

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting Minutes
November 22, 2022, 2022 at 7:00 p.m.

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, November 22, 2022 at 7:02 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

The Board Vice President called the meeting to order at 7:01 p.m. at which time the following statement was read:

II. CALL TO ORDER

“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District’s Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.”

Called to Order

III. ROLL CALL

Mr. James Davis	P	Mr. Earl Ransome	P
Mr. Linwood Donelson III	A	Ms. Patty Bomba	A
Mr. Daryl Halter	P	Ms. Margaret Nicolosi	A
Mrs. Julie Smith	P		

Roll Call

Others Present: Mr. John Swain, Superintendent, Mr. Frank Maurer, Assistant Superintendent /B.A./Board Secretary, Dr. Jennifer Bates, Assistant Superintendent/B.A./Board Secretary, Mrs. Marjorie Wentzell, CST & RS Director, Mr. Jason Helder, Principal, Mr. James Helder, Principal, Mrs. Maria Alleva, Principal, Mrs. Shachara Adams, Human Resources, Laura Fenaroli, John Drexinger, Rahul Sheth from Luminance Solar.

IV. MINUTES

It is recommended that the Board of Education approve the [Minutes](#) and [Executive Minutes](#) of the August 23, 2022 Board of Education Meeting.

Minutes and Executive Minutes

Action: Approved X Disapproved Held for Study

 Motion by: Halter

 Second by: Davis

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
Mrs. Smith	_____		

In Favor: 4 Abstain: 0 Opposed: 0

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS - none

Addenda

B. Acceptance of Agenda Addenda Items SCSSSD - none

Audience Participation I

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

VI. AUDIENCE PARTICIPATION I - none

VII. BOARD OF EDUCATION BUSINESS

A. Presentations

1. Luminace Solar Project Presentation
2. Student of the Month -
 1. SCVTS - Adriana Shafer, Cosmetology
3. Tattleaux Solar Group

Board of Education
Business

New Business

Comments:

Halter-Is there a guaranteed output?

Luminace: 90%

Davis: The charge for service will be \$0?

Luminace: There are no usage fees. If storage was built in it would go to \$0.

Halter: We can probably save \$20K

Luminace: Yes, or more.

Davis: This will run SCVTS, RDS, Jail and county offices?

Luminace: Yes. Can also serve 2 other special buildings if need be.

Ransome: See the start up is 2024

Luminace: Potentially

Davis: Instead of putting it on a roof you will be putting it on good South Jersey farm land.

Luminace: Yes, I wrote the legislation on this. This property meets the state guidelines.

Davis: The County signed an agreement with you on this but walked away from a larger project across the street.

Comments

B. Old Business-

1. **Request Approval for the Board of Education and District Administrators to attend the NJSBA Annual Workshop in Atlantic City, NJ October 24-26, 2022**

Old Business

It is requested that the Board of Education approve the attendance of all Board of Education and District Administrators, including the Director of Building and Grounds, to attend the NJSBA Annual Workshop in Atlantic City, NJ October 24-26, 2022. Hotel [accommodations](#) will be at Harrah's for the nights of October 24 and 25.

ROLL CALL:

Roll Call

Action: Approved X Disapproved Held for Study

Motion by: Halter

Second by: Smith

Mr. Davis	Y <u> </u>	Mrs. Bomba	<u> </u>
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Roll Call

Mr. Donelson	<u> </u>	Mr. Ransome	Y <u> </u>
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Mr. Halter	Y <u> </u>	Ms. Nicolosi	<u> </u>
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Mrs. Smith	Y <u> </u>
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In Favor: 4 Abstain: Opposed:

Old Business

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT

AGENDA – November 22, 2022

Board of Education Business

- A. Correspondence- Bethanne McCarthy Patrick, Assemblywoman and legislation regarding concealed carry for retired law enforcement officers in public schools legislation

Old Business

- 1. Request Approval for the Board of Education to Approve concealed carry for retired law enforcement officers.

ROLL CALL:

Action: Approved X Disapproved Held for Study
Motion by: Halter
Second by: Davis
Mr. Davis Y Mrs. Bomba
Mr. Donelson Mr. Ransome Y
Mr. Halter Y Ms. Nicolosi
Mrs. Smith Y

Roll Call

In Favor: 4 . Abstain: Opposed:

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-VOCATIONAL TECHNICAL SCHOOL DISTRICT

A.

A. Board Secretary Report

Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the months of July 2022. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary September 27, 2022 Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of July 2022. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of July 2022.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education Approve the transfers for the month of July and August through [August 31, 2022](#).

F. Warrants

It is recommended that the Board of Education approve the following warrants:

- SCVTS Payroll Period Ending August 15, 2022 in the amount of [\\$145,539.54](#)
- SCVTS Payroll Period Ending August 30, 2022 in the amount of [\\$103,722.21](#)
- Payments for the period of [August](#) through [September](#) in the amount of \$916,078.53 and \$552,612.73 respectively.

ROLL CALL:

Roll Call

Action: Approved X Disapproved _____ Held for Study _____
 Motion by: Davis
 Second by: Smith
 Mr. Davis Y Mrs. Bomba _____
 Mr. Donelson _____ Mr. Ransome Y
 Mr. Halter Y Ms. Nicolosi _____
 Mrs. Smith Y

In Favor: 4 Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

Board Secretary
New Business -
SCVTS

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

1. Request and Recommendation for Board of Education Approval of PSISJS, of Stratford, NJ, to Provide the Off-Site Maintenance and Storage of PowerSchool for the 2022-2023 School Year in the Amount of \$8,500.

It is recommended by the Superintendent that the Board of Education approve [PSISJS](#), of Stratford, NJ, to provide the off-site maintenance and storage of PowerSchool from July 1, 2022 to June 30, 2023 for the amount of \$8,500.

2. Request and Recommendation for Board Approval to Transfer a Lunch Balance from a Graduated Senior to a Current Student.

It is recommended by the Business Administrator for Board of Education approval to transfer a lunch account balance from a senior that graduated in June 2022 in the total amount of \$28.25 to a student currently enrolled

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

at the Career and Technical High School. The students are siblings and the request was made by their parents. The [written request](#) is attached.

3. Request and Recommendation for Board of Education Approval to Transfer a Lunch Balance from a Graduated Senior to a Current Student.

It is recommended by the Business Administrator for Board of Education approval to transfer a lunch account balance from a senior that graduated in June 2022 in the total amount of \$74.25 to a student currently enrolled at the Career and Technical High School. The students are siblings and the request was made by their parents. The [written request](#) is attached.

