

**THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT &
VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM**

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, June 6, 2023 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patty Bomba	_____
Mr. Daryl Halter	_____	Mrs. Julie Smith	_____
Mrs. Gabrielle Smith	_____	Ms. Margaret Nicolosi	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Minutes of the May 9, 2023 and Minutes and Executive Minutes of the April 25, 2023 Board of Education Meetings.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.
6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
7. Comments from the public will not have a response from the Board of Education.

VII. BOARD OF EDUCATION BUSINESS

A. Old Business-

B. New Business-

1. Request and Recommendation for Board of Education Consideration of Meeting Dates

It is Recommended that the Board of Education Consider the following Regular Meeting Dates of the Board of Education for the 2022-2023 School Year.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JUNE 6, 2023**

July 3, 2023 (11:00 am)	January 23, 2024
July 25, 2023	February 27, 2024
August 22, 2023	March 26, 2024
September 26, 2023	April 23, 2024
October 17, 2023*	May 14, 2024**
November 21, 2023	June 25, 2023
December 19, 2023*	July 2, 2024 (11:00 am)

- a. 7:00 p.m. in the Conference Room at the Vocational Technical School located at 880 Route 45, Woodstown, NJ.
- b. *Third Tuesday
- c. **Second Tuesday

C. Correspondence

- 1. Dot Hall to Mr. Swain regarding Spring Patriotic Concert and support from the maintenance department.

D. Presentations

- 1. **Resolution for Patty MacLane**
- 2. **Joseph Lair Video Presentation**
- 3. **SSDS (School Safety Data System) Presentation**
 - 1. **Special Services School District**
 - 2. **Vocational Technical School**
- 4. **Student of the Month**
 - 1. RDS - Brandon Slutter
 - 2. Cumberland - Tyler Venable and Elizabeth Rieti
 - 3. Daretown - None
- 5. **LEPS Students Awarded NECI 40-hour 9-1-1 Officer Course/32-hour NHTSA EMD Officer Course/HSI CPR/AED Certification**

Roll Call Vote:

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JUNE 6, 2023**

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the months of March 2023 and April 2023. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

_____ June 6, 2023
Business Administrator/Board Secretary Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of April 2023 and May 2023. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the months of April 2023 and May 2023.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Action: Approved____ Disapproved ____ Held for Study____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____
Mrs. Smith _____
Abstain: _____ Opposed: _____

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds through May 30, 2023.

F. Warrants

It is recommended that the Board of Education approve the following:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JUNE 6, 2023**

- SCVTS Payroll for May 15, 2023 in the amount of \$292,277.25.
- SCVTS Payroll for May 30, 2023 in the amount of \$401,752.68.
- SCVTS Warrants for the period of May 1, 2023 through May 30, 2023 in the amount of \$1,602,017.05.

Roll Call Vote:

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for the Board of Education Approval of ACV Enviro Work at the Salem County Vocational Technical School

It is requested by the Business Administrator that the Board of Education approve ACV Enviro to dispose of chemicals and motor oil that have been stored at the Career and Technical High School. Cost of the disposal is \$6,139.50.

2. Request and Recommendation for Board of Education Approval for Breakdown Products to Provide Services for the 2023-2023 School Year.

It is recommended by the Business Administrator that the Board of Education approve nine (9) deliveries of Breakdown+ at the annual cost of \$3,780 for the 2023-2024 school year. Breakdown+ is a pretreatment system for our drains/grease traps. Four (4) traps will be serviced.

3. Request and Recommendation for Board of Education Approval of Hybrid Mobile Entertainment LLC for Audio Services for the 2023 SCVTS Graduation.

It is requested by the Business Administrator that the Board of Education approve **Hybrid Mobile Entertainment LLC** to provide audio services for the 2023 SCVTS Graduation Ceremony on June 14, 2023 at the rate of \$500.

4. Request and Recommendation by the Business Administrator for Board Approval to Authorize the Use of General Funds to Offset Food Service.

It is recommended by the Business Administrator that the Board of Education approve the use of general funds to offset the negative balance of Food Service for the 2022-2023 school year.

5. Request and Recommendation by the Business Administrator for Board Approval to Authorize the Transfer of Current Year Surplus to Reserve.

It is recommended by the Business Administrator that the Board of Education approve authorize the following:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – JUNE 6, 2023**

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Salem County Vocational Technical School Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

NOW THEREFORE BE IT RESOLVED by the Salem County Vocational Technical School Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer in the amount not to exceed \$985,000 consistent with all applicable laws and regulations.

