

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Wednesday, December 21, 2022 at 7:00 p.m.

AGENDA

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; 360 Hollywood Avenue, Carneys Point; and 880 Route 45, Woodstown.

III. ROLL CALL

Mr. James Davis	_____	Mr. Earl Ransome	_____
Mr. Linwood Donelson III	_____	Mrs. Patricia Bomba	_____
Mr. Daryl Halter	_____	Mrs. Julie Smith	_____
Ms. Gabrielle Smith	_____	Mrs. Margaret Nicolosi	_____

IV. MINUTES

It is recommended that the Board of Education approve the Minutes of the November 22, 2022 Board of Education Meeting.

V. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Mrs. Smith _____
Ms. Nicolosi _____

Abstain: _____ Opposed: _____

B. Acceptance of Agenda Addenda Items SCSSSD

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by: _____
Second by: _____
Mr. Davis _____ Mr. Ransome _____
Mr. Donelson _____ Mrs. Bomba _____
Mr. Halter _____ Mrs. Smith _____
Ms. Nicolosi _____

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Abstain: _____ Opposed: _____

VI. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.
6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
7. Comments from the public will not have a response from the Board of Education.

VII. BOARD OF EDUCATION BUSINESS

- A. Old Business
- B. New Business
 1. SCVTS QSAC Scores
- C. Correspondence
- D. Presentations
 1. RDS/Upper Pitts/HS ASD - Chad Kamenski
 2. John Swain - Future Job Market

**VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
VOCATIONAL TECHNICAL SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Business Administrator/Board Secretary

December 21, 2022
Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the month of October 2022.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for November 2022. All transfers that occurred during this school year are included in order to present them in their new format.

F. Warrants

It is recommended that the Board of Education approve the following:

- SCVTS Payroll for November 15, 2022 in the amount of \$326,750.55
- SCVTS Payroll for November 30, 2022 in the amount of \$286,663.69
- SCVTS Bill List for November 2022 in the amount of \$1,560,813.87

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education Approval to Submit for the Securing Our Children’s Future Bond Act, Career and Technical Education (CTE) Expansion Program Grant.

It is recommended by the Business Administrator that the Board of Education approve to submit for Round Two of the Securing Our Children’s Future Bond Act, Career and Technical Education (CTE) Expansion Program Grant in the amount of \$2,250,000. The Grant Agreement and Due Diligence and Tax Questionnaire are attached.

2. Request and Recommendation for Board of Education Approval of a Professional Purchase Service Agreement for Survey Services, Professional Engineering and Planning Services with ARH.

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It is recommended by the Business Administrator that the Board of Education approve the Professional Purchase Service Agreement with ARH. ARH will provide Survey Services, Professional Engineering and Planning Services for the Staff and Student Parking Lot Repavement Project. The total cost of the agreement is \$86,750

3. Request and Recommendation for Board of Education Approval to Accept a Donation from PSE&G in the Amount of \$10,000.

It is recommended by the Business Administrator that the Board of Education approve to accept a donation up to \$10,000 from PSE&G. The donation is specifically for the purchase of a ScoreBoard for the SCVTS Gymnasium. Included on the scoreboard will be a panel at the bottom recognizing PSE&G as our sponsor.

4. Request and Recommendation for Board of Education Approval to Create a Student Activity Fund for the U Got Brains Club.

It is recommended by the Business Administrator that the Board of Education approve to create a student activity fund for the U Got Brains Club. The intended use of this fund is to allow the club to raise funds by fundraising to sustain the U Got Brains Champion School Program. U Got Brains is a statewide network of schools that are working together to help keep our teens safe as they become new drivers. Funds will be raised using several methods and other fundraisers set up throughout the year to support club activities.

5. Request and Recommendation for Board of Education Approval to Accept Funds in the amount of \$200,000 from the New Jersey Economic Development Authority (NJEDA) and Salem County Vocational Technical School District.

It is recommended by the Business Administrator that the Board of Education approve to accept funds per a Memorandum of Understanding between the New Jersey Economic Development Authority and Salem County Vocational Technical Schools to implement education and training in submerged arc welding and painting. NJEDA is providing \$200,000 in funding to SCVTS to assist with the implementation and training.