4. Request and Recommendation by the School Business Administrator for Board of Education Approval of Refunds to Adult Program Students.

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the total amount of \$ to Adult Program Students. The students and their amounts are listed below.

Student	Amount	Reason for Refund
AN	\$450	Overpaid tuition for CNA program

5. Request and Recommendation for Board of Education Approval to Enter into a Joint Purchasing Agreements as Part of a Shared Service Initiative with Penns Grove-Carneys Point Board of Education for the 2022-2023 School Year.

It is recommended that the Board of Education approve the following joint purchasing agreements as part of a shared service initiative. The agreements shall be in effect for fiscal year 2022-23, which runs from July 1, 2022 through June 30, 2023.

ITEMS TO PURCHASE

[Baked Goods](#)
[Milk, Juice, Dairy](#)

SHARED SERVICES SUPPLIER

Board of Education – PG/CP
Board of Education – PG/CP

6. Request and Recommendation for Board of Education Approval of an Agreement with LS Tours for the 2023 Senior Class Trip to Orlando Florida.

It is recommended by the Business Administrator for the Board of Education to approve the [Agreement](#) between LS Tours and SCVTS for the 2023 Senior Class Trip to Orlando, Florida. The trip will take place from May 20 , 2023 through May 24, 2023 at the estimated cost of \$1,842 per student. All approvals are subject to CDC guidelines.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

7. Request and Recommendation for Board of Education Approval of the Probation Enrichment and Transportation (PET) Program Proposed Budget for the August 1, 2022-December 31, 2022 Program Year.

Salem County Vocational Technical School
Probation Enrichment and Transportation (PET) Program
Proposed Budget 2022-2023

100-100 (salaries)	\$20,512
100-600 (Supplies)	\$10,000
200-100 (transportation)	\$7,000
200-300 Purchased Service	\$3,000
200-890 Misc Purchased	\$5,000
TOTAL	\$45,512

8. Request and Recommendation by the School Administrator for Board of Education Approval of a 2022-2023 District Purchasing Manual

It is recommended by the School Administrator for the Board of Education to approve a [District Purchasing Manual](#).

9. Request and Recommendation for Board of Education Acceptance of the Fixed Asset Report and Payment for Services.

It is recommended that the Board of Education accept the attached [Fixed Asset Report](#) from Educational Business Services, PC and to approve payment for the services in the amount of **\$950**.

10. Request and Recommendation for Board Approval of the School Integrated Pest Management Plan.

It is recommended by the Business Administrator for Board of Education approval to accept the School Integrated [Pest Management Plan](#) for the Salem County Vocational Technical School District for the 2022-2023 School Year.

11. Request and Recommendation for Board of Education Approval of Updated Interlocal Service Agreement with Pittsgrove Township Public School District for Custodial Services.

It is recommended by the Business Administrator that the Board of Education approve the updated [Interlocal Service Agreement](#) with Pittsgrove Public School District for Custodial Services through ABM. The cost of the contract was increased from \$323,863.58 to \$336,858.99 due to the mandatory increase in the minimum wage.

12. Request and Recommendation for Board of Education Approve to Bid Results of Disposed Items from 8-23-22 Meeting

It is recommended by the School Business Administrator that the Board of Education [approve](#) the bid results of disposed items.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

13. Request and Recommendation for Board of Education Approve to Disposed of Items

It is recommended by the School Business Administrator that the Board of Education approve to dispose of items.

14. Request and Recommendation for Board of Education Approval of the 2022-23 Budget Development Calendar for Salem County Vocational Technical Schools and Salem County Special Services School District.

It is recommended by the School Administrator for the Board of Education to approve the 2022-23 Budget Development Calendar for Salem County Vocational Technical Schools and Salem County Special Services School District.

**2022-2023 Budget Development Calendar
SCSSSD**

10/19/2022	ISSUE BUDGET PREP WORKSHEETS AND ASSUMPTIONS
11/16/2022	SUPT/BA/ASST. SUPT. TO MEET WITH PRINCIPALS/ DIRECTORS
12/5/2022	GET FIRST DRAFT OF BUDGET BACK FROM PRINCIPALS/ DIRECTORS
12/20/2022	DISCUSS GUIDELINES WITH BOARD
1/24/2023	BOARD APPROVAL OF TUITION RATES
2/14/2023	SECOND DRAFT
2/28/2023	BOARD APPROVAL OF BUDGET

ROLL CALL:

Roll Call

Action: Approved X Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Davis
 Mr. Davis Y_____ Mr. Ransome Y_____
 Mr. Donelson _____
 Mr. Halter Y_____ Ms. Bomba _____
 Mrs. Smith _Y_____ Ms. Nicolosi _____

In Favor: 3 Abstain: 1 Opposed: 0

**A. New Business:
PERSONNEL:
New Hire:**

Personnel

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

1. Request and Recommendation for Board of Education Approval of the Statement of Assurance Regarding the use of Paraprofessional Staff for the 2022-2023 School Year.

It is requested by the Superintendent that the Board of Education approve the [Statement of Assurance](#) regarding the use of paraprofessional staff for the 2022-2023 school year. This must be submitted biannually to the County Office of Education by September 30, 2022 and January 31, 2023.

2. Request and Recommendation for Board of Education Approval of the Change in Salary Guide for Robert Polk

It is requested by the Superintendent that the Board of Education approve the change in salary guide for Robert Polk, Special Education Teacher at CTHS from the salary of BA, Step 10 \$62,349 to BA +20 Step 10 at the salary of \$62,949 effective September 1, 2022.

New Hire:

3. Request and Recommendation for Board of Education Approval for the Employment of Gabriel Fisher.

It is requested by the Superintendent that the Board of Education approve the employment of Gabriel Fisher as a Substitute Teacher at the CTHS at the salary of \$125/day effective September 16, 2022.

4. Request and Recommendation for Board of Education Approval for the Employment of Joseph Shoemaker.

It is requested by the Superintendent that the Board of Education approve the employment of Joseph Shoemaker as a Substitute Teacher at the CTHS at the salary of \$125/day effective September 16, 2022.

5. Request and Recommendation for Board of Education Approval for the Employment of Tammy Valentine.

It is requested by the Superintendent that the Board of Education approve the employment of Tammy Valentine as a Confidential Business Office Secretary at the salary of \$44,400 (prorated) effective October 17, 2022.

6. Request and Recommendation for Board of Education Approval of Employment of Michele Martinez.

It is requested by the Superintendent that the Board of Education approve the employment of Michele Martinez as an Interim Project Director for the 21st CCLC program at the salary of \$54,000 effective October 1, 2022 through June 30, 2023.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

7. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2022-2023 school year.