Action:	Approved ___	Disapproved ___	Held for Study ___	
	Motion by: _____			
	Second by: _____			
	Mr. Davis	_____	Mr. Ransome	_____
	Mr. Donelson	_____	Mrs. Bomba	_____
	Mr. Halter	_____	Ms. Nicolosi	_____
			Mrs. Smith	_____
	Abstain: _____	Opposed: _____		

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

PERSONNEL:

New Hire:

1. Request and Recommendation for Board of Education Approval to Employ Nicholas Roman as the full time HVAC instructor for the 2023-2024 school year.

It is requested by the Superintendent that the Board of Education approve the employment of Nicholas Roman as the full time HVAC instructor effective September 1, 2023, pending NJ DOE certification at the rate of \$56,499.00 (B.A., Step 1). Mr. Roman is currently seeking NJ DOE certification as a Teacher of HVAC. Mr. Roman will not begin without proper certification being issued.

2. Request and Recommendation for Board of Education Approval to Employ Kaylee Robbins-Morris as a full time Language Arts Instructor for the 2023-2024 School Year.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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It is requested by the Superintendent that the Board of Education approve the employment of Kaylee Robbins-Morris as a full time Language Arts instructor effective September 1, 2023, pending NJ DOE certification at the rate of \$56,499.00 (B.A., Step 1). Ms. Robbins-Morris will not begin without proper certification being issued.

3. Request and Recommendation for Board of Education Approval to Appoint Amber Furey as the Substitute National Technical Honor Society Advisory for the Remainder of the 2022-2023 School Year.

It is requested by the Superintendent that the Board of Education approve Amber Furey as the substitute adviser for the National Technical Honor Society. Ms. Furey fulfilled the responsibilities for the NTHS after the adviser resigned from the school district in April 2023. The Level I stipend for this position will be prorated from April 2023 to June 2023.

4. Request and Recommendation for Board of Education Approval for Tyrone Preyer to be Compensated for Online Instructional Training at the Global Logistics & Supply Chain Management Summer Teacher Training Institute from July 10-28, 2023.

It is requested by the Superintendent that the Board of Education approve Tyrone Preyer, Global Logistics & Supply Chain Management Instructor to be compensated for hours worked from July 10 - 28, 2023 while attending an online Supply Chain Management Teachers Summer Program provided by the Rutgers School of Business, Piscataway, NJ. Mr. Preyer will be paid \$30 per hour, timesheets are required.

5. Request and Recommendation for Board of Education Approval to Employ Iris Justice as a part-time Summer Maintenance Mechanic Assistant.

It is requested by the Superintendent that the Board of Education approve the employment of Iris Justice as a part time summer maintenance mechanic assistant at an hourly rate of \$19 per hour for hours worked. Time sheets required.

6. Request and Recommendation for Board of Education Approval to Employ Chase Sieber as the Welding Assistant Instructor for the Adult Summer Program.

It is requested by the Superintendent that the Board of Education approve the employment of Chase Sieber as the Welding Assistant Instructor for the Adult Summer Program at the rate of \$18 per hour, part-time, on an as needed basis effective July 11, 2023.

7. Request and Recommendation for Board of Education Approval for Instructors to Participate in Professional Development, Curriculum Writing, and Student Evaluation from June 16, 2023 through June 30, 2023.

It is requested by the Superintendent that the Board of Education approve Career and Technical High School instructors for professional development, curriculum writing, and student evaluations as scheduled through the Chief Academic Officer at a pay rate of \$38 per hour for hours worked. Time sheets required. ESEA Title IIA funds will be used to pay the instructors.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Katherine Polillo
Elizabeth Bernat-Duaine
Cindia Gredesky
Dawn Patrick
Lisa Hartsough
Lauren Aitken
Jennifer Todd
Eric Walter
Rachael Battiata
Jami Munyan
Lindsey Doran
Patty Pankok
Nicole Cerqueira

8. Request and Recommendation for Board of Education Approval for Instructors to Participate in Professional Development, Curriculum Writing, and Student Evaluation from July 1, 2023 through August 31, 2023.

It is requested by the Superintendent that the Board of Education approve Career and Technical High School instructors for professional development, curriculum writing, and student evaluations as scheduled through the Chief Academic Officer at a pay rate of \$38 per hour for hours worked. Time sheets required. ESEA Title IIA funds will be used to pay the instructors.