6. Approval of the Preventive Maintenance Agreement for SCVTS Gym/Fitness Equipment Maintenance.

It is recommended by the Business Administrator that the Board of Education approve a Preventive Maintenance Agreement with Fitness Machine Technicians for the Gym/Fitness Equipment on the SCVTS Campus at an annual fee of \$1,216. The agreement is attached.

7. Request and Recommendation for the Board of Education to Approve the Donation of a 2003 Crown Victoria to Salem Community College.

It is requested by the Business Administrator that the Board of Education approve the donation of a 2003 Crown Victoria to Salem Community College.

8. Request and Recommendation for the Board of Education to Approve the Acceptance of \$7,000 from the GCSSD JIF.

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It is requested by the Business Administrator that the Board of Education approve the acceptance of \$7,000 from the GCSSD JIF for meeting annual benchmarks: Maintaining a 5 year loss ratio below 50%. Maintaining a 5 year loss ratio below 50%. Elite II Safety Incentive Award.

9. Request and Recommendation for Board of Education Approval of a Refund for a Kids Pastry Class Offered Through SCVTS Banquets.

It is recommended by the Business Administrator for Board of Education approval to refund tuition in the amount of \$60 to Stephanie Krise for the December 16, 2022 Kids Pastry Class Mrs. Krise is unable to attend the class.

10. Request and Recommendation by the Business Administrator for the Board of Education to Approve Renewing the MessageGuard E-Mail Archiving Appliance through K12 USA.com From February 23, 2023 to February 22, 2024 for \$1,050.00

It is recommended by the Business Administrator for the Board of Education to approve renewing the MessageGuard email archiving appliance through K12USA.com from February 23, 2023 to February 22, 2024 for \$1,050.00. This provides MessageGuard for the email system.

11. Request and Recommendation by the Business Administrator for Board of Education Approval of the Renewal of Corepoint Networks FortiGate 600D.

It is recommended by the Business Administrator that the Board of Education approve the renewal of FortiGate 600D. This is a 12-month subscription for the Firewall Service that is purchased from Corepoint Networks, through Breaker Group. The cost is \$4,800 from July 1, 2022 through June 30, 2023..

12. Request and Recommendation by the School Business Administrator for Board of Education Approval the Creation of an Account with BSN Sports.

It is recommended by the School Business Administrator that the Board of Education approve the creation of an account with BSN Sports. This account will allow families and the public the ability to purchase Salem Tech Chargers sports wear and spirit wear through BSN Sports at no cost to the District. All purchases will be conducted online and accounted for through BSN Sports.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

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**IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT
A. New Business:**

Personnel:

New Hire:

- 1. Request and Recommendation for Board of Education Approval for the Employment of Jennifer Todd.**

It is requested by the Superintendent that the Board of Education approve the employment of Jennifer Todd as Career Orientation Teacher for the CTHS at a salary of BA Step 7 \$59,599, prorated effective January 16, 2023.

- 2. Request and Recommendation for Board of Education Approval for the Employment of Chris Callahan as a Substitute Welding Instructor for the Adult Welding Program.**

It is recommended by the Superintendent that the Board of Education approve the employment of Chris Callahan as a Substitute Welding Instructor for the Adult Welding Program on an as needed basis from January 1, 2023 through June 30, 2023. Mr. Callahan will work under his Substitute Teacher certification at the rate of \$38.00 per hour. Mr. Callahan is currently anticipated to receive his Substitute Teacher certification from the NJDOE. Mr. Callahan will not begin without proper certification.

- 3. Request and Recommendation by the Superintendent for Board of Education Approve the Novice Instructors and Mentors for the 2022-2023 School Year.**

It is recommended by the Superintendent that the Board of Education approve the following novice instructors and their mentors for the 2022-23 school year. Under state guidelines novice instructors are required to pay the mentioned fee to the district who is then required to release the funds to the mentor upon successful completion of the program. Once approved payment schedules will be set up with each novice instructor to collect the fee. Contracts will be sent out between the novice instructor, mentor, and board of education.