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary percentages are listed below.

Staff	Funding Source	Hourly Salary
Andrae Ames	21st CCLC Grant	\$38.00 Instructor
Melissa Bundy	21st CCLC Grant	\$38.00 Sub Instructor
Nicole Cocco	21st CCLC Grant	\$38.00 Instructor
Lindsey Doran	21st CCLC Grant	\$38.00 Instructor
Amira Dunn	21st CCLC Grant	\$18.00 Instructional Aid
Dionna Hargrove	21st CCLC Grant	\$38.00 Instructor
Julianna Foote	21st CCLC Grant	\$38.00 Instructor
Vince Kennedy	21st CCLC Grant	\$43.00 Site Coordinator
Timothy Elwell	21st CCLC Grant	\$38.00 Instructor

FMLA/NJFLA/LOA:

8. FMLA of Jami Munyan.

It is requested by the Superintendent that the Board of Education approve the FMLA of Jami Munyan PE/Health Teacher at the CTHS, beginning on or about September 19, 2022 until on or about October 24, 2022.

9. Request and Recommendation for Board of Education Approval of the Payment to Dr. Scott Marakovits for Unused Vacation Days upon Resignation on September 30, 2022.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

It is recommended by the Superintendent that the Board of Education approve the payment of unused vacation days to Scott Marakovits in accordance with the negotiated contract with five (5) vacation days being paid out at \$366.87/day at a maximum of \$1,834.35.

10. Request and Recommendation of the Superintendent for Board of Education Approval for a Student Enrolled in Delaware Valley University to Intern at SCVTS.

It is requested by the Superintendent that the Board of Education approve Nicole Sickler, who is enrolled at Delaware Valley University, to complete Clinical Practicum Hours during the Spring 2023. Ms. Sickler will be interning at the Career and Technical High School, supervised by staff in the Agriculture Department at the Career and Technical High School and the Career and Technical High School Principal.

Resignation:

11. Request and Recommendation of the Superintendent for Board of Education Approval of the resignation of Clifford Burns

It is recommended by the Superintendent that the Board of Education approve a resignation of Clifford Burns, IT Technician for District effective September 30, 2022.

12. Request and Recommendation of the Superintendent for Board of Education Approval of modifications to Dr. Jennifer Bates Assistant Superintendent Contract.

It is requested by the Superintendent that the Board of Education approve the modified employment contract of Dr. Jennifer Bates. ([Attachment-Contract](#)) ([Attachment-Cost Summary](#)).

13. Request and Recommendation of the Superintendent for Board of Education Approval of Alicia Smith as Chief Academic Officer.

It is requested by the Superintendent that the Board of Education approve the employment of Alicia Smith as the Chief Academic Officer beginning on or about January 1, 2023, at a salary of \$110,000, prorated. 20 banked sick days will be carried over as well.

ROLL CALL:

Action: Approved X Disapproved _____ Held for Study _____
Motion by: Halter
Second by: Smith
Mr. Davis Y _____ Mr. Ransome Y _____
Mr. Donelson _____ Ms. Bomba _____
Mr. Halter Y _____ Ms. Nicolosi _____
Mrs. Smith Y _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

In Favor 4 Abstain: 0 Opposed: 0

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel. All approvals are subject to CDC guidelines.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Pastry Evolution* LeCole Valrhona New York, New York August 22, 2022-August 25, 2022 *Approved 7-26-22 - Reapproval for change in grant funding source.	Bruce Connell	\$ 945 registration \$ 660 hotel \$50 hotel fees \$277 meals \$400 train/transportation \$75 parking (As per GSA rates)	ESEA Title IIA Banquets \$2407
Fall Agriculture Ed Conference Trenton, NJ September 30, 2022	Keely DiTizio Matt DiTizio	\$265 per person \$31 mileage	\$795 registration Ag Science Account
Mental Health Resiliency for Educators Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205 October 4, 2022	Kacey Strock	\$82.00 – Registration \$22.32 – Mileage	\$104.32 – ARP Mental Health 20-491-200-300- 002-00 Substitute - \$125
Decolonizing Humanities Curriculum Workshop for Educators Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205 October 5, 2022	Kacey Strock	\$82.00 – Registration \$22.32 – Mileage	\$104.32 – ESEA Title IIA Substitute - \$125

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

<p>Decolonizing Humanities Curriculum Workshop for Educators Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205</p> <p>October 5, 2022</p>	Liza Duaimé	<p>\$82.00 – Registration \$32.20 mileage</p>	<p>\$82.00 - ESEA Title IIA</p> <p>Substitute - \$125</p>
<p>Decolonizing Humanities Curriculum Workshop for Educators Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205</p> <p>October 5, 2022</p>	Kate Polillo	<p>\$82.00 – Registration \$32.20 mileage</p>	<p>\$82.00 - ESEA Title IIA</p> <p>Substitute - \$125</p>
<p>Classroom Management Stockton University 10 West Jimmie Leeds Galloway, NJ 08205</p> <p>October 12, 2022</p>	Matt Dickens	<p>\$106.00 – Registration \$24.80 - Mileage</p>	<p>\$130.80 – ESEA Title IIA</p>
<p>Making the Mentoring Process Meaningful Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205</p> <p>October 18, 2022</p>	Rachel Lester – Battiata	<p>\$106.00 – Registration \$11.16 - Mileage \$28.00 - Meals</p>	<p>\$145.16 – ESEA Title IIA</p> <p>Substitute - \$125</p>
<p>Making the Mentoring Process Meaningful Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205</p> <p>October 18, 2022</p>	Matt DiTizio	<p>\$106.00 – Registration \$32.20</p>	<p>\$106.00 – ESEA Title IIA</p> <p>Substitute - \$125</p>
<p>GSETA Virtual Conference October 18, 2022 October 19, 2022</p>	<p>Maria Alleva Brittany Blue Danielle Bryant Annette Vargas</p>	<p>\$275.00 Registration</p>	<p>\$1,100 ABS/ABE WIOLA Title II</p>
<p>2022 AMTNJ Teaching Matters Conference</p>	Eric Lockwood	<p>\$209.00 – Registration \$17.05 – Mileage</p>	<p>\$241.05 – ESEA Title IIA</p>

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

<p>The Crowne Plaza Princeton – Conference Center 900 Scudders Mill Road Plainsboro Township, NJ 08536</p> <p>October 20, 2022</p>			<p>Substitute - \$125</p>
<p>2022 AMTNJ Teaching Matters Conference The Crowne Plaza Princeton – Conference Center 900 Scudders Mill Road Plainsboro Township, NJ 08536</p> <p>October 20, 2022</p>	<p>Eric Walter</p>	<p>\$209.00 – Registration \$35.77 – Mileage</p>	<p>\$254.77 – ESEA Title IIA</p> <p>Substitute - \$125</p>
<p>Discovery Weekend - Nonviolent Communications Brooklyn Society for Ethical Culture 53 Prospect Park West Brooklyn, NJ 11215</p> <p>October 28, 2022 thru October 30, 2022</p>	<p>Carly Chaapel</p>	<p>\$360.00 – Registration \$400.00 – Hotel \$30.00 – Meals \$68.82 - Mileage Tolls - \$40.00</p>	<p>\$898.82 – Account #11- 140-100-580- 002-53 #11-000-240- 580-001-38</p> <p>Substitute - \$125</p>
<p>Best Plus 2.0 Test Administrator Training September 13-15, 2022</p>	<p>Danielle Bryant</p>	<p>\$325.00 registration</p>	<p>ABS/ABE Adult Literacy WIOLA Title II</p>
<p>Teach Your Students How to Write with Spice Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205</p> <p>November 17, 2022</p>	<p>Cindia Gredesky</p>	<p>\$178.00 – Registration \$15.19 – Mileage Tolls - \$5.70</p>	<p>\$198.89 – ESEA Title IIA</p> <p>Substitute - \$125</p>
<p>Teach Your Students How to Write with Spice Stockton University 10 West Jimmie Leeds Road Galloway, NJ 08205</p> <p>November 17, 2022</p>	<p>Kacey Strock</p>	<p>\$178.00 – Registration \$22.32 – Mileage</p>	<p>\$201.32 – ESEA Title IIA</p> <p>Substitute - \$125</p>

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

2. Request and Recommendation for Board of Education Approval to accept the following FY2023 Grants.

- [Perkins Post Secondary](#) in the amount of \$86,135 for the budget period from July 1, 2022 to June 30, 2023

3. Request and Recommendation of the Superintendent for Board of Education Approval of the 2022-2023 Extended School Closure Plan For the Vocational School District.

It is requested and recommended that the Board of Education approve the [Extended School Closure Plan for the Vocational School District](#) for the 2022-2023 school year.

4. Request and Recommendation for Board of Education Approval of a Professional Membership in the [New Jersey Council of Education](#) in the amount of \$160 for the 2022-2023 School Year.

It is recommended by the Superintendent that the Board of Education approve to pay for a professional membership in the New Jersey Council of Education in the amount of \$160 for Jennifer Bates, Assistant Superintendent/Business Administrator for the 2022-2023 school year. By negotiated contract Dr. Bates is entitled up to \$1,650 in professional membership fees.

5. Request and Recommendation for Board of Education Approval to Participate in the Community College Opportunity Grant for County Vocational School Districts (CCOG-CVT) with the New Jersey Higher Education Student Assistance Authority (HESAA) Starting January 2023.

It is recommended by the Superintendents that the Board of Education approve to apply to participate in the CCPG-CVT pilot program initiative with the New Jersey HESSA to provide tuition-free or reduced tuition education to certain adult postsecondary students enrolled in career and technical education programs at participating institutions. Students with adjusted gross incomes of \$0 to \$65,000 will have their entire cost of tuition covered and students with adjusted gross incomes between \$65,001 and \$80,000 will have up to half of the cost of tuition covered, based on available funding. County Vo-Tech courses will be approved to participate only if a NJ community college agrees to award academic credits to successful completers. SCVTS will partner with Salem Community College. The [application packet](#) is attached.

6. Request and Recommendation for Board of Education Approval of a Program Agreement with Appel Farm Arts & Music Center and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 hosted at the Penns Grove Carneys Point Regional School District.

It is recommended by the Superintendent that the Board of Education approve a [program agreement](#) with Appel Farm Arts & Music Center and the SCVTS 21st CCLC Salem County Achievers program hosted at the Penns Grove Carneys Point Regional School

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

District. The program will provide students with a general exploration of one of the performing arts, which will allow them to engage in the process of discovery and creation. The program will run for a total of 16 hours (11 hours for PW Carleton and 5 hours for Penns Grove Middle School) starting December 1, 2022 and ending May 1, 2023. The total cost of the program is \$2,600 which is fully funded through the 21st CCLC grant for the 2021-2022 school year.

7. Request and Recommendation for Board of Education Approval of a Program Agreement with the Super Soccer Stars and Amazing Athletes (SSS/AA) and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 Program.

It is recommended by the Superintendent that the Board of Education approve a program agreement with the Super Soccer Stars and Amazing Athletes (SSS/AA) and the SCVTS 21st CCLC Salem County Achievers 2023 program. The program will provide youth sports enrichment for students at the PW Carleton and Penns Grove Middle Schools beginning October 4, 2022 through November 29, 2022 and March 14, 2023 through April 25, 2023. The partnership will collaborate and build after school Multi-Sports programming during the Fall 2022 and Spring 2023 season with the goal of providing the participating children with an exceptional experience, with a strong focus on character development and individual growth through the executed SSS/AA curriculum. The cost of the program is \$85 per coach, per hour. The estimated cost is \$1,020 for Fall 2022 and \$850 for Spring 2023. The program is fully funded through the 21st CCLC grant for the 2022-2023 school year.

8. Request and Recommendation for Board of Education Approval of FamCare and the Riverview Success Center to Provide Services to the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 students.

It is recommended by the Superintendent that the Board of Education approve FamCare and Riverview Success Center to provide services to the SCVTS 21st CCLC Salem County Achievers program hosted at Penns Grove Carneys Point Regional School District - Penns Grove Middle School. The program provided through FamCare will help students to establish trusted adult relationships. The Riverview Success Center will provide ESL support services. There is no cost to the district for these programs.

9. Request and Recommendation for Board of Education Approval for the Salem County Sheriff's Office to Conduct Sessions for the 21st CCLC Salem County Achievers 2023 Program.

It is recommended by the Superintendent that the Board of Education approve the Salem County Sheriff's Office to conduct sessions for the 21st CCLC Salem County Achievers 2023 Program. As part of the free programming, the Salem County Sheriff's Office is going to be conducting sessions for PW Carleton School during this school year. Specific dates and times will be mutually agreed upon between the Salem County Sheriff's Office and the 21st CCLC Program Director.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

10. Request and Recommendation for Board of Education Approval of the Gear Up Program for the 21st CCLC Salem County Achievers 2023 Program.