Katherine Polillo
Elizabeth Bernat-Duaine
Cindia Gredesky
Dawn Patrick
Lisa Hartsough
Lauren Aitken
Jennifer Todd
Eric Walter
Rachael Battiata
Jami Munyan
Lindsey Doran
Tyrone Preyer
Joseph Alexander
Jami Leyman
Brian Quinn
Pat Fisher

9. Request and Recommendation for Board of Education Approval of 21st CCLC Summer Program Staff.

It is recommended by the Superintendent that the Board of Education Approve the following staff for the 21st CCLC Summer Program from July 10, 2023 through August 3, 2023. Timesheets will be required. Staff will be funded via 21st CCLC grant and ESSER Funding sources. Approval is based on student minimum enrollment requirements. Without minimum enrollment, offerings and positions may be canceled.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Project Director: \$310 per day
Jeannette Jackson

Teachers: \$220 per day
Denise Buff
Lindsay Doran
Brian Quinn
Bruce Connell
Eleanor GarciaJaiya Joyner
Al Roeske
Jennifer Denby
Taylor Smith

Instructional Aides: \$150 per day
Sarah Seeman
Maryanne Holoman
Dominique Rodriguez
Sade White

ESL Translator: Summer Stipend on call

FMLA/NJFLA/LOA:

10. Request and Recommendation for Board of Education Approval to Cash Out unused Vacation Days.

It is recommended by the Superintendent for Board of Education approval of certificate and non-certificated staff to cash out unused vacation days in accordance with the negotiated contract, approved salary guides, and 18A:30-9.1.

Resignations:

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical School District Personnel.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
LinkIt! 2023 Data Forward Summer Institute Gateway Regional High School Woodbury Heights, NJ August 7 - 8, 2023	Alicia Smith	\$250 registration \$32.90 mileage	\$282.50 ESEA Title IIA
ISTE Live Conference Pennsylvania Convention Center, Philadelphia, PA June 25 - 28, 2023	TBD	Registration \$745 in person \$295 virtual Hotel, Meals, and Incidental at GSA rates. Expense reports required	\$2140.00 ESEA Title IIA

Roll Call Vote:

Action: Approved ___ Disapproved ___ Held for Study ___

Motion by: _____

Second by: _____

Mr. Davis _____ Mr. Ransome _____

Mr. Donelson _____ Mrs. Bomba _____

Mr. Halter _____ Ms. Nicolosi _____

Mrs. Smith _____

Abstain: _____ Opposed: _____

PROGRAMS:

1. Request and Recommendation for Board of Education Approval to Apply for the FY2024 Carl D. Perkins Secondary and Post Secondary Grants.

It is recommended by the Superintendent that the Board of Education grant approval to apply for the FY2024 Carl D. Perkins Secondary Grant in the amount of \$123,035 and the FY 2024 Carl D. Perkins Post Secondary Grant in the amount of \$80,784. Acceptance of final allocations for the FY2024 Carl D. Perkins Grant will be awarded upon the State's review of a proposed Perkins Program Performance Activity Plan and Comprehensive Needs Assessment designed to address Perkins Performance Measures for the 2023-2024 school year.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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2. Request and Recommendation for Board of Education Approval to Apply for the Elementary and Secondary Education Act (ESEA), Title IA, Title IIA, and Title IV funding for the 2023-24 school year.

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical School District to apply for the ESEA, Title IA, Title IIA and Title IV grant for the 2023-2024 School Year for the amounts as follows:

Title IA:	\$194,060
Title IIA:	\$ 24,897
Title IV:	\$ 13,441

3. Request and Recommendation for Board of Education Approval to Apply for the FY 24 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program in the amount up to \$639,317.

It is recommended by the Superintendent that the Board of Education approve the Salem County Vocational Technical School District to apply for the WIOA Title II FY 2024 funds in the amount up to \$639,317 from the New Jersey Department of Labor and Workforce Development from July 1, 2023 through June 30, 2024. The final award allocation will be accepted once it is received by the State.

4. Request and Recommendation for Board of Education Approval of Partner Contracts for the FY 24 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program.

It is recommended by the Superintendent that the Board of Education to approve the partner contracts:

Millville Public Library
Salem Community College
Rowan College of South Jersey
Revive South Jersey
Salem County Vocational Technical Schools including Salem Correctional Facility

5. Request and Recommendation for Board of Education Approval to Approve the 2023-2024 Adult Vocational Program Additional Class Schedule and Tuition.

It is requested by the Superintendent that the Board of Education approve the 2023-2024 Adult Vocational Program class schedule and tuition rates. The schedule is subject to change, pending future school closures and current situations that involve the safety of our students. Additionally, classes may cancel due to low enrollment. The class schedule and tuition rates are attached.

6. Request and Recommendation for Board of Education Approval of Continuation of Membership for the 2023-2024 School Year.

It is recommended by the Superintendent that the Board of Education approve the continuation of membership in the following:

- New Jersey Interscholastic Athletic Association 2023-2024 - \$2,500

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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7. Request and Recommendation for Board of Education Approval to Continue to be a Partnering District with Brookdale Community College to Offer the CTE Educator Preparation Program.

It is recommended by the Superintendent that the Board of Education approve SCVTS to continue partnering with Brookdale Community College to offer the CTE Educator Preparation Program for the 2023-2024 year.

8. Request and Recommendation by the Superintendent to Approve the School Bus Emergency Evacuation Drill Reports

It is recommended by the Business Administrator to accept the completed School Bus Emergency Evacuation Drill Reports. In accordance with N.J.A.C. 6A:27-11.2 school bus emergency evacuation drills must be performed twice within a school year.

9. Request and Recommendation for Board of Education Approval of Novels for the 2023-2024 School Year.

It is recommended by the Superintendent that the Board of Education approve additional novels for the English Department of SCVTS. The department seeks to expand the scope of novels available for the English classes. The novels are attached.

10. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the attached chart.

11. Request and Recommendation for Board of Education Approval of Facilities Usage for the Salem County Vocational Technical and Special Services School Districts.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical and Special Services Schools Districts. Experiences for approval are listed in the chart attached.

12. Request and Recommendation for Board of Education Approval of Expenses for Chaperones for the Salem County Vocational Technical School Class Trip to Orlando, Florida.

It is recommended that expenses incurred by the four (4) chaperones for the Salem County Vocational Technical School Class Trip to Orlando, Florida from May 20, 2023 through May 24, 2023 be reimbursed per the gsa guidelines. Receipts are required for reimbursement of expenses incurred.

13. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2023-2024 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Class of 2024	Sell school spirit items to raise money Items include Chargers Lanyards \$10 Chargers Gym Bags \$10 Chargers Decal Stickers \$5	Freshman Orientation, Back to School Night, and other school conducted functions.

14. Request and Recommendation for Board of Education Approval of a Quintin Weigle Basketball Fundraiser to be held at SCVTS on Thursday, June 1, 2023.

It is recommended by the Superintendent that the Board of Education grant approval for use of school grounds to host a Student vs Staff Basketball Game on Thursday, June 1, 2023 in memory of Quintin Weigle. All funds raised will support the Quintin Weigle Scholarship established in his honor by the SCVTS Educational Foundation. Tickets will be sold for \$5.00 and concessions will also be available for purchase.

Roll Call Vote:

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

POLICY

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

B. Old Business:

Action: Approved ___ Disapproved ___ Held for Study ___
 Motion by: _____
 Second by: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____
	Mrs. Smith _____
Abstain: _____	Opposed: _____

INFORMATIONAL ITEMS

CTHS Principal’s Report
CTHS Discipline Report
SCVTS Program Enrollment Report

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved ____ Disapproved ____ Held for Study ____

Motion by: _____

Second by: _____

Mr. Davis _____	Mr. Ransome _____
Mr. Donelson _____	Mrs. Bomba _____
Mr. Halter _____	Ms. Nicolosi _____
	Mrs. Smith _____

Abstain: _____ Opposed: _____

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the months of May 2023. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

_____	<u>June 14, 2022</u>
Business Administrator/Board Secretary	Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of May 2023. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the months of May 2023.

C. Board Secretary Certification

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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3. Request and Recommendation of the Business Administrator for the Board of Education Approval of the Contract List for 2022.

It is recommended by the Business Administrator that the Board of Education approve the attached list of Vendors and Contract amounts for the 2022 School Year.

4. Request and Recommendation by the Business Administrator for Board of Education Approval of Transportation Contracts.

It is recommended by the Business Administrator that the Board of Education approve the transportation contracts 1 and 2 forwarded by Gloucester County Special Services.

5. Request and Recommendation by the Business Administrator for Board Approval to Authorize the Use of General Funds to Offset Food Service.

It is recommended by the Business Administrator that the Board of Education approve the use of general funds to offset the negative balance of Food Service for the 2022-2023 school year.

6. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the attached chart.

7. Request and Recommendation for Board of Education Approval of Facilities Usage for the Salem County Vocational Technical and Special Services School Districts.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical and Special Services Schools Districts. Experiences for approval are listed in the chart attached.

8. Request and Recommendation for Board of Education Approval of the Cancellation of Check 0818

It is recommended by the Superintendent that the Board of Education approve the cancellation of check 0818 to Cmap Edge and reissue as check 0839 to Ranch Hope for the same amount of \$750.

9. Request and Recommendation for Board of Education Approval of Professional Memberships for the 2023-2024 School Year.

It is recommended by the Superintendent that the Board of Education approve to pay for professional memberships for SCSSSD Administrative Staff for the 2023-2024 school year. By negotiated contract administrators are entitled up to \$1250 in professional membership fees. The administrator, their association, and membership fees are listed below:

Brian Cummings - NJPSA - \$845
Rebecca Cruz-Guy - NJPSA - \$845
James Helder - NJPSA - \$845
Shawn Rebman - NSJPA - \$845
Meggin Wentzell - NSJPA - \$845

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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Roll Call Vote:

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: the _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

A. _____ New Business:

PERSONNEL:

1. Request and Recommendation by the Superintendent for Board of Education to Approve the Contract for Frank Maurer

It is recommended by the Superintendent that the Board of Education approve the contract (Assistant Superintendent/Business Administrator/Board Secretary) for Frank Maurer approved by the county office, effective July 1, 2023.

2. Request and Recommendation for Board of Education Approval to Cash Out unused Vacation Days.

It is recommended by the Superintendent for Board of Education approval of certificate and non-certificated staff to cash out unused vacation days in accordance with the negotiated contract, approved salary guides, and 18A:30-9.1.

3. Request and Recommendation by the Superintendent for Board of Education Approval of Employment of SCSSSD certificated and non-certificated staff for the 2023 Extended School Year.

It is recommended by the Superintendent that the Board of Education approve the employment of SCSSSD certificated and non-certificated staff for the 2023 Extended school year.

4. Request and Recommendation for Board of Education Approval of a Student Internship for Ryan Hopp - Rutgers University

It is requested by the Superintendent that the Board of Education approve Ryan Hopp, Rutgers University student, for an On-Site Internship, beginning July 10, 2023 to August 17, 2023. Mr. Hopp will be interning at the Cumberland Campus, supervised by Natalie Chick and Meaghan Stonnell.

Transfer:

5. Request and Recommendation by the Superintendent for Board of Education Approval of the Transfer of Samantha Richardson.

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It is recommended by the Superintendent that the Board of Education approve the transfer of Samantha Richardson from BA-1 to MA-1 effective 6/1/2023.

Internship/Practicum:

FMLA/NJFLA/LOA:

1. Request and Recommendation of the Superintendent for Board of Education for the Intermittent FMLA of Jammie Johnson

It is requested by the Superintendent that the Board of Education approve the Intermittent FMLA of Jammie Johnson, Paraprofessional at Salem Campus, beginning on or about March 2, 2023.

Terminations:

Roll Call Vote:

Action: Approved____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
PCAST Swap Meet <i>Person Centered Planning</i> The Boggs Center May 23, 2023	Tyler Day	\$0 Reg. \$21.70 Miles \$5 Tolls \$125 Sub Rate	\$151.70
PCAST Swap Meet <i>Person Centered Planning</i>	Maureen Lewis	\$0 Reg. \$21.70 Miles	\$26.70

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The Boggs Center May 23, 2023		\$5 Tolls	
PCAST Swap Meet <i>Person Centered Planning</i> The Boggs Center May 23, 2023	Tara Jaquays	\$0 Reg. \$21.70 Miles \$5 Tolls	\$26.70

PROGRAMS:

Roll Call Vote:

Action: Approved_____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

POLICY

Roll Call Vote:

Action: Approved_____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved_____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Mrs. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
 Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1 ss. 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

1 ss. 3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

1 ss. 4. Matters concerning negotiations, and specifically:

1 ss. 5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

1 ss. 6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

1 ss. 8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

1 ss. 9. Matters involving quasi-judicial deliberations, and specifically:

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BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

Action: Approved___ Disapproved ___ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Action: Approved___ Disapproved ___ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____

XV. ADJOURNMENT

Action: Approved___ Disapproved ___ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
		Mrs. Smith	_____

Abstain: _____ Opposed: _____