Novice Instructor	Mentor	Fee /Program
Lauren Aitken	Liza Duaime	\$1,000
Matt Dickens	Liza Duaime	\$1,000
John Herman	Liza Duaime	\$1,000
Eric Krise	Keely DiTizio	\$1,000
Mitch Layton	Keely DiTizio	\$1,000
Mike Nickerson	Matt DiTizio	\$1,000
Joel Norton	Keely DiTizio	\$1,000

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Keith Zulkowski	Matt DiTizio	\$1,000
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4. Request and Recommendation by the Superintendent for Board of Education Approval of Summer Work Compensation for Eric Walter in the amount of \$1800.

It is recommended by the Superintendent that the Board of Education approve payment of \$1800 to Eric Walter for summer work.

5. Request and Recommendation by the Superintendent for Board of Education Approval of Tuition Reimbursement for Colonel Joseph Rojas in the amount of \$1,500.

It is recommended by the Superintendent that the Board of Education approve the tuition reimbursement for JROTC instructor, Colonel Joseph Rojas in the amount of \$1,500. JROTC instructors are not included within the scattergrams of the SCVTS Employees Association and funds not included in the SCVTS Employees Association Agreement will be used as a non-precedent setting approval.

6. Request and Recommendation for Board of Education Approval of a Literature and Art Club Advisor.

Approve the posting of a Literature and Art Club advisor to supervise the club and students. The advisor will meet with and supervise students after school hours. The adviser position will be a Level II adviser position.

7. Request and Recommendation for Board of Education Approval of a Student Internship for Kylie Raively - Johnson & Wales University

It is requested by the Superintendent that the Board of Education approve Kylie Raively, Johnson & Wales University student, for an On-Site Internship, beginning Spring 2023 (January 9 - April 28) for 33 to 35 hours per week. Miss Raively will be interning at the Career and Technical High School, supervised by staff appointed by the Career and Technical High School Principal.

8. Request and Recommendation for Board of Education Approval of the Payment to Linda Dunn for Unused Sick, Personal, and Vacation Days Upon her Retirement, December 23, 2022.

It is recommended by the Superintendent that the Board of Education approve the payment of unused sick, personal, and vacation days to Linda Dunn in accordance with the negotiated contract with sick and personal days having a maximum of \$7,500 and vacation days being paid out at her \$205.45 daily rate. The sum of the total 21 vacation days, minus any used prior to her final day totals \$ 4,314.45. The sum of the total 100 sick days, minus any used prior to her final day totals \$7,500. The total being paid out is \$11,814.45

9. Request and Recommendation for Board of Education Approval of the Payment to Kevin Shipman for Unused Vacation/Comp Days upon Resignation on December 15, 2022.

It is recommended by the Superintendent that the Board of Education approve the payment of unused vacation and comp days to Kevin Shipman in accordance

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Students will also create written works and artistic designs to share with each other. The club will most often meet outside of school hours.

5. Request and Recommendation for Board of Education Approval of Articulation Agreements with Salem Community College for Post Secondary Programs.

It is recommended by the Superintendent that the Board of Education approve articulation agreements between Salem Community College and SCVTS Post Secondary career and technical programs. These articulation agreements expire June 30, 2026.

6. Request and Recommendation for Board of Education Approval of an High School Plus Agreement with Camden County College.

It is recommended by the Superintendent that the Board of Education approve a High School Plus Program agreement between Camden County College and SCVTS for the Child Care and Early Childhood Education program. This agreement allows eligible high school students to take degree credit courses at a reduced tuition rate. The agreement renews annually each academic year, unless terminated by either party in writing.

7. Request and Recommendation for Board of Education Approval to Accept the Following FY2023 Grants.

- Elementary and Secondary Education Act (ESEA), Title IA, Title IIA, and Title IV funding for the 2022-23 school year.

Title IA:	\$177,882
Title IIA:	\$ 28,302
Title IV:	\$ 13,693
- FY 23 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program (WIOA Title II FY 2023 Continuation Grant Year 2) in the amount of **\$801,695**.

8. Request and Recommendation for Board of Education Approval for the SCVTS Adult Education Programs at SCC to Participate in a Scholarship Program With the New Jersey Cooperative Education Association for the 2023 School Year.

It is recommended by the Superintendent that the Board of Education approve the SCVTS Adult Education Programs at Salem Community College to participate in a scholarship program offered by the New Jersey Cooperative Education Association (NJCEA) for the 2023 school year. The NJCEA scholarship program is offered to cooperative education coordinators who belong to the State organization (NJCEA) and their students. Eligible coordinators will nominate and submit applications of student candidates. The student will attend a panel interview and present a scholarship package that includes a resume, letter of recommendation from an employer, and letter of recommendation from a school administrator, teacher or counselor. Scholarship awards are \$750 and \$549.

9. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2022-2023 school year.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Career and Technical High School. Experiences for approval are listed in the chart attached.

10. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical Schools.

11. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2022-2023 school year.

In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	U Got Brains (Lindsey Doran)	Water Sales Cost: \$1.00	December 21, 2022 thru June 12, 2023
B.	U Got Brains (Lindsey Doran)	Waffle Sales – Weekly Cost: \$2.00 - \$5.00	December 21, 2022 thru June 12, 2023

12. Request and Recommendation for Board of Education Approval of Student Community Service Projects for the 2022-2023 school year.

Community Service Project	Date	District Cost
Woodstown Road Clean-Up through Salem County - U Got Brains Participants	To be determined	\$15/hour for Advisor Supervision Per Union Contract up to a Maximum of \$75
Adopt-A-Road Project - Cheney Road - U Got Brains Participants - 2 year commitment. The group will clean the Road 4 times a year. This is a community service project.	4 times per year, specific dates to be determined	\$15/hour for Advisor Supervision Per Union Contract up to a Maximum of \$75

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Action: Approved ____ Disapproved ____ Held for Study ____
 Motion by: _____
 Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2022. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

	December 21, 2022
Business Administrator/Board Secretary	Date

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2022. The Reconciliation of Cash for School Funds Report and Board Secretary’s Report are in agreement for the month of November 2021.

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c) 4, certifies that after review of the Secretary’s Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a) 1 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E. Transfer of Funds

It is recommended that the Board of Education approve the transfer of funds for November 2022. All transfers that occurred during this school year are included in order to present them in their new format.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 21, 2022**

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll for November 15, 2022 in the amount of \$401,918.51
- SCSSSD Payroll for November 30, 2022 in the amount of \$392,108.87
- SCSSSD Bill List for November 2022 in the amount of \$1,254,512.03

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation by the Business Administrator for the Board of Education to Approve the Acceptance of \$3,000 from the GCSSD JIF.

It is requested by the Business Administrator that the Board of Education approve the acceptance of \$3,000 from the GCSSD JIF for meeting annual benchmarks: Average Days to Report Claims Between 1-3 days. Elite II Safety Incentive Award (\$3,000).

2. Request and Recommendation by the Business Administrator to renew the Annual Service Contract with South Jersey Water Conditioning Service, Inc.

It is recommended by the Business Administrator that the Board renew the annual service contract with South Jersey Water Conditioning Service, Inc. to provide water conditioning services at Cumberland Campus at a rate of \$1,550 for the year. The new contract is scheduled to begin 1/1/22 and remain in force until 12/31/22.

3. Request and Recommendation by the Business Administrator that the Board of Education Approve GCSSSD Transportation Contracts.

It is recommended by the Business Administrator that the Board of Education approve the attached GCSSSD Transportation contracts one and two.

4. Request and Recommendation by the School Business Administrator for Approval of the Purchase of a 2017 Ram Pro Master City from Bobbitt Auto.

It is recommended by the School Administrator for the Board of Education to approve purchase of a Ram Pro Master City from Bobbitt Auto in the amount of \$21,054. Three quotes were obtained.

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5. Request and Recommendation by the School Business Administrator for Approval of Internet Upgrades through CorePoint

It is recommended by the School Administrator for the Board of Education to approve internet upgrades to both districts contracting with CorePoint at the one time cost of \$53,109.00.

6. Request and Recommendation by the School Business Administrator for Approval of the American Red Cross Training for the Cumberland Campus

It is recommended by the School Administrator for the Board of Education to approve a contract with the American Red Cross to provide **First Aid and CPR/AED** training to our staff to respond to breathing and cardiac emergencies, injuries and sudden illness.

- **CPR/AED** trains you to respond to cardiac and breathing emergencies.
- **First Aid** trains you to identify and respond to common sudden illnesses such as seizures, strokes, allergic reactions, poisoning and diabetic emergencies.