It is recommended by the Superintendent that the Board of Education approve The Gear Up program to the SCVTS 21st CCLC Salem County Achievers program hosted at Penns Grove Middle School. Gear Up is a free program that will provide workshops on various topics (college and career planning, executive functioning skills, SEL, or other topics/skills that may be helpful/relevant to the students).

11. Request and Recommendation for Board of Education Approval of a Program Agreement with the Community Food Bank of New Jersey, Inc. and the Salem County Vocational Technical Schools 21st CCLC Salem County Achievers 2023 hosted at Penns Grove Carneys Point Regional School District.

It is recommended by the Superintendent that the Board of Education approve program agreements with the Community Food Bank of New Jersey, Inc. and the SCVTS 21st CCLC Salem County Achievers program hosted at P W Carleton, Penns Grove Middle School and Penns Grove High School. The program will provide NJ SNAP-Ed nutrition and fitness education programming and is at no cost to the district. The agreements expire August 2023.

12. Request and Recommendation for Board of Education Approval to Declare the Week of Respect and School Violence Awareness Week during the Month of October 2022 for the 2022-2023 School Year.

It is recommended by the Superintendent that the Board of Education grant approval to declare the week of October 3 through October 7, 2022 as the “Week of Respect”, in accordance with the Anti-Bullying Bill of Rights Act (P.L.2010, c.122) and October 17 through October 21, 2022 as “School Violence Awareness Week”, in accordance with the requirements of title 18A:36-5.1.

13. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the [curriculum in action](#) field trips for the Salem County Vocational Technical Schools.

14. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Vocational Technical Schools.

15. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2022-2023 school year. In

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed. All approvals are subject to CDC guidelines.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY	Cost
A.	Boys Soccer Team	Spirit Wear Online Sale Cost: \$15 - \$30	September 27, 2022 thru October 31, 2022	N/A
B.	Class of 2023, 2024, 2025 & 2026	Gertrude Hawk Chocolates Cost: \$2 or 2/\$3	October 1, 2022 thru June 14, 2023	N/A
C.	NTHS	Change for Our Troops Fundraiser – Collection of banks around school – proceeds will be donated to AFJROTC to buy supplies for troops overseas.	October 1, 2022 thru June 14, 2023	N/A
D.	NTHS	Coat Drive Community Service Project thru OneWarmCoat.org	November 1, 2022 thru November 30, 2022	N/A
E.	Ally Club	Movie Night – Tickets - \$3.00 Popcorn - \$2.00 Drinks - \$1.00 Proceeds will go to the Trevor Project	November 4, 2022 at 7:30pm	N/A
F.	Culinary Club	Thanksgiving Pie and Sides Sale Prices will vary	October 24, 2022 thru November 9, 2022	N/A
G.	Culinary Club	December Baked Goods Prices will vary	November 29, 2022 thru	N/A

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

			December 9, 2022	
H.	Culinary Club/Banquets	Cream Puff and Éclair Class Cost: \$60.00 to participate	Multiple dates in November 2022	N/A
I.	Culinary Club/Banquets	Kid Pastry Class Cost: \$60.00 to participate	Multiple dates in December 2022	N/A

16. Request and Recommendation for Board of Education Approval of the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights (Self-Assessment) Report for the 2021-2022 School Year for the Career and Technical High School. It is recommended by the Superintendent that the Board of Education approve the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Acts. Annually, each school is required to complete a self-assessment of eight Core elements (HIB Programs, Approaches or Other Initiatives, Training on the BOE - approved HIB policy, Other Staff Instruction and Training Programs, Curriculum and Instruction on HIB and related Information and Skills, HIB Personnel, School Level HIB Incident Reporting Procedures, HIB Investigation Procedures, HIB Reporting. Once completed for each building and approved by the BOE, the reports are then submitted to the state. The 2021-2022 report was completed by the Anti-Bullying both Districts team consisting of the Anti-Bullying Specialist from each building along with both Affirmative Action Officers during an April training session where the Anti-Bullying Specialist were trained and certified through NJPSA. It is recommended by the Superintendent that the Board of Education approve the individual report for the [Career and Technical High School.](#)

ROLL CALL:

Action: Approved X Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Davis
 Mr. Davis Y _____ Mr. Ransome Y _____
 Mr. Donelson _____ Ms. Bomba _____
 Mr. Halter Y _____ Ms. Nicolosi _____
 Mrs. Smith Y _____

In Favor 4 Abstain: 0 Opposed: 0

ROLL CALL

POLICY

Policy

ROLL CALL:

Action: Approved _____ Disapproved _____ Held for Study _____
 Motion by: _____
 Second by: _____
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Ms. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____

In Favor _____ Abstain: _____ Opposed: _____

Roll Call

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

Transfers

There are no transfers to report.

F. Warrants

Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll Period Ending August 15, 2022 in the amount of \$281,122.70
- SCSSSD Payroll Period Ending August 30, 2022 in the amount of \$342,916.04
- Payments for the period of August 2022 through September 2022 in the amount of \$943,257.61 and \$547,652.74 respectively.

Roll Call:

Roll Call

Action: Approved X Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Davis
 Mr. Davis Y _____ Mr. Ransome Y _____
 Mr. Donelson _____ Ms. Bomba _____
 Mr. Halter Y _____ Ms. Nicolosi _____
 Mrs. Smith Y _____

In Favor: 4. Abstain: 0 Opposed: 0

G. Board Secretary/Business Administrator New Business:

Board Secretary –
New Business

1.

Request and Recommendation for Board of Education Approval to Accept a Donation of an East Stand Student Stander.

It is recommended by the Business Administrator that the Board of Education accept the donation of an EasySTand Student Stander to the Cumberland Campus from Justin Moore valued at \$2,182.00

2. Request and Recommendation for Board of Education Approval to Enter into a Joint Purchasing Agreements as Part of a Shared Service Initiative with Penns Grove-Carneys Point Board of Education for the 2022-13 School Year.

It is recommended that the Board of Education approve the following joint purchasing agreements as part of a shared service initiative. The agreements

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

shall be in effect for fiscal year 2022-23, which runs from July 1, 2022 through June 30, 2023.

ITEMS TO PURCHASE

[Baked Goods](#)
[Milk, Juice, Dairy](#)

SHARED SERVICES SUPPLIER

Board of Education – PG/CP
Board of Education – PG/CP

3. Request and Recommendation by the Business Administrator for Board Approval of the School Integrated Pest Management Plans.

