested beginning March 11, 2024 to on or about April 30, 2024.

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PROGRAMS:

1. Request and Recommendation of the Superintendent for Board of Education Approval of the Curriculum In Action Experiences for the Salem County Special Services Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools.

2. Request and Recommendation of the Superintendent for Board of Education Approval of the Facilities for the Salem County Special Services School District.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Special Services Schools District.

3. Request and Recommendation for Board of Education Approval of fundraising activities for the Salem County Special Services School District for the 2023-2024 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Cumberland Campus	Hound Wagging Dog Treats Basket Raffle and Dog Treat Bags for Field Day	March 18-22, 2024

ROLL CALL (Items 1 - 3)

Action: Approved ____ Disapproved ____ Held for Study ____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Exec. Superintendent _____
 Mrs. Smith _____
Abstain: _____ Opposed: _____

B. POLICY

1. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

It is recommended by the Superintendent that the Board of Education approve the first reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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“Managing for Equity in Education” Policy and Regulation Guides

- P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)**
- P 1523 Comprehensive Equity Plan (M) (Revised)**
- P 1530 Equal Employment Opportunities (M) (Revised)**
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)**
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)**
- R 2200 Curriculum Content (M) (Revised)**
- P 2260 Equity in School and Classroom Practices (M) (Revised)**
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)**
- P 2411 Guidance Counseling (M) (Revised)**
- P 3211 Code of Ethics (Revised)**
- R 5440 Honoring Student Achievement (Revised)**
- P 5570 Sportsmanship (Revised)**
- P 5750 Equitable Educational Opportunity (M) (Revised)**
- ~~P 5755 Equity in Educational Programs and Services (M) (Abolished)~~**
- P 5841 Secret Societies (Revised)**
- P 5842 Equal Access of Student Organizations (Revised)**
- P & R 7610 Vandalism (Revised)**
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)**

General Policy and Regulation Guide Updates

- P & R 2423 Bilingual Education (M) (Revised)**
- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)**

ROLL CALL (Items 1)

Action: Approved ___ Disapproved ___ Held for Study ___
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Exec. Superintendent _____
Mrs. Smith _____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – MARCH 26, 2024**

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of February.

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of February.

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

APPROVAL (Items 1 - 2)

Action: Approved _____ Disapproved _____ Held for Study _____

 Motion by: _____

 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Exec. Superintendent	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

3. Principal's/Administrator's Reports

Cumberland Campus
Daretown
Salem Campus

XII. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minutes. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – MARCH 26, 2024**

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:
Student Activity Club Discussion

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
9. Matters involving quasi-judicial deliberations, and specifically:

