THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting Minutes

May 9, 2023 at 7:00 p.m.

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, May 9, 2023 at 7:00 p.m.

The Board Vice President led the group in the Pledge of Allegiance to the Flag.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

The Board Vice President called the meeting to order at 7:00 p.m. at which time the following statement was read: **Called to Order**

II. CALL TO ORDER

"The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown."

III. ROLL CALL

Roll Call

Mr. James Davis	P____	Mr. Earl Ransome	P____
Mr. Linwood Donelson III	A____	Ms. Patty Bomba	P____
Mr. Daryl Halter	P____	Ms. Margaret Nicolosi	A___
Mrs. Julie Smith	P____	Ms. Gabrielle Smith	A____

Others Present: Mr. John Swain, Superintendent, Mr. Frank Maurer, Assistant Superintendent /B.A./Board Secretary, Mr. James Helder, RDS Principal, Mr. Jason Helder, Mr. Shawn Rebman, EIP Director, CTHS Principal, Mrs. Alecia Smith, Curriculum Supervisor, Mrs. Kathleen Pompper, Human Resource Director, Ms. Nicole Cerqueria, SCVTEA Vice President

IV. MINUTES

It is recommended that the Board of Education approve the Minutes and Executive Session Minutes Of the Board of Education Meeting held April 25, 2023.

Minutes

Action: Approved_X__ Disapproved _____Held for Study_____

Motion by: _Halter _____

Second by: _Davis_____

Mr. Davis	x_____	Mr. Ransome	x_____
Mr. Donelson	_____	Ms. Bomba	x_____
Mr. Halter	x_____	Ms. Nicolosi	_____
Mrs. Smith	x_____		

In Favor:__5____ Abstain: ___0_____ Opposed: __0_____

V. ADDENDA

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

A. Acceptance of Agenda Addenda Items SCVTS - none

Addenda Items

B. Acceptance of Agenda Addenda Items SCSSSD - none

Addenda Items

VI. AUDIENCE PARTICIPATION I - none

Audience Participation

VII. BOARD OF EDUCATION BUSINESS

Board of Education Business Presentations

a. Old Business - None
b. New Business – None
c. Correspondence

Correspondence

d. Presentations

Presentations

1. Student of the Month - Alivia Williams - RDS
2. Student of the Month - A'Riya Townsend - Cumberland
3. Student of the Month - Tiara Harmon - Cumberland
4. Student of the Month - Kayden Hodges - Daretown
5. Student of the Month - Hayden Stauble – Daretown
6. Student of the Month – Emma Joyce - SCVTS

Addenda Items SCSSSSD

Audience Participation

Board of Education Business Presentations

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-VOCATIONAL TECHNICAL SCHOOL DISTRICT

Board Secretary Report SCVTS

A. Board Secretary Report

Correspondence

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of **None at this time**. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

_____ May 9, 2023
Business Administrator/Board Secretary Date

Presentations

Cash Reconciliation

B. Cash Reconciliation Report

Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of **None at this time**.

Board Secretary Certification

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification

D. Board of Education Certification

Board Secretary Report SCVTS

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

Transfer of Funds

It is recommended that the Board of Education Approve the transfers through May 8, 2023, as attached.

Cash Reconciliation

Warrants

F. Warrants

It is recommended that the Board of Education approve the following:

- Payroll for the period ending April 14, 2023 in the amount of $308,898.45
- Payroll for the period ending April 28, 2023 in the amount of $278,675.56
- Bill list for the period of April 01, 2023 through April 31, 2023 in the amount of $1,287,682.79

Roll Call Vote

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ___Halter_____
Second by: ___Bomba_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

In Favor:___5__ Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

Board Secretary Business Administrator Report

1. **Request and Recommendation for Board of Education Approval Apply for the South Jersey Power Cooperative (SJPC) Electricity Bid 2023.**
   It is recommended by the Business Administrator to approve the South Jersey Power Cooperative Electricity Bid 2023. The Board of Education has been a member of this cooperative and it is recommended for this to continue.

2. **Request and Recommendation for Board of Education Approval of a Donation to the Auto Collision Repair Technology Program.**
   It is requested by the Business Administrator that the Board of Education approve the donation of $500 from WrenchWay in the amount of $500.00.

3. **Disposal of the Following Item that is of No Further Use or Value.**
   It is requested by the Business Administrator that the Board of Education approve the disposal items and technology disposal of items that are no longer operational and of no use or value to the district programs.