It is recommended by the Business Administrator for Board of Education approval to accept the School Integrated Pest Management Plans for the [Cumberland Campus](#), [Daretown](#), and [Regional Day School](#) for the 2022-2023 School Year.

4. Request and Recommendation by the School Administrator that the Board of Education Approve A Contract with the State of New Jersey to Operate the New Jersey Regional Day School at Mannington.

It is recommended by the school administrator that the Board of Education approve the [contract](#) to operate the New Jersey Regional Day School at Mannington from July 1, 2022 until June 30, 2027.

5. Request and Recommendation by the School Administrator that the Board of Education Approve GCSSD Transportation Contracts.

It is recommended by the school administrator that the Board of Education approve the attached GCSSD Transportation Contracts, [part 1](#), [part 2](#), [part 3](#), and [part 4](#).

6. Request and Recommendation for Board of Education Acceptance of the Fixed Asset Report and Payment for Services.

It is recommended that the Board of Education accept the attached [Fixed Asset Report](#) from Educational Business Services, PC and to approve payment for the services in the amount of [\\$750](#).

7. Request and Recommendation by the School Administrator for Board of Education Accept the Approval Letter of Lead and Copper Sampling Plan for the Cumberland Campus.

It is recommended by the School Administrator for the Board of Education to approve Salem County Special Service School District's Lead and Copper

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

Sampling Plan has been approved by the state of New Jersey. The formal letter outlining the conditions of the approval is at this [link](#).*

8. Request and Recommendation by the Business Administrator for Board of Education Approval of Updated Interlocal Service Agreement with Pittsgrove Township Public School District for Custodial Services for the 22-23 School Year.

It is recommended by the Business Administrator that the Board of Education approve the updated [Interlocal Service Agreement](#) with Pittsgrove Public School District for Custodial Services through ABM. The cost of the contract is \$276,003.46.*

9. Request and Recommendation by the Business Administrator for Board of Education Approval of Zero Balancing and Invoice to Compass Charter School.

It is recommended by the Business Administrator that the Board of Education approve zero balancing an [invoice](#) to Compass Charter School from 2021-2022 for over pricing during the contract year.*

10. Request and Recommendation by the School Administrator for Board of Education Approval of a 2022-2023 District Purchasing Manual

It is recommended by the School Administrator for the Board of Education to approve a [District Purchasing Manual](#).

11. Request and Recommendation for Board of Education Approve to Approve Child Study Team Contracts for the 2022-2023 School Year

It is recommended by the School Business Administrator that the Board of Education approve the child study team contracts for the 2022-2023 school year:

School	Amount
Compass Charter	\$26,678.24
Greenwich Township	\$27,170.00
OldmansTownship	\$117,842
SCVTS	\$133,391.21
Stow Creek	\$27,710

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

Woodbine	\$133,391.21
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12. Request and Recommendation for Board of Education Approval of Related Services Contracts for the 2022-2023 School Year

It is recommended by the School Business Administrator that the Board of Education approve the related services contracts for the 2022-2023 school year:

13. Request and Recommendation for Board of Education Approve to Bid Results of Disposed Items from 8-23-22 Meeting

It is recommended by the School Business Administrator that the Board of Education [approve](#) the bid results of disposed items.

14. Request and Recommendation for Board of Education Approval of the 2022-23 Budget Development Calendar for Salem County Vocational Technical Schools and Salem County Special Services School District.

It is recommended by the School Administrator for the Board of Education to approve the 2022-23 Budget Development Calendar for Salem County Vocational Technical Schools and Salem County Special Services School District.

**2022-2023 Budget Development Calendar
SCSSSD**

10/19/2022	ISSUE BUDGET PREP WORKSHEETS AND ASSUMPTIONS
11/16/2022	SUPT/BA/ASST. SUPT. TO MEET WITH PRINCIPALS/ DIRECTORS
12/5/2022	GET FIRST DRAFT OF BUDGET BACK FROM PRINCIPALS/ DIRECTORS
12/20/2022	DISCUSS GUIDELINES WITH BOARD
1/24/2023	BOARD APPROVAL OF TUITION RATES
2/14/2023	SECOND DRAFT
2/28/2023	BOARD APPROVAL OF BUDGET

Roll Call:

Action: Approved X Disapproved Held for Study
 Motion by: Halter
 Second by: Smith

Roll Call

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

Mr. Davis	Y ___	Mr. Ransome	_Y ___
Mr. Donelson	___	Ms. Bomba	___
Mr. Halter	Y ___	Ms. Nicolosi	___
		Mrs. Smith	_Y ___

In Favor: 4. Abstain: 0 Opposed: 0

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

Superintendent's
Report -SCSSSD

A. New Business:

PERSONNEL:

Personnel

1. Request and Recommendation for Board of Education Approval for Ms. Caitlyn Fisher, Occupational Therapy Assistant Student (OTA Program) for Fieldwork Experience Placement.

It is requested by the Superintendent that the Board of Education approve the Fieldwork Experience placement of Caitlytn Fisher. Ms. Fisher will be completing a Level I Fieldwork Experience placement at SCSSSD Cumberland Campus from September 28 through November 17, 2022 under the direction of Carolyn Holladay (Lead OT/PT).

2. Request and Recommendation of the Superintendent for Board of Education Approval of A Stipend for Michelle Ridgway

It is recommended by the Superintendent that the Board of Education approve a stipend for Michelle Ridgway in the amount of \$4,500 for the additional duties due to one secretary at the Cumberland Campus.

3. Request and Recommendation for Board of Education Approval for Mr. John Merlino, Occupational Therapy Assistant Student (OTA Program) for Fieldwork Experience Placement.

It is requested by the Superintendent that the Board of Education approve the Fieldwork Experience placement of John Merlino. Mr. Merlino will be completing a Level I Fieldwork Experience placement at SCSSSD Cumberland Campus from October 17 - December 16, 2022 under the direction of Carolyn Holladay (Lead OT/PT).

4. Request and Recommendation for Board of Education Approval of the Statement of Assurance Regarding the use of Paraprofessional Staff for the 2022-2023 School Year.

It is requested by the Superintendent that the Board of Education approve the [Statement of Assurance](#) regarding the use of paraprofessional staff for the 2022-2023 school year. This must be submitted biannually to the County Office of Education by September 30, 2022 and January 31, 2023. A [list of paraprofessional employees](#) and their titles must be maintained.

New Hire:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

5. Request and Recommendation for Board of Education Approval for the Employment of Alicia Walton.

It is requested by the Superintendent that the Board of Education approve the employment of Alicia Walton as a 1-1 Paraprofessional for Cumberland Campus at the salary of Step 3 - \$19,630 effective September 16, 2022.