All training classes include the following:

- 2-year certifications
- Free digital training material
- Free digital certificates for your employees

The cost for 75 people to be trained in **Adult and Pediatric CPR/AED** is \$6625*; each additional person would cost \$85. This total cost includes our \$250 onsite delivery fee for one training class; any additional training classes would incur \$250 fee per class.* Class time is 2 hour and 23 minute self-paced web-based learning followed by a 2 hour in-classroom skills session.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

**A. New Business:
PERSONNEL:**

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 21, 2022**

NEW HIRES:

- 1. Request and Recommendation for Board of Education Approval for the Employment of Evelyn Borden**

It is requested by the Superintendent that the Board of Education approve the employment of Evelyn Borden as Paraprofessional for Daretown at a salary of Step 3 \$19,630, prorated effective December 1, 2022.

FMLA/NJFLA/LOA:

- 2. FMLA of Victoria Hackney-Danks.**

It is requested by the Superintendent that the Board of Education approve the FMLA of Victoria Hackney-Danks, LDTC for CST, beginning on or about November 28, 2022 until on or about December 2, 2022. Additionally, Mrs. Hackney-Danks will take the remainder of her FMLA intermittently every two weeks unless changed by a physician.

- 3. LOA of Alfonzo Dowe Jr.**

It is requested by the Superintendent that the Board of Education approve the LOA of Alfonzo Dowe Jr, 1-1 Paraprofessional at Cumberland Campus, beginning on or about November 29, 2022 until on or about January 17, 2023.

Retirement

- 4. Retirement of Brian Priest**

It is recommended by the Superintendent that the Board of Education approve the retirement resignation of Brian Priest on January 31, 2023.

Resignation:

Action: Approved_____ Disapproved _____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

PROGRAMS:

- 1. Request and Recommendation for Board of Education Approval of the following Field Trip Requests for the 2022-2023 school year.**

It is recommended by the Superintendent that the Board of Education approve the curriculum in action field trips for the Salem County Special Services Schools. Experiences for approval are listed in the chart attached.

- 2. Request and Recommendation for Board of Education Approval of Donation of Funds from the Fraternal Order of Eagles to the NJ Regional Day School.**

It is recommended by the Superintendent that the Board of Education approve proceeds from a February fundraiser by the Fraternal Order of Eagles to be made to the NJ Regional Day School. This authorization also permits the Fraternal Order of Eagles to utilize the School logo in promotion of the event.

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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3. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the attached events at Salem County Vocational Technical Schools.

4. Request and Recommendation for Board of Education Approval of 2023 Extended School Year Dates and Times.

It is recommended by the Superintendent that the Board of Education approve the dates and times for the 2023 Extended School Year (ESY) program:

Monday, July 10, 2023 through Thursday, August 17, 2023 (Friday no class)
 Staff: 8:30 a.m. – 3:00 p.m. *(with a ½ hour unpaid lunch)*
 Students: 8:45 a.m. – 2:45 p.m.
 Cumberland Campus, Daretown Campus and RDS - Salem Campus (at SCVTS)

Action: Approved_____ Disapproved _____Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Description of Professional Development for School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost

Action: Approved_____ Disapproved _____Held for Study_____

Motion by: _____

Second by: _____

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Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

POLICY

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

B. Old Business:

1.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

INFORMATIONAL ITEMS

1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of November.

It is recommended that the Board of Education to accept the Student Placement Report and Student Financial Report for the month of November.

Action: Approved _____ Disapproved _____ Held for Study _____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 21, 2022**

- 2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)** It is recommended that the Board of Education accept and approve the HIB report as presented.

Action: Approved____ Disapproved ____ Held for Study_____

Motion by: _____

Second by: _____

Mr. Davis	_____	Mr. Ransome	_____
Mr. Donelson	_____	Mrs. Bomba	_____
Mr. Halter	_____	Mrs. Smith	_____
		Ms. Nicolosi	_____

Abstain: _____ Opposed: _____

- 3. Principal's/Administrator's Reports**
Cumberland
Daretown
Salem Campus

XII. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on other relevant matters related to the school districts or the operations thereof. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comments.
4. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
5. Comments from the public will not have a response from the Board of Education.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
AGENDA – DECEMBER 21, 2022**

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:

5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will/will not return to open session to conduct business at the conclusion of the executive session.