Item	ID Number	Value
CUB CADET	Model # 37AM66D710 Serial #1C039G40012 DOM 03/2009 4X4 EFI Yellow	Minimal bid $500.00

4. **Request and Recommendation for Board of Education Approval of an Agreement with Johnson Controls Fire Protection, LP for Relocation of a Pull Station Located in the Vestibule and the Installation of Magnetic Locks on the Multi-Purpose Room Doors.**
It is requested by the Business Administrator that the Board of Education approve the attached Agreement with Johnson Controls Fire Protection LP for relocation of M3-169 pull station location in the vestibule for the Career and Technical High School and magnetic locks for the Multi-Purpose doors in the total amount of $5,684.01. These changes are in direct response to the fire inspectors requests and recommendations to ensure the safety and security of our buildings.

ROLL CALL
Action: Approved_X__ Disapproved _____Held for Study_____ **Roll Call Vote**
Motion by: ___Davis_____
Second by: ___Smith_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
		Ms. Nicolosi	_____

In Favor:___5__ Abstain: _____ Opposed: _____

A. New Business: **New Business**
PERSONNEL: **Personnel**
New Hires:

1. **Request and Recommendation for Board of Education Approval of Employment of SCVTS certificated and non-certificated staff for the 2023-2024 School Year.**
It is recommended by the Superintendent that the Board of Education approve the employment of SCVTS certificated and non-certificated staff for the 2023-24 school year. It is also recommended that the Board of Education approve the employment of staff employed under grant programs.

MOVED TO CLOSED SESSION

2. **Request and Recommendation for Board of Education Approval of a Change in Salary Guide for Elizabeth Bernat-Duaime for the 2022-2023 School Year.**
It is requested by the Superintendent that the Board of Education approve the change in salary guide for Elizabeth Bernat-Duaime, History Teacher at CTHS from salary of BA +20, Step 9 $61,949 to MA, Step 1 at the salary of $62,549 effective May 15, 2023.

AFTER CLOSED SESSION VOTE FOR THE FOLLOWING ROLL CALL VOTE:

It is requested by the Superintendent that the Board of Education approve the change in salary guide for Elizabeth Bernat-Duaime, History Teacher at CTHS

from salary of BA +20, Step 9 $61,949 to MA, Step 1 at the salary of $62,549 effective December 1, 2023.

Roll Call Vote

ROLL CALL

Action: Approved_X___ Disapproved _____Held for Study_____
Motion by: __Davis_____
Second by: __Halter_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Ms. Nicolosi	_____
		Mrs. Smith	A_____

In Favor: __4___ Abstain: **1 Smith**_____ Opposed: _____

3. Request and Recommendation for Board of Education Approval of CTE Instructors to Participate in the CTE Skills Summer Program.

It is recommended by the Superintendent that the Board of Education approve the CTE Instructors below to participate in the CTE Skills Summer Program. The goal of this two week-long program is to address the CTE skills learning loss and gaps due to the hybrid and virtual instruction as a result of COVID-19. Summer program activities are to be hands-on, project-based and inquiry-based experiences that create excitement in the learning process. Instructors are expected to use their professional experiences and training to:

-Identify students needing additional opportunities to practice skills;
-Assess student skill level;
-Identify gaps in skills and learning;
-Provide opportunities to close the gaps; and,
-Assess students to measure growth.

The summer program will run Tuesday, June 20, 2023-Thursday, June 29, 2023, from 7:45am-2:45pm at SCVTS. Fridays will be closed. (7 total days) Compensation is $285 per day for a total of $1,995. Compensation will be paid from ARP-ESSER funding. Approval is based on student minimum enrollment requirements. Without minimum enrollment, offerings will be canceled.

Program	Staff	Rate
SCVTS CTE Skills Instructor	Bruce Connell Michael Nickerson Joel Norton Brian Quinn Al Roeske	$285 per day

4. Request and Recommendation for Board of Education to Approve the Employment of Katherine Belutty During Summer Months.

It is recommended by the Superintendent that the Board of Education approve Mrs. Katherine Belutty, school counselor at the Career and Technical High School, to be

paid on her per diem basis for work days during the months of July and August 2023, not to exceed 12 days as assigned and approved by the Career and Technical High School Principal. Time sheets will be submitted for payment.

5. **Request and Recommendation for Board of Education to Approve the Employment of Tracy Foster During Summer Months.**
It is recommended by the Superintendent that the Board of Education approve Ms. Tracy Foster, school counselor at the Career and Technical High School, to be paid on her per diem basis for work days during the months of July and August 2023, not to exceed 12 days as assigned and approved by the Career and Technical High School Principal. Time sheets will be submitted for payment.

6. **Request and Recommendation for Board of Education Approval of the Employment of the following stipend position for the 2023-2024 school year.**
It is requested by the Superintendent that the Board of Education approve the employment of the following stipend position at the negotiated rates listed for the 2023-2024 school year.