6. Request and Recommendation for Board of Education Approval for the Employment of Angela Dagostino.

It is requested by the Superintendent that the Board of Education approve the employment of Angela Dagostino as a 1-1 Paraprofessional for Cumberland Campus at the salary of Step 2 - \$19,430 effective October 3, 2022.

7. Request and Recommendation for Board of Education Approval for the Employment of Alberto Turner.

It is requested by the Superintendent that the Board of Education approve the employment of Alberto Turner as a 1-1 Paraprofessional for Cumberland Campus at the salary of Step 1 - \$19,230 effective October 3, 2022.

8. Request and Recommendation for Board of Education Approval for the Employment of Megan Lyons.

It is requested by the Superintendent that the Board of Education approve the employment of Megan Lyons as a 1-1 Paraprofessional for Salem Campus at the salary of Step 2 - \$19,430 effective October 17, 2022.

9. Request and Recommendation for Board of Education Approval for the Employment of Lola Johnson.

It is requested by the Superintendent that the Board of Education approve the employment of Lola Johnson as a 1-1 Paraprofessional for Salem Campus at the salary of 76% of Step 1 - \$14,614.80 effective October 17, 2022.

10. Request and Recommendation for Board of Education Approval for the Employment of Tina Bramell.

It is requested by the Superintendent that the Board of Education approve the employment of Tina Bramell as a 1-1 Paraprofessional for Daretown Campus at the salary of Step 9 - \$22,430 effective October 17, 2022.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT**

AGENDA – November 22, 2022

11. Request and Recommendation for Board of Education Approval for the Employment of Cassandra Holland.

It is requested by the Superintendent that the Board of Education approve the employment of Cassandra Holland as a 1-1 Paraprofessional for Daretown at the salary of Step 8 - \$21,730 effective October 17, 2022.

12. Request and Recommendation for Board of Education Approval for the Employment of Sevilay Kaylon.

It is requested by the Superintendent that the Board of Education approve the employment of Sevilay Kaylon as a 1-1 Paraprofessional for Daretown at the salary of 76% of Step 2 - \$14,766.80 effective October 17, 2022.

13. Request and Recommendation for Board of Education Approval for the Employment of Leona Washington.

It is requested by the Superintendent that the Board of Education approve the employment of Leona Washington as a Classroom Paraprofessional for Daretown at the salary of 83% of Step 5 - \$16,625 effective October 17, 2022.

Transfer:

14. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff

Transfer

It is requested by the Superintendent that the Board of Education approve the transfer of the following staff:

Name	From	To	Date	Salary
Jaclyn Reed	1-1 Paraprofessional at Cumberland	1-1 Paraprofessional at Upper Pitts	9/1/22	No Change
Samantha Schaefer	1-1 ESY Paraprofessional at Salem	1-1 Paraprofessional at Salem	10/3/22	\$165/day to \$
Mary Ecret	BA+30	MA-4	09/01/22	

Stipend Positions:

Stipend

15. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff for Stipend Positions

It is requested by the Superintendent that the Board of Education approve the stipend positions of the following staff:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

Name	Position	Stipend Amount
Magic Mears	Cumberland Computer Lab/Life Skills Trainer	\$2,500
Eric Bramell	Cumberland Food Service	\$3,500
Frances Acevedo	Cumberland Interpreter**	\$2,500
Kirsten Maltman	Cumberland Transition Coordinator	\$4,500
Justin Moore	Public Nursing Coordinator (Cumberland)	\$2,500
	Daretown Computer Lab/Life Skills Trainer	\$2,500
Lisa DeMers/Betsy Osterman(to split)	Daretown Food Service	\$3,500
Michael Pavesi	Daretown Lead Teacher*	\$3,500
Harry Rodriguez	Daretown Interpreter**	\$2,500
Karen Ingemi	Public Nursing Coordinator (Daretown)	\$2,500
Bridgit Cerone/John Bilinski (to split)	District Special Olympics Coordinator	\$2,500
Carolyn Holladay	Lead Therapist-OT/PT	\$3,500
Stephanie Weiser	Lead Therapist-Speech	\$3,500
Tyler Day	Salem Computer Lab/Life Skills Trainer	\$2,500
Jammie Johnson	Salem Food Service	\$3,500
Michelle Brown	Salem Lead Teacher *	\$3,500
Oliver Avis	Salem SLE Coordinator (Must have SLE Certificate)	\$4,500
Maureen Lewis	Salem Transition Coordinator	\$4,500
Jesenia Rodriguez	Salem Interpreter**	\$2,500
Jane Smith	Public Nursing Coordinator (Salem)	\$2,500
Lisa Davis	Activities Coordinator (Upper Pitts)	\$3,500

* Must hold a supervisor or administrator certification

**May need translate for sites other than those noted.

FMLA/NJFLA/LOA:

16. FMLA of Lisa Foutz.

FMLA

It is requested by the Superintendent that the Board of Education approve the FMLA of Lisa Foutz ASD Teacher at Cumberland Campus, beginning on or about October 3, 2022 until on or about October 24, 2022.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

17. FMLA/NJFLA of Jady Shetter.

It is requested by the Superintendent that the Board of Education approve the FMLA of Jady Shetter, MD Teacher at Cumberland Campus, beginning on or about November 28, 2022 until on or about January 17, 2023. Additionally, it is requested that the Board of Education approve the NJFLA beginning on or about January 20, 2023 until on or about April 3, 2023.

Resignation:

Resignations

18. Request and Recommendation for Board of Education Approval to Accept the Resignation of Amanda Stopper.

It is recommended by the Superintendent that the Board of Education accept the resignation of Amanda Stopper, Speech Therapist for Related Services effective June 30, 2022.

19. Request and Recommendation for Board of Education Approval to Accept the Resignation of Jessica Sears.

It is recommended by the Superintendent that the Board of Education accept the resignation of Jessica Sears, English Teacher at Daretown effective August 26, 2022.

20. Request and Recommendation for Board of Education Approval to Accept the Resignation of Christopher Sipple.

It is recommended by the Superintendent that the Board of Education accept the resignation of Christopher Sipple, Paraprofessional at Daretown effective August 31, 2022.

21. Request and Recommendation for Board of Education Approval to Accept the Resignation of Michelle Casper.

It is recommended by the Superintendent that the Board of Education accept the resignation of Michelle Casper, Paraprofessional at Upper Pittsgrove effective August 31, 2022.

