

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting Minutes

March 8, 2023 at 5:30 p.m.

The Regular meeting of the Special Services School District and Vocational Technical School District of the County of Salem Board of Education was held at the Salem County Vocational Technical School, Board Conference Room, Woodstown, NJ, County of Salem, on Tuesday, March 8, 2023 at 5:30 p.m.

The Board President led the group in the Pledge of Allegiance to the Flag.

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

The Board President called the meeting to order at 5:30 p.m. at which time the following statement was read:

II. CALL TO ORDER

Called to Order

“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District’s Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown.”

III. ROLL CALL

| | | | |
|--------------------------|---------|-----------------------|---------|
| Mr. James Davis | P _____ | Mr. Earl Ransome | P _____ |
| Mr. Linwood Donelson III | P _____ | Ms. Patty Bomba | P _____ |
| Mr. Daryl Halter | P _____ | Ms. Margaret Nicolosi | A _____ |
| Mrs. Julie Smith | A _____ | Ms. Gabrielle Smith | A _____ |

Roll Call

Others Present: Mr. Frank Maurer, Assistant Superintendent /B.A./Board Secretary, Dr. Jennifer Bates, Assistant Superintendent/B.A./Board Secretary, Mr. Patrick Bomba

Minutes and Executive Minutes

IV. AUDIENCE PARTICIPATION I - none

V. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT- VOCATIONAL TECHNICAL SCHOOL DISTRICT

SCVTS New Business

A. Board Secretary/Business Administrator New Business:

- 1. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2023-2024 Preliminary Budget for Salem County Vocational Technical School subject to Revision and Approval of the County Office or NJ Department of Education.**

2023-2024 Budget

It is recommended by the Business Administrator that the Board of Education approve the **2023-24 preliminary budget** for Salem County Vocational Technical School subject to revision and approval of the County Office or NJ Department of Education. **Board presentation is attached.**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – March 8, 2023**

Salem County Vocational-Technical School

| | Budget | Local Tax Levy |
|----------------------|---------------------|--------------------|
| General Fund | \$14,546,335 | \$1,828,758 |
| Special Revenue Fund | \$1,802,919 | |
| Total Base Budget | \$16,349,254 | |

a. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the Maximum Travel Budget for Salem County Vocational Technical School

Maximum Travel Budget

It is recommended by the Business Administrator that the Board of Education approve the Maximum Travel Budget for Salem County Vocational Technical School as follows: The Board of Education, pursuant to the provisions of N.J.A.C. 6A:23A-7.3(b), authorizes an annual maximum amount per employee not to exceed \$1,500.00 for the 2023-2024 school year for regular business travel only for which prior Board approval is not required. This is the same rate applied to fiscal year 2023-2024.

- i. The annual maximum shall not exceed \$1,500 and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.
- ii. Regular school district business travel as defined in N.J.A.C. 6A:23A-1.2 includes attendance at regularly scheduled in-State county meetings and Department of Education sponsored or association sponsored events free of charge. It also includes regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or Board member.
- iii. Regular school district business travel as authorized in this Policy requires approval of the Superintendent prior to obligating the district to pay related expenses and prior to attendance at the travel event.
 - 1. The Superintendent shall designate an alternate approval authority to approve travel requests in his/her absence when necessary to obtain timely Board approval.
 - 2. Regulation 6471 provides the procedures for the internal levels of approval required prior to Superintendent or designee approval of the travel event, as applicable.

Board Comment:

Board Comment

Bates: 2 new academy programs: Sports Medicine and Business

Bomba: Why was there an increase in out of county for 2019

Bates: I will find out, but think it was the Kingsway students

Davis: Is this based off of numbers that have to be voted upon or are they actual numbers.

Bates: Actual numbers.

Ransome: Are there any other projects coming up that are not shown.

Bates: Not at this time.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – March 8, 2023**

New Jersey Regional Day School at Mannington

| | Budget | Local Tax Levy |
|----------------------|---------------|-----------------------|
| General Fund | \$3,361,834 | \$0 |
| Special Revenue Fund | \$0 | |
| Debt Service Fund | \$0 | |
| Fund Balance | \$0 | |
| Total Base Budget | \$3,361,834 | |

3. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the 2023-2024 Preliminary Budget for Salem County Special Services School District’s Enterprise Funds.

Enterprise Funds Budgets

It is recommended by the Business Administrator that the Board of Education approve the 2023-2024 preliminary budget appropriations for Salem County Special Services School District.

Enterprise Funds

| Program | Budget |
|---|---------------|
| <u>1-1 Aides</u> | \$3,510,254 |
| <u>Early Intervention</u> | \$1,018,963 |
| <u>Child Study Team</u> | \$976,210 |
| <u>Food Service</u> | \$238,990 |
| <u>Related Services</u> | \$2,079,468 |

4. Request and Recommendation by the Business Administrator for Board of Education for the Approval of the Request and Recommendation by the Business Administrator for Board of Education Approval of the Maximum Travel Budget for Salem County Special Services School District

SCSSSD Maximum Travel Budget

It is recommended by the Business Administrator that the Board of Education approve the Maximum Travel Budget for Salem County Special Services School District as follows: The Board of Education, pursuant to the provisions of N.J.A.C. 6A:23A-7.3(b), authorizes an annual maximum amount per employee not to exceed \$1,500.00 for the 2023-2024 school year for regular business travel only for which prior Board approval is not required. This is the same rate applied to fiscal year 2023-2024.

- a. The annual maximum shall not exceed \$1,500 and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL
DISTRICT
AGENDA – March 8, 2023**

5. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
6. Comments from the public will not have a response from the Board of Education.

VIII. RECESS INTO EXECUTIVE SESSION - None

Executive Session-
None

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically: _____
5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____