Position	Staff
Girls Volleyball Head Coach	Bryan Riley
Cross Country Head Coach - Boys	Matt DiTizio
Cross Country Head Coach- Girls	Kim Kraky
Girls Soccer Assistant Coach	Bridgit Cerone
Boys Soccer Head Coach	Rob Polk
Boys Soccer Assistant Coach	Mark Kasubinski

Resignation

7. **Request and Recommendation for Board of Education Approval to Accept the Resignation of Michelle Martinez.**
It is recommended by the Superintendent that the Board of Education accept the resignation of Michele Martinez, Interim Project Director for the 21st CCLC program effective May 31, 2023. Ms. Martinez will be compensated per diem for days worked until June 30, 2023 in order to finalize program data.

ROLL CALL

Roll Call Vote

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ___Davis_____
Second by: __Halter_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X____
		Ms. Nicolosi	_____

In Favor_5____ Abstain: _____0_____ Opposed: ____0_____

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

PROFESSIONAL DEVELOPMENT:

1. **Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.**
   It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
NJECC Google Training for Administrative Assistants and Secretaries Intermediate and Advanced Virtual Conference June 26, 27, 28, 29, 2023	Rebecca Cruz-Guy Colleen Lewis Meggin Wentzell	$195 intermediate $195 advanced	**$1,170 ESEA Title IIA**

ROLL CALL:

ROLL CALL

Action: Approved_X___ Disapproved _____Held for Study_____
Motion by: __ Halter _____
Second by: __Smith _____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
		Ms. Nicolosi	_____

In Favor__5____ Abstain: __0_____ Opposed: ___0_____

PROGRAMS:

PROGRAMS

1. **Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.**
   It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Vocational Technical Schools. Experiences for approval are listed in the attached chart.

2. **Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2022-2023 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.**

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Class of 2024	Selling Phillies Game Tickets for $37.00 each. The date of that game is 9/10/2023 at 1pm. Class of 2024 will profit 50% on each ticket sold.	Ticket sale date will be announced after the approval of the fundraiser. It will begin May 2023.
B.	Class of 2024	Selling water bottles and pretzels at the SCVTS Graduation. All proceeds benefit the Class of 2024.	June 14, 2023

3. **Request and Recommendation for Board of Education Approval to Apply for the Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Grant in Partnership with Penns Grove Carneys Point School District in the Amount of $500,000 per Year for Five Years.**
It is recommended by the Superintendent that the Board of Education grant approval for the district to apply for the 21st Century Community Learning Centers Grant in partnership with Penns Grove Carneys Point School District offered through the NJDOE in the amount of $500,000 per year up to a total of $2,500,000 over a five year period beginning in September 2023.

4. **Request and Recommendation for Board of Education of Approval to Accept a Donation to the SCVTS FFA.**
It is recommended by the Superintendent that the Board of Education accept a donation from Marilyn and Paul Scott in the amount of $200. The donation will be used to cover costs of students to attend the NJ FFA State Convention.

ROLL CALL

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ___Halter_____
Second by: __Bomba_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
		Ms. Nicolosi	_____

In Favor___5_____ Abstain: ____0____ Opposed: ____0____

POLICY –

Policy

1. **Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations (deletions are strikethrough and additions are in bold):

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

B. Old Business: NONE

OLD BUSINESS - None

INFORMATIONAL ITEMS

Informational Items

CTHS Principal's Report
CTHS Discipline Report
SCVTS Program Enrollment Report
2021-2022 School Performance Reports - SCVTS

1. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)**
   It is recommended that the Board of Education accept and approve the HIB report as presented.

HIB REPORT

ROLL CALL

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: __Halter_____
Second by: ___Smith_____

Mr. Davis	X_____	Mr. Ransome	X____
Mr. Donelson	_____	Mrs. Bomba	X____
Mr. Halter	X_____	Ms. Nicolosi	_____
Mrs. Smith	X_____		

In Favor___5_____ Abstain: ___0_____ Opposed: _____0_____

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT- SPECIAL SERVICES SCHOOL DISTRICT

A. Board Secretary Report

Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month April 2023. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

_____ _____ May 9, 2023_____
Business Administrator/Board Secretary Date

Reconciliation of Cash

B. Cash Reconciliation Report

Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April .

B.1. REVISED Cash Reconciliation Report and Agency Report in accordance with 18A:17-36 and 18A:17-9 for the month of March.

C. Board Secretary Certification

Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

Transfer of Funds

It is recommended that the Board of Education Approve the transfers through July 1, 2022 through May 3, 2023 as attached.