22. Request and Recommendation for Board of Education Approval to Accept the Resignation of Shon Collins.

It is recommended by the Superintendent that the Board of Education accept the resignation of Shon Collins, Food Service Paraprofessional at Cumberland effective September 1, 2022.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

23. Request and Recommendation for Board of Education Approval to Accept the Resignation of Sol Flores.

It is recommended by the Superintendent that the Board of Education accept the resignation of Sol Flores, Interpreter at Salem Campus effective September 9, 2022.

Job Description

Job Description:

24. Request and Recommendation of the Superintendent for Board of Education Approval of the Revision Reading of the Job Description for Behavior Modification Specialist.

It is requested by the Superintendent that the Board of Education approve the revision reading of the job description for [Behavior Modification Specialist](#).

Roll Call

Roll Call

Action: Approved X Disapproved _____ Held for Study _____
Motion by: Davis _____
Second by: Halter _____
Mr. Davis Y _____ Mr. Ransome Y _____
Mr. Donelson _____ Ms. Bomba _____
Mr. Halter Y _____ Ms. Nicolosi _____

Mrs. Smith Y _____

In Favor: 4 Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

Professional
Development

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services Schools personnel.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

3. Request and Recommendation for Board of Education Approval to Declare the Week of Respect and School Violence Awareness Week during the Month of October 2022 for the 2022-2023 School Year.

It is recommended by the Superintendent that the Board of Education grant approval to declare the week of October 3 through October 7, 2022 as the “Week of Respect”, in accordance with the Anti-Bullying Bill of Rights Act (P.L.2010, c.122) and October 17 through October 21, 2022 as “School Violence Awareness Week”, in accordance with the requirements of title 18A:36-5.1.

4. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools.

It is recommended by the Superintendent that the Board of Education approve the [curriculum in action](#) field trips for the Salem County Special Services Schools.

5. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Special Services.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Special Services.

6. Request and Recommendation for Board of Education Approval for a Mum Fundraiser for the Cumberland Campus.

It is recommended by the Superintendent that the Board of Education approve a [Mum fundraiser](#) for the Cumberland Campus beginning on September 29, 2021 through October 5, 2021.

7. Request and Recommendation for Board of Education Approval of the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights (Self-Assessment) Report for Each Building for the 2021-2022 School Year.

It is recommended by the Superintendent that the Board of Education approve the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Acts. Annually, each school is required to complete a self-assessment of eight Core elements (HIB Programs, Approaches or Other Initiatives, Training on the BOE - approved HIB policy, Other Staff Instruction and Training Programs, Curriculum and Instruction on HIB and related Information and Skills, HIB Personnel, School Level HIB Incident Reporting Procedures, HIB Investigation Procedures, HIB Reporting. Once completed for each building and approved by the BOE, the reports are then submitted to the state. This year’s report was completed by the Anti-Bullying both Districts team consisting of the Anti-Bullying Specialist from each building along with both

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

Affirmative Action Officers. It is recommended by the Superintendent that the Board of Education approve the individual reports for the [Cumberland Campus](#), [Daretown Campus](#), and [Salem Campus](#).

Roll Call

Roll Call

Action: Approved X Disapproved _____ Held for Study _____
Motion by: Davis
Second by: Ransome
Mr. Davis Y _____ Mr. Ransome Y _____
Mr. Donelson Y _____ Ms. Bomba Y _____
Mr. Halter _____ Ms. Nicolosi _____ Mrs. Smith _____

In Favor 4 **Abstain:** _____ **Opposed:** _____

POLICY

Policy

8. Request and Recommendation for Board of Education Approval of the first reading of the policies listed below.

ROLL CALL:

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Ms. Bomba _____
Mr. Halter _____ Ms. Nicolosi _____ Mrs. Smith _____

In Favor _____ **Abstain:** _____ **Opposed:** _____

Informational Items

INFORMATIONAL ITEMS

[2022-2023 Cumberland Campus Student Handbook](#)

1. Student Enrollment/Student Financial Report

2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

3. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout) It is recommended that the Board of Education accept and approve the HIB report as presented.

Action:	Approved <input checked="" type="checkbox"/> Disapproved _____ Held for Study _____	Vote
Motion by:	<u> Halter </u>	
Second by:	<u> Smith </u>	
	Mr. Davis _____ Mr. Ransome _____	
	Mr. Donelson _____ Ms. Bomba _____	
	Mr. Halter _____ Ms. Nicolosi _____	
		Mrs. Smith _____

In Favor 4 Abstain: _____ Opposed: _____

XI. AUDIENCE PARTICIPATION II / FREEHOLDER LIAISON RECOGNITION / BOARD COMMENT

**Audience
Participation**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion or general comments on non-agenda items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Limit your comments to the specific resolution.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

XIII. RECESS INTO EXECUTIVE SESSION 8:34 pm

**Executive
Session**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

- 1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – November 22, 2022**

Vote

Action: Approved Disapproved _____ Held for Study _____
 Motion by: Halter
 Second by: Smith
 Mr. Davis _____ Mr. Ransome _____
 Mr. Donelson _____ Ms. Bomba _____
 Mr. Halter _____ Ms. Nicolosi _____
 Mrs. Smith _____
IN FAVOR 4 Abstain: _____ Opposed: _____

Special Services Personnel:

Special Services
Personnel

1. Resolved by the Board to approve the [Separation Agreement](#) with Employee #514.

2. Resolved by the Board to approve the [Separation Agreement](#) with Employee #628.

ROLL CALL:

Action: Approved Disapproved _____ Held for Study _____
 Motion by: Davis
 Second by: Smith
 Mr. Davis Y _____ Mr. Ransome Y _____
 Mr. Donelson _____ Ms. Bomba _____
 Mr. Halter Y _____ Ms. Nicolosi _____
 Mrs. Smith Y _____
IN FAVOR. 4. Abstain: _____ Opposed: _____

Roll Call

Staff Report:

Dr. Wentzell – All is going well. Getting calls on admissions. Filling gaps for districts while they hire staff.

Mrs. Alleva – Going great. Getting ready for evening courses.

Mr. James Helder – Quiet start. Had a few days with 100% attendance. ESY helps retain students. Athletics are off to a good start.

Mr. Jason Helder – High enrollment. 6 new instructors. Mental health program is a great addition for students and staff.

Shachara Adams – Trying to fill gaps in openings.

Jason Helder – Good first month about 500 full time students. 6 new teachers are doing well.

PLC on improving relationships with students. Thursday is Law Enforcement Appreciation Day.

October is FFA National. October is program advisory meeting. Open House October 19.

Staff reports