F. Warrants

Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll Period ending April 14, 2023 in the amount of $418,493.30.
- SCSSSD for Payroll Period ending April 28, 2023 in the amount of $404,042.43.
- SCSSSD Bill List for the period from April 1, 2023 through May 3, 2023 in the amount of $1,063,155.07.

ROLL CALL:

Roll Call Vote

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: __Halter_____
Second by: _Bomba_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
Ms. Nicolosi	_____		

In Favor: 5____ Abstain: _0_____ Opposed: __0_____

G. Board Secretary/Business Administrator New Business:

Board Secretary New Business

1. Request and Recommendation by the Business Administrator to Approve Applying for the South Jersey Power Cooperative (SJPC) Electricity Bid 2023.
It is recommended by the Business Administrator to approve the South Jersey Power Cooperative Electricity Bid 2023. The Board of Education has been a member of this cooperative and it is recommended for this to continue.

2. Request and Recommendation by the Business Administrator for Board of Education Approval of attached GCSSSD Transportation Contracts.
It is recommended by the Business Administrator that the Board of Education approve the attached GCSSSD Transportation Contracts and Part 2.

3. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Student Accident Insurance Policy with Conner Strong & Buckelew.
It is recommended by the Business Administrator that the Board of Education approve the Student Accident Insurance Policy with Conner Strong and Buckelew through Bob McCloskey Insurance at the rate of $4,948 effective 7/1/23 through 7/1/24. There has been no rate increase.

ROLL CALL VOTE

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ____Halter_____
Second by: ___Smith_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
		Ms. Nicolosi	_____

In Favor: 5_____ Abstain: __0_____ Opposed: _____0_____

XI. SUPERINTENDENT'S REPORT - SPECIAL SERVICES SCHOOL DISTRICT New Business

SCSSSD Report of the Superintendent

New Business

PERSONNEL:

Personnel

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

1. **Request and Recommendation by the Superintendent for Board of Education Approval of Employment of SCSSSD certificated and non-certificated staff for the 2023-2024 School Year.**
   It is recommended by the Superintendent that the Board of Education approve the employment of SCSSSD certificated and non-certificated staff for the 2023-2024 school year.
   a. Child Study Team
   b. Daretown
   c. Adjunct
   d. Cumberland
   e. Early Intervention
   f. Salem
   g. Related Services
   h. One-to-One Aides
   i. Maintenance
   j. Extended School Year
   k. 12 Month Unaffiliated Staff

New Hire:

2. **Request and Recommendation for Board of Education Approval to Employ Dalton Hughes**
   It is requested by the Superintendent that the Board of Education approve the employment of Dalton Hughes; Maintenance Mechanic at the salary of $50,000 (prorated) effective on or about June 1, 2023.

FMLA/NJFLA/LOA:

3. **Request and Recommendation of the Superintendent for Board of Education for the FMLA of Stephanie Carney**
   It is requested by the Superintendent that the Board of Education approve the FMLA of Stephanie Carney, Paraprofessional at Cumberland Campus, beginning on or about May 24, 2023 until on or about July 4, 2023.

4. **Request and Recommendation of the Superintendent for Board of Education for the FMLA of Janene Garrison Morrison**
   It is requested by the Superintendent that the Board of Education approve the FMLA of Janene Garrison Morrison, Paraprofessional at Cumberland Campus, beginning on or about March 21, 2023 until on or about May 16, 2023.

5. **Request and Recommendation of the Superintendent for Board of Education for the FMLA of Sharon Manupello**
   It is requested by the Superintendent that the Board of Education approve the FMLA of Sharon Manupello,Occupational Therapist at Related Services, beginning on or about April 30, 2023 until on or about October 30, 2023.

Transfers:

6. **Request and Recommendation of the Superintendent for Board of Education for the Transfer of Tonya Paroda from Confidential Business Office Secretary to Administrative Assistant for the 2023-2024 School Year.**
It is requested by the Superintendent that the Board of Education approve the transfer of Tonya Paroda from Confidential Business Office Secretary to the Administrative Assistant to the Superintendent for the Salem County Special Services School District effective July 1, 2023.

Resignations:

7. **Request and Recommendation of the Superintendent for Board of Education for the Resignation of Michael Pavesi**
It is requested by the Superintendent that the Board of Education approve the Resignation of Michael Pavesi, effective May 10, 2023.

ROLL CALL

Roll Call

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: __Davis_____
Second by: __Halter_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
Ms. Nicolosi	_____		

In Favor: 5 Abstain: _ _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

PROFESSIONAL DEVELOPMENT

1. **Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.**
It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
PCAST Swap Meet *Person Centered Planning* The Boggs Center May 23, 2023	Michelle Brown	$0 Reg. $21.70 Miles $5 Tolls $125 Sub Rate	**$151.70**

ROLL CALL

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: __Davis_____

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

ROLL CALL

Second by: __Halter_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
Ms. Nicolosi	_____		

In Favor: 5 Abstain: _ _____ Opposed: _____

PROGRAMS:

PROGRAMS

1. **Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services Schools.**
It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools.

Roll Call

ROLL CALL

Action: Approved__X__ Disapproved _____Held for Study_____

Motion by: __Halter_____

Second by: __Bomba_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Ms. Nicolosi	_____
		Mrs. Smith	X_____

Abstain: _5_____ Opposed: _____

POLICY -

POLICY

1. **Request and Recommendation for Board of Education Approval of the second and final reading of the policies listed below.**
It is recommended by the Superintendent that the Board of Education approve the second and final reading of the following district policies and regulations

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

B. Old Business: NONE

OLD BUSINESS

INFORMATIONAL ITEMS

INFORMATIONAL ITEMS

1. **Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of April.**
   It is recommended that the Board of Education to accept the Student Yearly Comparison Report, Student Enrollment, and Student Financial Report for the month of April.

2. **Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)**It is recommended that the Board of Education accept and approve the HIB report as presented.

3. **Principal's/Administrator's Reports**
   Cumberland Campus
   Salem Campus

4. 2021-2022 School Performance Reports

ROLL CALL

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: __Halter_____
Second by: __Bomba_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Mrs. Bomba	X_____
Mr. Halter	X_____	Mrs. Smith	X_____
		Ms. Nicolosi	_____

In Favor 5 Abstain: _____ Opposed: _____

XII. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION / BOARD COMMENT

Audience Participation Commissioner Liaison Report

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion or general comments on non-agenda items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.

2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Limit your comments to the specific resolution.
5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

James Helder – Excellent right now. 4 out of 6 intakes scheduled. Prom Thursday. Sports are going well.
Jason Helder – SCC commencement with 12 students. Senior trip 5/20-5/24. Prom 5/11.
Kathleen Pompper – Hello all
Shawn Rebman – ESY 8 more applicants. 105 students. Still need 10 1-1 aides. Swim trips 2 days per week. Member of the pool paid for an extra week. EIP highest levels ever.
Alicia Smith – FEA take child to work day. Worked with Mrs. Lester on E3 Network. Shanna Scott did well with the walk. Mentoring meeting coming up.
Nicole Cerqueria – Field trip today to Hagley Museum.

XIII. RECESS INTO EXECUTIVE SESSION 7:40 pm

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

☐1. Matters of personal confidentiality rights, including but not limited to, staff and/ _____

2. Matters in which the release of information would impair the right to receive government funds, and specifically:
_____
_____

☐3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
_____
_____

☐4. Matters concerning negotiations, and specifically:
_____

☐5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:
_____
_____

☐6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
_____
_____

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
_ _____

☐8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: __ **SCVTS Employee**

☐9. Matters involving quasi-judicial deliberations, and specifically:
_____
_____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education **will** return to open session to conduct business at the conclusion of the executive session.

ROLL CALL

ROLL CALL

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ___Davis_____
Second by: ___Halter_____

Mr. Davis	_X____	Mr. Ransome	__X__
Mr. Donelson	_____	Ms. Bomba	_X___
Mr. Halter	X_____	Ms. Nicolosi	_____
Mrs. Smith	X____		

In Favor__5___ Abstain: ___0____ Opposed: ____0_____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:55 pm

Resumption of Public Meeting 7:55 pm

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ___Davis_____
Second by: ___Halter_____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Ms. Bomba	_____
Mr. Halter	_____	Ms. Nicolosi	_____
Mrs. Smith	_____		

SCVTS Personnel

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – May 9, 2023

In Favor__5___ Abstain: ___0____ Opposed: ____0_____

XV. ADJOURNMENT 8:08 PM

Action: Approved_X__ Disapproved _____Held for Study_____
Motion by: ___Davis_____
Second by: ___Halter_____

Mr. Davis	X_____	Mr. Ransome	X_____
Mr. Donelson	_____	Ms. Bomba	X_____
Mr. Halter	X_____	Ms. Nicolosi	_____
Mrs. Smith	X_____		

In Favor__5___ Abstain: ___0____ Opposed: ____0_____

Respectfully Submitted,

_____
Jennifer Bates
Assistant Superintendent
Business Administrator/Board Secretary
SCVTS

_____
Frank H. Maurer, III
Assistant Superintendent
Business Administrator/Board Secretary
SCSSSD